

VILLAGE OF  
FRANKFORT  
EST. 1855

COMMUNITY SERVICES COMMITTEE MINUTES  
AUGUST 12, 2020

CALL TO ORDER

Chair John Clavio called the Community Services Committee meeting to order at 5:30 P.M. on Wednesday, August 12, 2020, at the Village Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Community Services Committee members present were Mayor Jim Holland, Trustees Adam Borrelli, John Clavio, Margaret Farina, and Keith Ogle; Bill Hardy and Nicole Schaeffer. Staff members in attendance were Village Administrator Rob Piscia, Asst. Administrator Jeff Cook, Police Chief John Burica, Event Coordinator Sue Lynchey, and Administrative Assistant Theresa Cork. Committee members Dottie Bauer, Mary Ann Bergdolld, and Jerry Gleason were absent. Also present was Don Schwartz.

APPROVAL OF MINUTES (May 13, 2020)

Member Hardy made a motion (#1), seconded by Mayor Holland, to approve the Community Services Committee minutes of May 13, 2020, as presented. The motion was unanimously approved.

Trustee Borrelli arrived at 5:35 PM following the approval of the minutes.

FRANKFORT COUNTRY MARKET 2020 FALL SEASON

Event Coordinator Sue Lynchey reported the modified version of Frankfort's country market summer season is scheduled to end on Sunday, August 30, 2020. Ms. Lynchey noted the fall country market is scheduled to run from Sunday, September 13 through October 25.

In light of the COVID-19 pandemic, Coordinator Lynchey provided the following two options for committee consideration and discussion:

- Option 1: Continue with the modified market as it currently exists.
- Option 2: Cancel the fall season of the modified market.

Ms. Lynchey provided a brief overview of the modified summer season. Committee members discussed the challenges of face covering mandates and enforcement. Ms. Lynchey shared with the committee that "face coverings required" signage is displayed throughout the footprint of the market. Members agreed the market would continue to follow the required safety measures

essential businesses and operations must take to ensure compliance with directives from the Governor's executive orders.

Members questioned whether the fall season of the market should begin on September 6 rather than September 13 because of the cancellation of Fall Fest.

Following discussion, Mayor Holland made a motion (#2), seconded by Member Hardy, to proceed with the modified market for the fall season, running from September 6 through October 25, from 9:00 AM to 1:00 PM. The motion was unanimously approved. Trustee Farina abstained.

### OTHER BUSINESS

- *2020 Schedule of Events Update*

Members discussed the status of the remaining Village events scheduled for 2020. Staff was encouraged to investigate the possibility of holding a virtual OPRT 5K Run/Walk event for 2020.

- *Frankfort Historic Business Alliance*

Mayor Holland mentioned the Frankfort Historic Business Alliance recently made a proposal to utilize the Country Market space over Labor Day weekend. Downtown businesses requested permission to set up tents to sell their wares to patrons who may be unaware of the cancellation of Fall Fest. Committee members agreed that it should not be permitted as it would create a festival-like atmosphere and send the wrong message to the community.

### PUBLIC COMMENTS

There were no comments from the public.

### ADJOURNMENT

Hearing no further business, Trustee Farina made a motion (#3), seconded by Trustee Borrelli, to adjourn the Community Services Committee meeting of August 12, 2020, at 5:57 P.M. The motion was unanimously approved.