

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
OCTOBER 7, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, October 7, 2019, at 7:00 P.M.

Village Clerk Gene Savaria called the roll. In attendance were Mayor Jim Holland, Village Clerk Gene Savaria, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, and Jessica Petrow. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook. Trustee Dick Trevarthan was absent.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

Trustee Farina requested the removal of docket item C.

A. Approval of Minutes

1. Regular Meeting (September 16, 2019)

B. Approval of Bills/Payroll - \$2,075,071.37/\$398,814.85/\$362,348.45

C. Plan Commission Report Summary – Removed from Consent Agenda

1. Village of Frankfort Zoning Ordinance - Amendments to Articles 5, 6, 7, and 12

Trustee Ogle made a motion (#1), seconded by Trustee Borrelli, to approve the Unanimous Consent Agenda as amended.

Trustee Borrelli provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. None were forthcoming.

Clerk Savaria called the roll. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, and Petrow. Nays: None. Absent: Trustee Trevarthan. The motion carried.

## **PLAN COMMISSION REPORT SUMMARY**

### 1. Village of Frankfort Zoning Ordinance - Amendments to Articles 5, 6, 7, and 12

Trustee Clavio provided a brief overview of the proposed amendments to the Village of Frankfort Zoning Ordinance, including Article 5, Use Regulations; Article 6, Density, Dimensional and Other Standards; Article 7, Site Development Regulations; and Article 12, Rules and Definitions.

Trustee Clavio made a motion (#2), seconded by Trustee Borrelli, to accept the Plan Commission recommendation, waive the First and Second Readings, and pass an Ordinance amending the Village of Frankfort Zoning Ordinance, Articles 5, 6, 7, and 12.

Trustee Farina made a motion (#3), seconded by Trustee Clavio, to amend the motion and remove Article 6. Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3229) AMENDING THE VILLAGE OF FRANKFORT ZONING ORDINANCE, ARTICLES 5, 7, AND 12.

Mayor Holland invited trustee and audience comment prior to a vote being taken.

Trustee Farina explained her position relating to Article 6, which addresses the Village's landscaped front yard requirements for commercial and industrial developments in the I-1 and I-2 zoning districts, voicing her preference to uphold the current 25' landscaped front yard requirement in an effort to help preserve green space and encourage energy conservation.

Clerk Savaria called the roll to amend the motion and remove Article 6. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, and Petrow. Nays: None. Absent: Trustee Trevarthan. The motion carried.

Clerk Savaria called the roll for the proposed amendments to Articles 5, 7, and 12. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, and Petrow. Nays: None. Absent: Trustee Trevarthan. The motion carried.

Trustee Clavio made a motion (#4), seconded by Trustee Petrow, to accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3230) AMENDING THE VILLAGE OF FRANKFORT ZONING ORDINANCE, ARTICLE 6.

Mayor Holland invited trustee and audience comment relating to Article 6 prior to a vote being taken.

Trustee Clavio asked staff if they had any historical data on how many times the Village Board granted variances of the required landscaped front yard for properties in the industrial districts. Asst. Administrator Cook noted the Board granted multiple ordinances for variances of the landscaped front yard in the East Point Industrial Park.

Trustee Farina stated she supports the current landscape requirements and prefers to retain the policy in regards to green space preservation and conservation.

Trustee Petrow voiced support to change the landscaped front yard setback requirements from 25' to 20' for the I-1 and I-2 Industrial Districts, noting in connection with the right of way greenspace, the amount provided is similar to other areas. She recognized the Plan Commission for their due diligence in making these recommendations to modify the Village's Zoning Ordinance, citing prior variance approvals in application of this regulation.

Trustee Ogle voiced his support for the proposed changes to Article 6, noting the proposed green space reduction from 25' to 20' along public rights-of-way for commercial and industrial developments excludes arterial and collector roads.

Clerk Savaria called the roll for the proposed amendments to Article 6. Ayes: Trustees Borrelli, Clavio, Ogle, and Petrow. Nays: Trustee Farina. Absent: Trustee Trevarthan. The motion carried.

### **MAYOR'S REPORT**

- Mayor Holland announced the winners of the Old Plank Road Trail 5K Run/Walk event.
- Mayor Holland reported the last week for Village provided branch pickup service is October 14. Leaf collection services begin October 21 and continue through November 25.
- Mayor Holland announced the Frankfort Police Department will host the annual "Trunk or Treat" event on Saturday, October 26, from 10:00 AM to noon.
- Mayor Holland reported the Country Market fall hours are 9:00 AM to 1:00 PM through October 27, at Breidert Green.
- Mayor Holland announced the Village's "trick or treat" hours for Halloween are 4:00 PM to 7:00 PM on Thursday, October 31.

### **POLICE DEPARTMENT REPORT**

Chief Burica encouraged residents to come out and bring the children to enjoy the popular "Trunk or Treat" event on Saturday, October 26. He announced the Police Department is hosting a community drive to support domestic violence shelters in Will County. He encouraged residents to drop-off donations at the Police Department through October 31. He cautioned residents to lock their vehicles, remove keys and key fobs, and put garage doors down at night to prevent theft.

### **VILLAGE ADMINISTRATOR'S REPORT**

Administrator Piscia reported the Village's branch collection program continues to be a widely used program and will likely be extended beyond October 14, dependent upon weather. He provided a brief update on the St. Francis Road project. Mr. Piscia reported reconstruction of St. Francis Road is ongoing and work will be suspended at the end of November. The road will reopen to allow two-way traffic during the winter months and the project will resume in Spring 2020. Administrator Piscia also provided an update for the Village's Roadway Maintenance Program. He reported there

was a delay in the resurfacing of the roadways due to the contractor experiencing equipment issues, noting the project is scheduled to be completed this week.

Mayor Holland asked if Walnut Creek Drive could be reopened relating to the St. Francis Road project. Administrator Piscia shared that he has been working with the engineers and IDOT to address this request, however he anticipates Walnut Creek Drive will remain closed during the winter months.

### **VILLAGE ATTORNEY'S REPORT**

Village Attorney Hannah Lamore had no report.

### **OTHER BUSINESS**

Trustee Borrelli praised the Public Works and Utilities Departments for their efforts with the significant rain event that took place on September 27 and 28.

Trustee Ogle commented on the major rain event and the storm water management system the Village has in place to handle these types of events. He also commented on "Your Frankfort Draft Plan Open House" that took place on September 24 at the Village Hall and he encouraged residents to participate in the online survey at [www.yourfrankfort.com](http://www.yourfrankfort.com). Trustee Ogle encouraged residents to attend the upcoming Economic Development Committee meeting on Wednesday, October 9, at 6:30 PM, noting expansion of Pfeiffer Road will be discussed. He stated he enjoyed working with Trustees Farina and Borrelli at the Old Plank Road Trail (OPRT) 5K registration table and he extended his congratulations to Asst. Director of Development Services, Zach Brown, for his participation in the run event. Last, he commented on an educational session he attended at the Illinois Municipal League Annual Conference relating to financials for development proposals.

Trustee Farina announced School District 157-C, in partnership with the Family School Partnership, will host Tiger University sessions aimed to educate parents, community members on real-world topics to help children grow. She shared the next Tiger University session will be held on Tuesday, October 22, at 6:00 PM, at the Hickory Creek Middle School. Tom Kress, of Hi Esteem Coaching, will present "Your Power Project: Building Powerful Lives." In addition, 157-C will hold School Improvement Day, on Thursday, October 31. Teachers will receive training on "Run, Hide, Fight" and prepare for the annual law enforcement drill, which is now required for all Illinois Public Schools. Trustee Farina acknowledged Event Coordinator, Sue Lynchey, for her efforts in preparing for the OPRT 5K event.

Trustee Petrow acknowledged staff and our strategic partner for their efforts with the Village's Comprehensive Plan that has taken place over the past 19 months. She also acknowledged the extensive community engagement and participation. She encouraged residents to view the Draft Comprehensive Plan online and participate in the poll to select top priorities in shaping Frankfort's future.

Trustee Clavio acknowledged the Utilities Department for their efforts with the nine water main breaks that occurred during the month of September. He also acknowledged the Frankfort Police

Department for the increased security at the 'Joker' movie screenings. He voiced his appreciation for the opportunity to attend the Illinois Municipal League Annual Conference on behalf of the taxpayers to make Frankfort even better and more brilliant than it is. Trustee Clavio shared a few of the items which will be discussed at the Economic Development meeting scheduled for Wednesday, October 9, including downtown village-owned properties and the possible extension of Pfeiffer Road.

Clerk Savaria congratulated all the individuals who participated in the OPRT 5K Run/Walk event.

**PUBLIC COMMENTS**

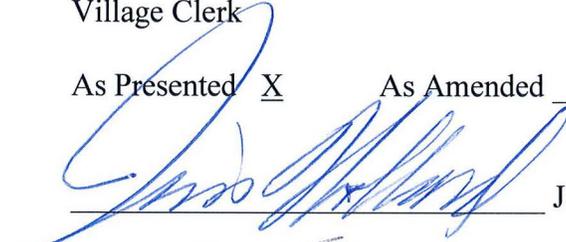
No public comments were received by the Village Board.

**ADJOURNMENT**

Hearing no further business, Trustee Ogle made a motion (#5), seconded by Trustee Farina, to adjourn the regular board meeting of Monday, October 7, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:35 P.M.

Eugene Savaria  
Village Clerk

As Presented X As Amended \_\_\_\_\_

  
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Jim Holland, Village President

  
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Eugene Savaria, Village Clerk