

Historic Preservation Commission Minutes

7/8/20

Historic Preservation Chair, Marcia Steward, called the Historic Preservation Commission meeting to order at 5:30pm on Wednesday, July, 8, 2020 at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call – Historic Preservation Commissioners present included Chair Marcia Steward, Vice-Chair Don Olivieri, Secretary Stephanie Kush, Commissioner Casey Stanevicius, and Commissioner Chester Szmurlo; also present was Trustee John Clavio, Trustee Eugene Savaria, Trustee Adam Borrelli, Assistant Administrator Jeff Cook, and Police Chief John Burcia. Mayor Jim Holland joined the meeting in process.

Approval of Minutes – Meeting minutes from February 19, 2020

Vice-Chair Olivieri made a motion (#1), seconded by Secretary Kush to approve the Historic Preservation Commission meeting minutes of February 19, 2020. All agreed, motion unanimously approved.

Approval of Minutes – Meeting minutes from March 4, 2020

Secretary Kush made a motion (#2), seconded by Commissioner Stanevicius to approve the Historic Preservation Commission meeting minutes of March 4, 2020. All agreed, motion unanimously approved.

Historic Preservation Ordinance Draft Revisions -

Pg 3. – “Site” needs to be defined (Commissioner Szmurlo)

Pg. 4 – What constitutes a stricter? (Secretary Kush)

Pg. 5 – (Under “Meetings”) Clarification of “compel”

Pg. 8 – A1 and B1, Cook looking into for further clarification on how to handle a nomination

Pg. 9 – C4 1 year period (Chair Steward)

Pg. 10 – “Historic Preservation Commission” not “Historic Commission” (Chair Steward)

Pg 11 – “Historic Preservation Commission” not “Historic Commission” (Chair Steward)

“Chairperson” instead of “Chairman” throughout the document

Cook spoke on Ordinance 1455 and how he and Nielsen and Brown have worked on amending it for consistency and flow.

Vice-Chair Olivieri made a motion (#3), seconded by Commissioner Stanevicius to move forward with the amended version of Ordinance #1455 with the minor changes as suggested by the Commission. All agreed, motion unanimously approved.

Chair Steward went on record to thank Jeff, Adam, and Zack for their work.

Other Business –

Commissioner Stanevicius brought to the attention of the Commission that she had been contacted regarding a door change in the building on Ash St. that houses the Dog Barkery. Questioned if we should have been approached for approval before the changes. Village will look into this issue and report back.

Adjournment –

Hearing no further business, Vice-Chair Olivieri made a motion (#4), seconded by Commissioner Stanevicius to adjourn the Historic Preservation Commission meeting of July 8, 2020 at 6:09pm. The motion was unanimously approved.

7/30/2020 – Amended per 7/29/2020 HPC Meeting (SK)