

Historic Preservation Commission Minutes

8/21/19

Historic Preservation Chair, Marcia Steward, called the Historic Preservation Commission meeting to order at 5:31pm on Wednesday, August 21, 2019 at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call – Historic Preservation Commissioners present included Chair Marcia Steward, Vice-Chair Don Olivieri, Secretary Stephanie Kush, Bette Bulmer, and Casey Stanevicius; and Village Board Member Trustee Jessica Petrow.

Approval of Minutes – Historic Preservation Chair, Marcia Steward, made a motion (#1), seconded by Commissioner Bulmer, to approve the minutes of the Historic Preservation Commission meeting of July 24, 2019. The motion was unanimously approved.

Historic Preservation Ordinance Flow Charts – Discussion

Discussion of a flow chart to illustrate the Historic Landmark designation procedures continued. Changes were made to the working flow charts included in the agenda packet.

Motion (#2) to accept the external flow chart with corrections and clearer format produced by Commissioner Stanevicius was made by Chair Steward, seconded by Commissioner Bulmer. The motion was unanimously approved.

Motion (#3) to accept the internal flow chart with corrections and clearer format produced by Commissioner Stanevicius was made by Chair Steward, seconded by Vice-Chair Olivieri. The motion was unanimously approved.

Landmark Nomination Form – Discussion

Discussion of the nomination form for Historic Landmark designation procedures continued. Changes were made to the draft version of the nomination form included in the agenda packet.

Motion (#4) to accept the nomination form with corrections and clearer format produced by Secretary Kush was made by Chair Steward, seconded by Vice-Chair Olivieri. The motion was unanimously approved.

Landmarks Illinois Grants – Discussion

Chair Steward led the discussion for informational purposes for use at later date when applying for grants.

Other Business –

Chair Steward has been receiving information about the Plan Commission/Zoning Board of Appeals meetings. When an agenda item that relates to the HPC comes up she will contact us.

Next Historic Preservation Committee meeting will be on September 18, 2019

Public Comments – None

Adjournment – Hearing no further business, Historic Preservation Commissioner Bulmer made a motion (#5), seconded by Historic Preservation Commissioner Stanevicius, to adjourn the Historic Preservation Commission Workshop Meeting of Wednesday, August 21, 2019 at 6:42pm. The motion was unanimously approved.