



OPERATIONS COMMITTEE MINUTES  
JULY 10, 2019

CALL TO ORDER

Chair Dick Trevarthan called the Operations Committee meeting to order at 5:15 P.M. on Wednesday, July 10, 2019, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Operations Committee members present included Mayor Jim Holland, Chair Dick Trevarthan, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, and Jessica Petrow; Jennifer Hindel and Derek O'Sullivan. Staff in attendance included Village Administrator Rob Piscia, Asst. Village Administrator Jeff Cook, Police Chief John Burica, Deputy Police Chief Will Dowding, Supt. of Public Works Terry Kestel, Asst. Supt. Kevin Hack, Utilities Director Mike Stone, and Administrative Assistant Theresa Cork. Members Rob Joyce, Nathan Miller, and Mike Stevens were absent.

APPROVAL OF MINUTES (June 12, 2019)

Trustee Clavio made a motion (#1), seconded by Trustee Petrow, to approve the minutes of the Operations Committee meeting of June 12, 2019, as presented. The motion was unanimously approved.

2019 REPLACEMENT PICKUP TRUCK

Supt. Kestel presented a request to purchase a budgeted 2019 Chevrolet 1500 work truck from Phillips Chevrolet of Frankfort to replace a 2003 Ford pickup with 165,296 miles that is no longer reliable due to mechanical issues. He reported the municipal price for the work truck is \$28,329.81.

Mayor Holland made a motion (#2), seconded by Trustee Petrow, to forward a recommendation to the Village Board authorizing the purchase of a 2019 Chevrolet Silverado 1500 work truck as presented. The motion was unanimously approved.

SAFETY BARRIERS

Supt. Kestel reported staff recently reviewed several different styles of safety barriers for use by the Village during various special events held in downtown Frankfort. He reported the barriers would be used to protect pedestrians from vehicular traffic while allowing foot traffic and

emergency vehicle access during special events. Supt. Kestel presented the different styles of removable bollards and portable crash barriers for committee consideration. He expressed maintenance and flexibility concerns with the installation of the bollards and voiced support for the Archer 1200 Portable Barrier System due to its movability by one person. He reported the Meridian Rapid Defense Group provided the low bid of \$78,583, including a drop deck trailer, for the portable barrier system.

Committee members discussed the purchase of the Archer 1200 Portable Barrier System and were not in support of purchasing the portable barriers at this time. Members suggested renting the portable barriers prior to considering a purchase and directed staff to explore a rental program. It was also suggested to consider including an additional fee for any street closure requests as part of the Public Property application process.

### 2019 ROADWAY MAINTENANCE PROGRAM

Supt. Kestel reported the Village budgeted \$2,250,000 for the 2019 Roadway Maintenance Program. Included in the budgetary number is \$150,000 for full depth patching, \$50,000 for striping, and \$50,000 for crack sealing. The remaining amount includes the milling/resurfacing, material testing, and engineering costs. He then presented four bid proposals received for the Village's 2019 Roadway Maintenance Program. Of the four bid proposals received for the project, the low bidder was P.T. Ferro Construction Co., in an amount of \$1,894,958.78. Robinson Engineering reviewed the bid tabulations and recommended the contract be awarded to the low bidder, P.T. Ferro Construction Co., for the Village's 2019 Roadway Maintenance Program.

The 11 streets included in this year's program for full resurfacing are: St Andrews Way - Huntsmoor Dr. to Sauk Trail entrance; Jeanie Lane; 95th Avenue; Gulfstream Road - Center Rd. to Mustang Road; Colorado Avenue - Locust St. to Route 45; Hawthorne Road; Elsner Road - Nebraska St. to Route 30; Shilling Road; Tuppence Court; Aster Drive; and Aster Court.

Committee members discussed the recent enhancement of the Village's Roadway Maintenance Program, noting the increased budget from prior years. The committee briefly discussed concerns relating to street resurfacing performed in the past on Colorado Avenue. Mr. Kestel reported core sampling was performed on all the streets to reduce the likelihood of unforeseen issues.

Following discussion, Mayor Holland made a motion (#3), seconded by Trustee Clavio, to forward a recommendation to the Village Board to accept the low bid and award the contract for the 2019 Roadway Maintenance Program to P.T. Ferro Construction Co., in the amount of \$1,894,958.78. The motion was unanimously approved.

### TRAFFIC ADVISORY RECOMMENDATION

- A. "No Truck" Signage: Dralle Road/Ridgeland Avenue

Deputy Chief Dowding presented a recommendation from the Traffic Advisory Committee to install “No Truck Traffic” signage on Dralle Road between Harlem Avenue and Ridgeland Avenue; and on Ridgeland Avenue between Dralle Road and Stuenkel Road. He reported the roadway is not designed to handle the weight of repeated commercial truck traffic and expressed concern with the cost of future repairs of the roadway due to truck weight, existing road conditions, and changing traffic patterns due to industrial growth in the vicinity.

Following discussion of the proposed signage, Trustee Ogle made a motion (#4), seconded by Trustee Borrelli, to forward a recommendation to the Village Board amending the Traffic Code to reflect the posting of “No Semi-Truck Traffic” signs as presented. The motion was unanimously approved.

### ENGINEERING SERVICES AGREEMENT – LEAD SERVICE LINE REPLACEMENT PROGRAM

Director Stone presented a proposal for Professional Engineering Services from Robinson Engineering, Ltd. to develop a plan to identify and prepare to replace any lead service lines (LSL) in the Village water system. He reported the department conducts regular tests for lead and other detectable water quality indicators and although elevated lead levels are not present within the Village’s drinking water supply, there has been an increase in public and regulatory interest in addressing old infrastructure to reduce the possibility of lead contaminants. He explained one potential source of lead exposure in drinking water is lead service lines, which have been banned for decades. Although these pipes have a coating to protect against contamination, complete replacement is a preferred course. Mr. Stone said it is likely some older structures have LSLs and the proposed program will set out to identify those locations.

Mr. Stone reported the United States Environment Protection Agency (USEPA), the Illinois Environmental Protection Agency (IEPA), and the American Water Works Association (AWWA) recommend replacement of LSLs from the public water main to the point of connection with interior plumbing. He noted no legislation currently requires public water supplies to replace LSLs, however it is anticipated new legislation will be introduced in Illinois during the next legislative session.

Mr. Stone reported the IEPA is offering a loan forgiveness program for LSL replacement projects. The program provides 50% loan forgiveness up to \$2 million if the community has a median household income (MHI) less than 70% of the state’s average annual income (approximately \$41,000/year) and 50% loan forgiveness up to \$1 million for communities with an MHI greater than 70% of the state’s average. Through this engineering services agreement, Frankfort will seek participation in this program to eliminate any remaining lead service lines.

Committee members discussed the number of LSLs in the Village and the challenges in identifying LSLs. Committee members felt it was important to be proactive in developing a plan addressing LSLs and supported pursuing funding through the IEPA’s loan forgiveness program.

Mayor Holland made a motion (#5), seconded by Trustee Farina, to forward a recommendation to the Village Board to enter into an agreement with Robinson Engineering, Ltd., for professional engineering services and IEPA loan assistance for LSL replacements, in the amount of \$55,000.00. The motion was unanimously approved.

#### TRAIL EMERGENCY STATIONS – DISCUSSION

Chief Burica provided information relating to trail emergency stations. Committee members discussed the installation and placement of emergency call stations on Old Plank Road Trail, including the services provided and costs associated with the stations. Committee members felt most people had cell phones or cellular connection through other devices while utilizing the trail and the expense of the trail emergency stations did not warrant further investigation.

#### OTHER BUSINESS

Mayor Holland requested construction updates for Phase 3 of the WWTP Consolidation Program and for the St. Francis Road reconstruction project.

Director Stone reported the abandonment and demolition of the West and North WWTP is anticipated to begin this month and expected to be completed by late fall, noting restoration may not occur until next spring.

Administrator Piscia reported Robinson Engineering has indicated St. Francis Road will be completed this year and resume two-way traffic by November 30, 2019.

Mayor Holland reported the Chamber of Commerce has identified a new artisan entry route for Fall Fest 2019 to help alleviate traffic issues on Nebraska Street during staging of the booths on Friday evening. The new route for artisan entry will be from U.S. Route 45 (LaGrange Road) to Old Frankfort Way with no artisan entry from Nebraska Street this year. He suggested for staff to coordinate with the Chamber of Commerce to post “No Parking” signs for the new route.

#### PUBLIC COMMENTS

None.

#### ADJOURNMENT

Hearing no further business, Trustee Borrelli made a motion (#6), seconded by Trustee Ogle, to adjourn the Operations Committee meeting of July 10, 2019, at 6:15 P.M. The motion was unanimously approved.