

VILLAGE OF
FRANKFORT
EST. 1855

OPERATIONS COMMITTEE MINUTES
AUGUST 12, 2020

CALL TO ORDER

Trustee Adam Borrelli called the Operations Committee meeting to order at 6:03 P.M. on Wednesday, August 12, 2020, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Operations Committee members present included Mayor Jim Holland, Trustees Adam Borrelli, John Clavio, Margaret Farina, and Keith Ogle; Tom Barz, Robert Brown, Nathan Miller, and Mike Stevens. Staff in attendance included Village Administrator Rob Piscia, Asst. Village Administrator Jeff Cook, Police Chief John Burica, Deputy Chief Kevin Keegan, Utilities Director Zach Brown, and Administrative Assistant Theresa Cork. Members Jennifer Hindel and Rob Joyce were absent. Also in attendance was Don Schwarz.

APPROVAL OF MINUTES (July 8, 2020)

Trustee Clavio made a motion (#1), seconded by Member Barz, to approve the minutes of the Operations Committee meeting of July 8, 2020, as presented. The motion was unanimously approved.

UTILITY DEPARTMENT

A. Lead Service Line Replacement Program – Engineering Services Agreement

Administrator Piscia presented a supplement to the Engineering Services Agreement between the Village of Frankfort and Robinson Engineering for the Village's Lead Service Line Replacement Program. He reported Robinson Engineering previously presented a proposal to the Village to perform professional engineering services for lead service lines and water meter replacements. The original scope and phasing of the program was determined by the Illinois Environmental Protection Agency (IEPA) with loan principal forgiveness of 50% on \$1 million per year over a two-year program. The IEPA has since released new loan agreement terms which would allow the Village to pursue up to \$4 million per year with 100% loan forgiveness for the replacement of the lead service lines. He noted the program would also reimburse the Village for engineering costs and enable the Village to complete all lead service line replacements in a single project.

Administrator Piscia reported Robinson Engineering proposes \$55,000 of additional fees for design engineering services to complete additional planning, contract preparations, loan

application and other professional services for the remaining service lines and \$150,000 of fees for construction engineering services to assist the Village with the replacement program.

Committee members discussed the IEPA grant opportunity and the importance of a public relations program to communicate with residents regarding the Lead Service Line Replacement Program.

Following discussion, Trustee Farina made a motion (#2), seconded by Member Stevens, to forward a recommendation to the Village Board to authorize the execution of a Professional Engineering Services Agreement Supplement with Robinson Engineering, Ltd, for the Village's Lead Service Line Replacement Program, for a lump sum fee of \$55,000 of additional fees for design engineering services and a lump sum fee of \$150,000 for construction engineering services subject to IEPA funding. The motion was unanimously approved.

B. Prestwick Drive Water Main Replacement Project – Bid Proposals

Utilities Director Zach Brown reported the Village solicited bids to replace the water main on Prestwick Drive from the intersection of Harlem Avenue to a point approximately 200' west of the elevated water tower located at 600 Prestwick Drive. Of the eight bids received for the project, Austin Tyler Construction, Inc., was the low bidder in the amount of \$882,292.13. He noted the engineer's opinion of probable construction cost for the project was \$1,260,888.50 and is included in the FY 2020/2021 budget. Director Brown noted that with the project substantially under the budgeted amount and additional state funds received for capital improvements, staff is pursuing additional projects to use the funds allocated.

Following presentation and brief discussion, Trustee Clavio made a motion (#3), seconded by Member Barz, to forward a recommendation to the Village Board to accept the low bid and award the contract to Austin Tyler Construction, Inc., in the amount of \$882,292.13. The motion was unanimously approved.

POLICE DEPARTMENT

A. Hybrid Utility vs. Conventional Gas Version Update

Dept. Chief Kevin Keegan reported that during Budget Year 2019/2020, the Police Department purchased two Ford Hybrid Utility SUV's for their fleet. He presented a memo comparing the hybrid versus the conventional gas version of the Ford Police Interceptor Utility SUV for informational purposes only. He noted the hybrid offers fuel savings and reduced engine idle time compared to the gas version over the 5-year life span of a police vehicle. Currently, the difference in the purchase price between the hybrid and the gas version of the 2021 Police Interceptor is \$3,165.00 and taking into consideration the average miles driven by each patrol officer over a 12-month period, the hybrid version is consuming approximately 417.17 less gallons of fuel per year.

B. Squad Replacement Vehicles – Bid Proposals

Deputy Chief Keegan requested committee approval to purchase three replacement vehicles for

the Police Department. He reported the vehicles are included in the FY 2020/2021 budget and are needed to replace older vehicles in the fleet. Deputy Chief Keegan presented the following bid proposals for committee consideration:

- Option 1: 2021 Ford Utility AWD Conventional Gas Version - \$42,255.00
- Option 2: 2021 Ford Utility AWD Hybrid - \$45,420.00

*Options 1 and 2 are under contract #152 of the Suburban Purchasing Cooperative. Bid is held by Currie Motors of Frankfort.

- Option 3: 2021 Chevy Tahoe 4-Wheel Drive Conventional Gas Version - \$48,074.00

*Option 3 is under contract #185 of the Suburban Purchasing Cooperative. Bid is held by Currie Motors of Forest Park.

Option 4: 2021 Chevy Tahoe 4-Wheel Drive Conventional Gas Version - \$48,484.00

*Option 4 is not under contract or bid. Pricing is a direct quote from Phillips Chevy of Frankfort.

Following discussion, Trustee Farina made a motion (#4), seconded by Member Miller, to forward a recommendation to the Village Board to authorize the purchase of three 2021 Ford Utility Police Interceptor AWD Hybrid vehicles from Currie Motors of Frankfort, at a cost of \$45,420.00 each, or a total cost of \$136,260.00, which includes the vehicle base price, options, equipment and installation of emergency equipment. The motion was unanimously approved.

OTHER BUSINESS

- *Storm Clean-up Efforts*

Members acknowledged staff for their clean-up efforts as a result of the major storm that moved through the region on Monday, August 10, causing significant tree damage and power outages. It was suggested for staff to provide information on the Village's website regarding recommended tree plantings that were lost during the storm and to keep track of expenses in the event the state qualifies for FEMA assistance.

- *St. Francis Road Project*

Administrator Piscia reported progress for the St. Francis Road improvements have been extremely slow. He noted the roadway is open to two-way traffic and he anticipates substantial completion by the end of August.

- *CARES Act Allocation*

Administrator Piscia reported the Village is waiting to receive additional information from Will County regarding how they intend to share the federal CARES Act allocation with municipalities.

○ *License Plate Readers*

Chief Burica advised members that the Police Department is proceeding with the license plate reader system 60-day trial. He reported the Village is looking for suitable locations to install the system and noted that Mokena and New Lenox are also participating in the program.

PUBLIC COMMENTS

There were no comments from the public.

ADJOURNMENT

Hearing no further business, Member Stevens made a motion (#5), seconded by Trustee Farina, to adjourn the Operations Committee meeting of August 12, 2020, at 6:42 P.M. The motion was unanimously approved.