

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
JULY 15, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, July 15, 2019, at 7:00 P.M.

Village Clerk Gene Savaria called the roll. In attendance were Mayor Jim Holland, Village Clerk Gene Savaria, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, Jessica Petrow, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Public Hearing Meeting (July 1, 2019)
2. Regular Meeting (July 1, 2019)

B. Approval of Bills/Payroll - \$429,983.09/\$361,651.50

C. Land Use and Policy Committee Report

1. Village of Frankfort Code of Ordinances Amendment: Chapter 32, Section 32.075
Accept the recommendation of the Land Use and Policy Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3216) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, CHAPTER 32, SECTION 32.075, ADVISORY COMMITTEES, to remove (D) Historic Preservation Commission.

D. Operations Committee Report

1. Pickup Truck Replacement Purchase Approval – Resolution
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 19-32) AUTHORIZING AN EXPENDITURE TO PHILLIPS CHEVROLET OF FRANKFORT FOR THE PURCHASE OF A 2019 CHEVROLET SILVERADO 1500 WORK TRUCK, in an amount not to exceed \$28,329.81.
2. 2019 Roadway Maintenance Program – Resolution
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 19-33) AWARDED THE CONTRACT FOR THE 2019 ROADWAY MAINTENANCE

PROGRAM TO P.T. FERRO CONSTRUCTION COMPANY, in an amount not to exceed \$1,894,958.78.

3. **Traffic Code Ordinance Amendment: “No Semi-Truck Traffic” Signage**
Accept the recommendation of the Operations Committee, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3217) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII, TRAFFIC CODE, for the posting of “No Semi-Truck Traffic” signage on Dralle Road between Harlem Avenue and Ridgeland Avenue and “No Semi-Truck Traffic” signage on Ridgeland Avenue between Dralle Road and Stuenkel Road.
4. **Engineering Services Agreement: Lead Service Line Replacement Program – Resolution**
Accept the recommendation of the Operations Committee and adopt A RESOLUTION (NO. 19-34) AUTHORIZING THE EXECUTION OF A PROFESSIONAL ENGINEERING SERVICES AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND ROBINSON ENGINEERING, LTD., for a lead service line replacement project, for a lump sum fee of \$55,000.00.

E. **Plan Commission Report Summary**

1. **Method Athletics Special Use Permits: 706 Center Road – Ordinance**
Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3218) GRANTING SPECIAL USE PERMITS FOR INDOOR RECREATION AND ENTERTAINMENT AND EXTENDED HOURS OF OPERATION OF 5:00 A.M. OPENING TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS, to permit the operation of Method Athletics, proposed at 706 Center Road, in accordance with the reviewed plans and public testimony, and conditioned upon the overhead door along the northern façade of the building remaining closed until 7:00 A.M.
2. **Courtney Front and Side-Yard Variances: 233 Hickory Street – Ordinance**
Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3219) GRANTING TWO VARIANCES TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (COURTNEY RESIDENCE – 233 HICKORY STREET), granting a front-yard setback variance from 30 feet to 19 feet 1 inch and a side-yard setback variance from 10 feet to 5 feet 10 inches along the northern property line to accommodate the construction of a covered porch on the front façade of the existing home, located at 233 Hickory Street, in accordance with the reviewed plans and public testimony.

Trustee Trevarthan made a motion (#1), seconded by Trustee Clavio, to approve the Unanimous Consent Agenda.

Trustees Borrelli, Clavio, Ogle, and Trevarthan presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken.

Trustee Farina commented on a recent Chicago Tribune article about the Village's Historic Preservation Commission and voiced her excitement for Chair Marcia Steward who will lead the five member committee in efforts to protect the historic aspects of the Village. She also commented on the Village's Roadway Maintenance Program and voiced her support to increase the budget for the program next year.

Trustee Trevarthan expanded upon his Operations Committee report relating to the Engineering Services Agreement with Robinson Engineering for the replacement of lead service lines and discussed the low number of lead service lines expected to be connected to the Village's water system.

Mayor Holland commented on the increase in public and regulatory interest in lead service lines and assured residents there is no lead in the Village's water system. He stated the Village believes there are some privately owned service lines connected to our system and this program will benefit the community by identifying and eliminating all lead service lines.

Clerk Savaria called the roll. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, Petrow, and Trevarthan. Nays: None. Absent: None. The motion carried.

MAYOR'S REPORT

- Mayor Holland requested the consent and approval of the Board to appoint Will Markunas to the position of Plan Commissioner.

Trustee Borrelli made a motion (#2), seconded by Trustee Petrow, to approve the appointment of Will Markunas to the Plan Commission to fill the remainder of the appointed term of former Commissioner Gene Savaria, which expires on April 30, 2022. A voice vote was taken. All were in favor. The motion carried.

- Mayor Holland extended his congratulations to the Bluegrass Committee for another successful Bluegrass on the Green Festival. He thanked Steve Haberichter of Down Home Guitars, the sponsors, and all the volunteers for their part in making the festival an enjoyable experience.
- Mayor Holland announced the following upcoming events: Amateur Rib Cook-Off, Saturday, August 3; and Frankfort's Night Out Against Crime, Tuesday, August 6.
- Mayor Holland announced the following ongoing events: Fridays on the Green through July 19; Cruisin Frankfort, Thursdays through August 22; Concerts on the Green, Sundays through August 25; Country Market, Sundays through October 27.

- Mayor Holland announced applications are available at the Village Administration Building or online at www.villageoffrankfort.com for residents interested in serving on the Historic Preservation Commission.

POLICE DEPARTMENT REPORT

Chief Burica announced the next “Cone with a Cop” will be held on Thursday, July 18, at Kernel Sweettooth, 10 Elwood Street, from 1:00 PM to 2:30 PM. He invited residents to attend Frankfort’s Night Out Against Crime on Tuesday, August 6, from 6:00 PM to 8:00 PM. He stated both programs are an opportunity for residents to meet the police officers who serve and protect the community. He reminded residents to lock their vehicles, remove key fobs, close garage doors, and if you see something, say something, to help thwart theft activities.

VILLAGE ADMINISTRATOR’S REPORT

Administrator Piscia reported as part of the Village’s Emerald Ash Borer Program, planting of the replacement trees will take place next week. He further reported gator bags will be placed on the newly planted trees and he requested resident assistance with the care of the trees. He advised residents that potential water main replacement locations are currently being identified and marked. Administrator Piscia reported the Village budgeted \$2,250,000 in the 2019/2020 Capital Budget for the Roadway Maintenance Program and noted in addition to the resurfacing of the 11 streets, this amount includes full depth patching, striping, and preventative crack sealing of various streets.

VILLAGE ATTORNEY’S REPORT

Village Attorney Lamore had no report.

OTHER BUSINESS

The entire Village Board congratulated Will Markunas on his appointment to the Plan Commission.

Trustee Clavio encouraged residents interested in historic preservation to apply for the Historic Preservation Commission vacancy, noting members do not need to reside in the historic district to serve on the commission and felt it was important to have input from residents outside of the historic district.

Trustee Petrow echoed Trustee Clavio’s comments encouraging residents to apply for appointment to the Historic Preservation Commission, adding members are not required to be experts in historic preservation, noting there are great resources available within Illinois and Will County to help guide their effort.

Trustee Trevarthan advised residents to avoid placing grass clippings in the roadway when mowing their lawns. He extended his congratulations to Steve Haberichter and the volunteers for their efforts with another successful Bluegrass Festival.

Trustee Farina acknowledged the Frankfort Police Department and thanked Detective Jaicomo for the ride-along last weekend, which provided her an opportunity to personally observe and obtain a better understanding of police operations. She encouraged residents to attend the Frankfort Lions Wurst Fest on Thursday, August 29, from 6:30 PM to 10:30 PM, celebrating our town's German heritage and kicking off Frankfort's Fall Fest.

Trustee Ogle commended Steve Haberichter and all the volunteers for making the Bluegrass Festival a great family-friendly event and applauded the great lineup of performers. He commented on the Police Department's new pamphlet which identifies social service resources and contact information. He voiced his appreciation to Sgt. Bender and the Police Department for their efforts with this resource material. Trustee Ogle noted permits are required for all solicitors and he encouraged residents to call the non-emergency number for the police with any concerns. He extended his condolences to the family of the Plainfield Community Services Officer who was killed in a car crash this past weekend. He commented on the Roadway Maintenance Program, noting the Village Board sets the budget annually for this program. He mentioned the dangerous heat index forecasted for this weekend and inquired about the Village Hall as a cooling center. Administrator Piscia reported the Village is open as a cooling center during regular office hours. Trustee Ogle concluded by encouraging residents to study world history and spend some time learning from past events, noting this year marks 25 years since the Rwandan genocide.

Mayor Holland commented on the Village's hours as a warming and cooling center. Administrator Piscia reported the Emergency Management Agency website provides a complete list of warming and cooling centers for Will County and their hours.

Trustee Borrelli congratulated Steve Haberichter and all the volunteers who came together to make the Bluegrass Festival a fantastic event. He also thanked the Police and Public Works Departments for their efforts with special events held in downtown Frankfort.

PUBLIC COMMENTS

Frankfort resident Stephanie Spicer expressed her heartfelt appreciation to her fellow residents, Police Department, Fire Department, and other first responders who took such great care of her son who was hit by a car while riding his bike on Old Plank Road Trail and Elsner on June 30. She praised Sgt. Potter for his excellent and dedicated service.

ADJOURNMENT

Hearing no further business, Trustee Trevarthan made a motion (#3), seconded by Trustee Farina, to adjourn the regular board meeting of Monday, July 15, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:46 P.M.

Eugene Savaria
Village Clerk

As Presented As Amended

A handwritten signature in blue ink, appearing to read "Jim Holland", written over a horizontal line.

Jim Holland, Village President

A handwritten signature in black ink, appearing to read "Eugene Savaria", written over a horizontal line.

Eugene Savaria, Village Clerk