

VILLAGE OF
FRANKFORT
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LAND USE AND POLICY COMMITTEE MINUTES
JULY 10, 2019

CALL TO ORDER

Chair Keith Ogle called the meeting of the Land Use and Policy Committee to order at 6:50 P.M. on Wednesday, July 10, 2019, at the Village Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Land Use and Policy Committee members present included Mayor Jim Holland, Chair Keith Ogle, Trustees Adam Borrelli, John Clavio, Margaret Farina, and Jessica Petrow; Village Clerk Gene Savaria, Stacy Bond, Michael DiMaggio, and Cindy Heath. Staff in attendance included Village Administrator Rob Piscia, Asst. Administrator Jeff Cook, Police Chief John Burica, Deputy Police Chief Will Dowding, Supt. Terry Kestel, and Administrative Assistant Theresa Cork. Also in attendance were Bette Bulmer, Stephanie Kush, Don Olivieri, Marcia Steward, Bert Behnke, Sadim Memishi, John Memishi, and April Jackson. Members Brian Samuels and Paul Slade were absent.

APPROVAL OF MINUTES (June 12, 2019)

Trustee Farina made a motion (#1), seconded by Trustee Petrow, to approve the minutes of the Land Use and Policy Committee meeting of June 12, 2019, as amended. The amended minutes clarify the continuation of the discussion/review of committee structure. The motion was unanimously approved.

HISTORIC PRESERVATION COMMISSION STRUCTURE – CONSIDERATION OF ORDINANCE AMENDMENT

At the June 12, 2019 meeting, committee members discussed ex-officio membership and the overall structure of the Village's advisory committees and due to the amount of time allotted for the item, discussion of the Historic Preservation Commission structure was postponed until this month.

Committee members considered an amendment to the list of advisory committees in Section 32.075 of the municipal code. It was noted the Village Board passed Ordinance No. 3145 on April 16, 2018, which designated the Village President and each Trustee of the Village of Frankfort as ex-officio members of all advisory committees, and if in attendance, shall be counted for purposes of establishing the committee's quorum and have the right to vote on matters coming before it.

Committee and audience members shared their views and discussed some of the provisions of the Village's Historic Preservation Commission Ordinance and the Village as a Certified Local Government. Trustee Ogle and Member Bond voiced their support for elected officials to maintain their ex-officio membership with all committees, including the Historic Preservation Commission. Other committee members felt the Historic Preservation Ordinance sets forth the structure, powers and duties of the HPC, and as such, supported removing the Historic Preservation Commission from the list of advisory committees and the Village Board not serve as ex-officio members of the commission.

Mayor Holland made a motion (#2), seconded by Member Heath, to forward a recommendation to the Village Board to amend Chapter 32, Section 32.075 of the Village's Code of Ordinances, removing the Historic Preservation Commission from the list of advisory committees. The motion was passed by a majority vote with dissenting votes by Chair Ogle and Member Bond.

TRAFFIC ADVISORY RECOMMENDATION

A. Downtown Parking Concepts - Discussion

Deputy Chief Dowding presented several parking concepts for the downtown area compiled by the Traffic Advisory Committee for committee consideration and discussion. The concepts presented included: no action (maintain current parking standards); timed parking/village sticker; and two-way traffic on Oak Street between Kansas Street and Nebraska Street.

Committee members discussed the concepts presented and shared ideas to increase parking turnover in the downtown area to improve the business atmosphere in the downtown. Members recognized there is a parking issue involving employees of downtown businesses utilizing prime parking spaces for an extended period of time and felt it was appropriate to explore strategies to help alleviate the issue. Committee members also discussed costs associated with various parking concepts, including parking meters, license plate recognition systems, and enforcement of timed parking violations.

Following discussion, the committee directed staff to compile three parking alternatives to present at a future committee meeting for consideration. Following committee acknowledgement of the three alternatives, members desired to present each to the public to allow residents and businesses an opportunity to comment on the course of action going forward.

LOT MOWING PROGRAM UPDATE: CONTINUED FROM JUNE 12 - DISCUSSION

Asst. Administrator Cook explained the current procedure for enforcement and collection of violations as part of the Village's lot mowing program. Committee members discussed receipts of payment for the current year and the challenges of compliance. Members felt it was important to continue the program as an operating expense while preferring all costs and charges associated with compliance be passed on to the property owner and if not timely paid, filed as a lien against the property. Members further discussed violation notices, invoicing, fines, and placing liens on

the property, recognizing the need to balance and constrain the administrative costs of the program. Following discussion, the committee recommended staff proceed as presented.

OTHER BUSINESS

- *Frankfort Terrace Bankruptcy*

Staff continues to work with legal counsel regarding the bankruptcy proceedings of the Frankfort Terrace and will pursue the property owner for collection of the outstanding debt for water and sewer services.

- *Committee Structure*

Committee members continued their discussion from the June 12th meeting relating to the structure of the Village's advisory committees, use of Committee of the Whole meetings and ad hoc groups. Trustees Farina and Petrow voiced their support to explore changing the current committee structure. Mayor Holland noted committee members are appointed by the Mayor with the advice and consent of the Trustees for a one-year term in May. With this in mind, he suggested to review committee structure in the fall for next year's appointments should the Village Board desire to change current practice.

- *Will County Gambling Ordinance*

Trustee Ogle reported the Will County Board will vote to consider amending their gambling ordinance to allow video gaming in unincorporated Will County.

PUBLIC COMMENTS

No public comments were addressed to the committee.

ADJOURNMENT

Hearing no further business, Trustee Farina made a motion (#3), seconded by Trustee Borrelli, to adjourn the Land Use and Policy Committee meeting of July 10, 2019, at 8:35 P.M. The motion was unanimously approved.