

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
AUGUST 19, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, August 19, 2019, at 7:00 P.M.

Village Clerk Gene Savaria called the roll. In attendance were Mayor Jim Holland, Village Clerk Gene Savaria, Trustees Adam Borrelli, John Clavio, Margaret Farina, and Keith Ogle. Also in attendance were Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook. Trustees Jessica Petrow and Dick Trevarthan were absent.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (August 5, 2019)

B. Approval of Bills/Payroll - \$600,162.11/\$346,399.82

C. Financial Affairs Committee Report

1. End of Year Transfers - Approval

Approve the 2018/2019 fiscal year-end Village of Frankfort interfund transfers of \$4,603,255 from the General Fund to the General Capital Development Fund and \$5,300,000 from the Utility Fund to the Utility Capital Fund, as presented and dated April 30, 2019.

D. Land Use and Policy Committee Report

1. Personnel and General Safety Manual Revisions – Approval

Accept the Land Use and Policy Committee recommendation and approve revisions to Sections 10.02; 11.05; and 13.01 of the Village of Frankfort Personnel and General Safety Manual.

2. Village of Frankfort Code of Ordinances Amendments

- a. Chapter 113: Intoxicating Liquor – Ordinance

Accept the Land Use and Policy Committee recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3221) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, CHAPTER 113:

INTOXICATING LIQUOR, to reflect the creation of a Class D-3 liquor license classification.

- b. Chapter 122: Prohibiting Cannabis Business Establishments – Ordinance
Accept the Land Use and Policy Committee recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3222) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, BY THE ADDITION OF CHAPTER 122: PROHIBITING CANNABIS BUSINESS ESTABLISHMENTS, in the Village of Frankfort, Will and Cook Counties, Illinois.

E. Plan Commission Report Summary

1. The Wine Thief: 6 Elwood Street – Ordinance
 - a. Special Use Permit for a Restaurant/Tavern
 - b. Special Use Permit for Accessory Liquor Sales
 - c. Special Use Permit for Outdoor Seating
Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3223) GRANTING THREE SPECIAL USE PERMITS TO CERTAIN PROPERTY LOCATED WITHIN THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (THE WINE THIEF – 6 ELWOOD STREET), for a Restaurant/Tavern, Accessory Liquor Sales, and Outdoor Seating to permit the business operation of The Wine Thief, in accordance with the reviewed plans and public testimony.

Trustee Ogle made a motion (#1), seconded by Trustee Farina, to approve the Unanimous Consent Agenda.

Trustees Borrelli, Ogle, and Clavio presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken.

Trustee Clavio noted a clerical error in the proposed Liquor Ordinance. Trustee Clavio made a motion (#2), seconded by Trustee Farina, to amend the Liquor Ordinance, Chapter 113: Intoxicating Liquor, Section 1. Limitation on Total Number of Liquor Licenses, §113.20 (A), Paragraph (12) “There shall be issued in the Village not more than zero Class L licenses” and striking Paragraph (15) in its entirety; and Section 2. Limitation on Number of Licenses in the Historic District, §113.20 (B), striking Paragraph (15) in its entirety.

Clerk Savaria called the roll for approval of the aforementioned changes to the Liquor Ordinance Amendment. Ayes: Trustees Borrelli, Clavio, Farina, and Ogle. Nays: None. Absent: Trustees Farina and Trevarthan. The motion carried.

Trustee Ogle commented on the FY 2018/2019 interfund transfers, highlighting the excess operating funds of \$4.6 million transferred to the General Capital Fund.

Clerk Savaria called the roll for the Consent Agenda. Ayes: Trustees Borrelli, Clavio, Farina, and Ogle. Nays: None. Absent: Trustees Farina and Trevarthan. The motion carried.

MAYOR'S REPORT

- Mayor Holland entertained a motion from the floor to proclaim Friday, August 23, 2019, as "Phillips Chevrolet Appreciation Day" in the Village of Frankfort.

Trustee Ogle made a motion (#3), seconded by Trustee Farina, to designate August 23, 2019, as "Phillips Chevrolet Appreciation Day" in the Village of Frankfort. A voice vote was taken. All were in favor. The motion carried.

- Mayor Holland entertained a motion from the floor to adopt an amendment to the Liquor Ordinance authorizing an increase in the number of Class D-3 liquor licenses (Bistro and Wine Bar, Beer and Wine Only, permitting bar and limited carry-outs) from zero to one to reflect the future opening of The Wine Thief, located at 6 Elwood Street.

Trustee Ogle made a motion (#4), seconded by Trustee Clavio, to waive the First and Second Readings, and pass AN ORDINANCE (NO. 3224) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, CHAPTER 113: INTOXICATING LIQUOR, to increase the number of Class D-3 licenses from zero to one in the Village of Frankfort. A voice vote was taken. All were in favor. The motion carried.

- Mayor Holland announced the weekly calendar of events for downtown Frankfort, noting new fall hours for the Country Market will start on September 8, from 9:00 A.M. to 1:00 P.M.
- Mayor Holland announced the annual Frankfort Preservation Foundation/Frankfort Historical Society Ice Cream Social will be held on August 25, from 4:00 P.M. to 6:00 P.M.
- Mayor Holland invited residents to attend the 51st annual Fall Festival, which will take place over the Labor Day weekend.
- Mayor Holland noted the Village received two proposals for the property located at 11 N. White Street. He suggested a Committee of the Whole meeting be scheduled to discuss the proposals and potential marketing of Village-owned properties. The Committee of the Whole meeting will take place on Tuesday, September 3, 2019, at 6:00 P.M.

POLICE DEPARTMENT REPORT

Police Chief Burica thanked the elected officials and residents for their support of Frankfort's Night Out Against Crime event. He commended the Seniors on Patrol group for their efforts in thwarting crime in our community by checking for unsecured cars in parking lots. He extended his appreciation to School District 157-C and Dr. Maura Zinni for use of their facility for the Police Department's rapid response training. Chief Burica reminded residents there will be restricted access to the downtown area during Fall Fest and Village stickers are required for access to Nebraska Street,

noting various parking restrictions will be enforced. He reminded residents to lock their vehicles, remove key fobs, and close garage doors to discourage theft.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia advised residents of bats testing positive for rabies in Frankfort. He reminded residents to not touch the animals and report any incidents to the Police Department or Will County Animal Control. He reminded residents White Street will be closed for the duration of Fall Fest, which runs from Friday August 30 through September 2. He wished everyone a safe and happy Labor Day.

VILLAGE ATTORNEY'S REPORT

Village Attorney Hannah Lamore had no report.

OTHER BUSINESS

Clerk Savaria noted the Village Board typically returns to business attire following the last meeting in August and he recommended to extend casual attire through September.

Trustee Clavio wished everyone a safe and happy Labor Day weekend and to take extra safety precautions for the increased traffic during Fall Fest. Mayor Holland voiced his appreciation to Trustee Clavio and all the Fall Fest volunteers.

Trustee Farina extended her congratulations to Phillips Chevrolet on their achievement of earning the J.D. Power "2019 Dealer of Excellence" award and General Motors "Dealer of the Year" award. She commented on the rapid response training held at Grand Prairie and expressed her appreciation to Chief Burica, Sgt. Bender, and Officer Riff for their efforts with the training and to Dr. Zinni and School District 157-C for use of the facility. She encouraged residents to attend the Frankfort Lions Wurst Fest on Thursday, August 29, from 6:00 PM to 10:30 PM and to visit frankfortlions.com for tickets and information. She acknowledged the Frankfort Chamber of Commerce, Chamber President Harry D'Ercole, and downtown merchants on their use of a hashtag campaign (#finditinfrankfort) as a marketing initiative to increase social media attention.

Trustee Ogle congratulated Phillips Chevrolet on their J.D. Power and G.M. awards. He commented on Frankfort's Night Out Against Crime, noting it was a well-attended event and an enjoyable way for residents to meet and socialize with the police officers. He commented on the rapid response training, noting the importance of being prepared and having the right tools to serve and protect our community. He also noted Will County provided similar training for School District 161. He wished residents and visitors an enjoyable time at this year's Fall Fest activities, noting additional downtown streets will be closed on Sunday for the parade.

Trustee Borrelli extended his congratulations to The Wine Thief, Ed and Valerie Thelen. He thanked them for working with the Village and stated he looked forward to visiting their establishment. He expressed his appreciation to residents for their extra efforts in creating a welcoming atmosphere and showcasing the Village for Fall Fest. He encouraged residents to attend

the annual Ice Cream Social and expressed pride in his daughter, who is a three-time pie-eating champion.

PUBLIC COMMENTS

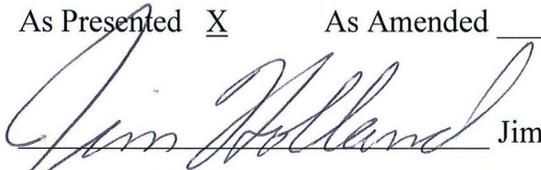
No public comments were received by the Village Board.

ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#5), seconded by Trustee Farina, to adjourn the regular board meeting of Monday, August 19, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:37 P.M.

Eugene Savaria
Village Clerk

As Presented As Amended



Jim Holland, Village President



Eugene Savaria, Village Clerk