

MINUTES OF THE REGULAR MEETING OF THE FRANKFORT BOARD OF THE FIRE AND POLICE COMMISSIONERS

Tuesday February 26, 2019

CALL TO ORDER AND ROLL CALL

The regular meeting of the Frankfort Police Commission was called to order at 8:01 a.m. on February 26, 2019 at the Frankfort Village Hall.

Chairman Kelley and Commissioner Sunderland were in attendance (quorum present). Police Chief John Burica and Deputy Police Chief William Dowdy represented the Police Department.

APPROVAL OF MINUTES

The minutes from November 30, 2018 were approved as submitted.

CHAIRMAN'S REPORT

The Chairman presented his annual report for 2018 to the Board for approval. This was discussed and approved by unanimous vote.

CHIEF'S REPORT

The department has 2 places reserved at the Police Academy for the class starting in May 2019 and an additional 2 places in the class starting in Oct 2019. The Department wishes to hire (conditional offer of employment) 2 candidates before the May class. At least 1 additional officer is expected to be hired after that.

The chief and deputy chief also reported on the lateral transfer process (transfer of officers directly from other departments) as another way of obtaining new officers. This process is available but has not been used in Frankfort. Information was obtained from other departments who do use this process. The pros and cons of this were discussed and the unanimous opinion was that at this time we do not need to pursue this further but we would be open to relooking at it in the future.

NEW BUSINESS

The New Hire Candidate list was approved unanimously after discussion. The written and oral test results as well as requests for preference points were reviewed. One request for preference points for an academic degree was denied as the information provided did not indicate that degree had been awarded.

Those candidates remaining on the 2017 New Hire Candidate List were then integrated into the 2019 list based on final scores and preference points. This list was approved on April 25, 2017 with an effective date of May 20, 2017. Any 2017 candidates will be removed from the Integrated New Hire Candidate List when then 2017 list expires. The integrated New Hire Candidate List was unanimously approved. It will be forwarded to the testing contractor for applicant notification.

We discussed the process and were pleased with the services and support from ISO. Changing to scheduling oral interviews alphabetically (rather than by written test score) provided a more objective evaluation during oral interviews (less potential bias). Developing an integrated list (retesting before the previous testing cycle had been exhausted) was new for the Board and worked well.

OLD BUSINESS

There are currently 4 officers in conditional or probationary status. Two of these are in field training and 2 have complete this phase. One candidate is scheduled to complete his probationary period in March. All are progressing well.

CORRESPONDENCE

No correspondence.

OTHER BUSINESS

No other business.

NEW MEETING DATE

No date set. New meetings will be scheduled as needed.

ADJOURNMENT

Motion to adjourn by Kelley, seconded by Sunderland. Adjourned at 8:53 a.m.