

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
JULY 1, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, July 1, 2019, at 7:00 P.M.

Village Clerk Gene Savaria called the roll. In attendance were Mayor Jim Holland, Village Clerk Gene Savaria, Trustees Adam Borrelli, Margaret Farina, Keith Ogle, Jessica Petrow, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, and Village Administrator Rob Piscia. Trustee John Clavio was absent.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (June 17, 2019)

B. Approval of Bills/Payroll - \$509,459.57/\$356,974.08

C. Financial Affairs Committee Report

1. Appropriation Ordinance for FY 2019/2020

Accept the recommendation of the Financial Affairs Committee, waive the First and Second Readings, and pass an ORDINANCE (NO. 3214) PROVIDING AN APPROPRIATION FOR CORPORATE PURPOSES IN THE AMOUNT OF \$58,273,701.00 FOR THE FISCAL YEAR BEGINNING MAY 1, 2019 AND ENDING APRIL 30, 2020 FOR THE VILLAGE OF FRANKFORT, WILL & COOK COUNTIES, ILLINOIS.

Trustee Trevarthan made a motion (#1), seconded by Trustee Ogle, to approve the Unanimous Consent Agenda.

Trustee Borrelli presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Clerk Savaria called the roll. Ayes: Trustees Borrelli, Farina, Ogle, Petrow, and Trevarthan. Nays: None. Absent: Trustee Clavio. The motion carried.

PLAN COMMISSION REPORT SUMMARY

A. Ash Street Subdivision: 202 Ash Street (Waive 1st and 2nd Readings)

1. Lot 1: Front Yard Setback Variance and Building Materials Variance - Ordinance

Trustee Borrelli provided a brief overview of the Ash Street Subdivision variances for Lot 1 under consideration for approval.

Trustee Borrelli made a motion (#2), seconded by Trustee Ogle, to accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3215) GRANTING VARIANCES FOR CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (202 ASH STREET, LOT 1), granting a front yard setback variance from 30' to 15.5' and a building materials variance to permit the use of non-masonry materials in the construction of a single-family home on Lot 1 of the Ash Street Subdivision, in accordance with the reviewed plans and public testimony.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken.

Trustee Borrelli voiced his appreciation to the applicants for revising their proposal to comply with lot coverage requirements.

Trustee Trevarthan voiced his support of the project, noting he initially had drainage concerns for the subdivision and following review by engineers is satisfied any issues have been resolved.

Trustee Petrow commented on the design change of the proposed home for Lot 1 and voiced concerns with the garage orientation and driveway width. She noted the proposed three car garage on Utah Street is not in line with the draft design guidelines for the historic residential district as part of the comprehensive plan update process. She encouraged residents to check out the Village's 2040 Comprehensive Plan at www.yourfrankfort.com.

Trustee Farina echoed Trustee Petrow's comments, voicing concern with the proposed three car garage. She noted the design guidelines are currently in draft format and supports the applicants moving forward with the three car garage though a two car garage not facing the street or a garage separate from the house is preferred. She voiced her support of creating a historic overlay district that takes into consideration two car garages and scalability for the downtown residential district in the future.

Clerk Savaria called the roll. Ayes: Trustees Borrelli, Farina, Ogle, and Trevarthan. Nays: Trustee Petrow. Absent: Trustee Clavio. The motion carried.

MAYOR'S REPORT

- Mayor Holland reported the non-home rule sales tax increase of 1% went into effect today, July 1, 2019.

- Mayor Holland announced the following upcoming events:
 - 4th of July Celebration, Thursday, July 4, Main Park.
 - Concerts on the Green, Sunday, July 7, Frankfort Brass Band from 5:00 PM to 6:00 PM, followed by the Joliet American Legion Band, from 6:30 PM to 8:00 PM, Breidert Green
 - Movies on the Green, “Kicking and Screaming”, Tuesday, July 9, Breidert Green
 - 9th Annual Frankfort Bluegrass Festival, July 13 and July 14, Breidert Green
 - Annual Rib Cook-Off, August 3, Breidert Green
- Mayor Holland announced applications are available at the Village Administration Building or online at www.villageoffrankfort.com for residents interested in serving on the Plan Commission Board. The deadline to submit an application is July 5, 2019. He announced the Village is also accepting applications for the Historic Preservation Commission.
- Mayor Holland reported recipients of the summer beautification awards for outstanding landscaping have been finalized and a listing of winners will be posted online. He congratulated and thanked the award winners for their beautification efforts.

POLICE DEPARTMENT REPORT

Chief Burica encouraged residents to attend the 4th of July celebrations at Main Park and leave fireworks to the professionals. He advised residents of street closures for the Bluegrass Festival on July 13 and 14, noting Kansas Street between Oak and White as well as Ash Street will be closed during the event. He encouraged residents to visit www.frankfortbluegrassfest.com for information on event parking. Chief Burica advised trail users to yield the right of way to traffic. He wished everyone a happy and safe 4th of July and reminded residents to “Lock It or Lose it” to avoid being a victim of a car burglary or theft.

VILLAGE ADMINISTRATOR’S REPORT

Administrator Piscia advised residents to secure trampolines and lawn furniture properly during storms to avoid damage to property. He reminded residents yard waste materials must be placed in a brown paper yard waste bag with a yard waste sticker attached for pickup by NuWay. He noted yard waste stickers are available for purchase at the Village Administration Building. He wished everyone a safe and happy 4th of July.

VILLAGE ATTORNEY’S REPORT

Village Attorney Lamore reported effective June 14, 2019, a Village President may conduct civil marriage ceremonies in Illinois.

OTHER BUSINESS

The Village Board wished residents a safe and happy 4th of July.

Trustee Borrelli noted he missed the previous Village Board meeting and wanted to extend his congratulations to Gene Savaria on his Village Clerk appointment. He encouraged residents to take part in the 4th of July celebrations at Main Park and the Frankfort Bluegrass Festival.

Trustee Ogle encouraged residents to attend the family-friendly Bluegrass Festival event. He voiced concerns with the number of spam emails received on the Village's "contact me" page over the weekend. Administrator Piscia reported staff is working with our IT company and our webhosting to create a "captcha" to address the issue. Trustee Ogle wished the cyclist injured on the trail a speedy recovery.

Trustee Farina congratulated Operation Playground and the Frankfort Park District for the dedication ceremony of the Judy Herder Memorial Pumptrack located at Indian Boundary Park on June 27. She commented on this year's Eye Opener Breakfast hosted by the Will County Center for Economic Development held on June 27, which provided an update on the economic development of our region.

Trustee Trevarthan provided a few gardening tips, including to prune shrubs after their done flowering and to wait a couple of weeks before pruning evergreens.

Trustee Petrow encouraged residents interested in local government to consider submitting an application to serve on the Plan Commission or the Historic Preservation Commission. She also encouraged residents to attend the many upcoming events taking place in Frankfort.

Clerk Savaria encouraged residents interested in serving the community to submit an application for the Plan Commission.

PUBLIC COMMENTS

No public comments were received by the Village Board.

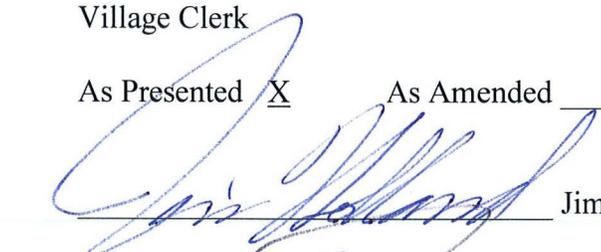
ADJOURNMENT

Hearing no further business, Trustee Trevarthan made a motion (#3), seconded by Trustee Farina, to adjourn the regular board meeting of Monday, July 1, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:33 P.M.

Eugene Savaria
Village Clerk

As Presented

As Amended



Jim Holland, Village President



Eugene Savaria, Village Clerk