

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
MAY 6, 2019**

**SWEARING IN CEREMONY OF ELECTED OFFICIALS**

Mayor Holland administered the Oath of Office to newly elected Village Trustees Adam Borrelli, Margaret M. Farina, and Jessica Petrow. He congratulated the officials on their election to serve a four-year term of office serving the constituents of the Village of Frankfort. Following the swearing in ceremony, Trustees Borrelli, Farina, and Petrow took their seats at the dais.

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, May 6, 2019, at 7:04 P.M.

Deputy Clerk Theresa Cork called the roll. In attendance were Mayor Jim Holland, Deputy Clerk Theresa Cork, Trustees Adam Borrelli, John Clavio, Margaret Farina, Keith Ogle, Jessica Petrow, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

- A. Approval of Minutes
  - 1. Regular Meeting (April 15, 2019)
- B. Approval of Bills/Payroll - \$3,150,342.86/\$325,630.58
- C. IEPA Loan Agreement: Wastewater Project L175408 – Resolution  
Adopt A RESOLUTION (NO. 19-27) AUTHORIZING THE EXECUTION OF A LOAN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND THE ILLINOIS ENVIRONMENTAL PROTECTION AGENCY UNDER ITS WATER POLLUTION CONTROL LOAN PROGRAM FOR WASTEWATER PROJECT: L175408, IN THE AMOUNT OF \$7,025,243.00, for Project 7, North and West Wastewater Treatment Plant (WWTP) Abandonment and North Wastewater Treatment Excess Flow Storage Pond, as part of the Village's WWTP Consolidation Program.

D. Plan Commission Report Summary

1. Larson Corner Side Yard Setback Variance: 136 S. Maple Street - Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings)

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3206) GRANTING A CORNER SIDE YARD SETBACK VARIANCE TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (LARSON RESIDENCE – 136 S. MAPLE STREET), granting a corner side yard setback variance from the 30 foot requirement to 28.5 feet to permit the construction of an addition to the rear of the home, in accordance with the reviewed plans and public testimony.

2. Frankfort Circus Center Special Use Permit: 700 Center Road - Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings)

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3207) GRANTING A SPECIAL USE PERMIT FOR INDOOR RECREATION AND ENTERTAINMENT TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (FRANKFORT CIRCUS CENTER – 700 CENTER ROAD), to permit the operation of the Frankfort Circus Center, in accordance with the reviewed plans and public testimony.

3. Timber View RV Center Special Use Modification: 21700 S. LaGrange Road - Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings)

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3208) AMENDING SPECIAL USE ORDINANCE NO. 2902 TO PERMIT THE EXPANSION OF THE RV STORAGE AREA IN THE REAR OF THE PROPERTY LOCATED AT 21700 S. LAGRANGE ROAD, in accordance with the reviewed plans and public testimony and conditioned upon the installation and maintenance of all landscape plantings in accordance with the approved Russo Power Equipment landscape plans and installation of the new Timber View landscape plantings prior to the expansion of the RV storage area.

Trustee Trevarthan made a motion (#1), seconded by Trustee Ogle, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Borrelli, Clavio, and Trevarthan presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Deputy Clerk Cork called the roll. Ayes: Trustees Borrelli, Clavio, Farina, Ogle, Petrow, and Trevarthan. Nays: None. The motion carried.

## MAYOR'S REPORT

- Mayor Holland recognized Frankfort businesses that generously donated to the Earth Day celebration on April 27 and the volunteers who participated in the planting and clean-up activities.
- Mayor Holland extended a personal “thank you” to all residents who served on various village committees in the previous year and to those who applied for committee positions in the new fiscal year. He entertained a motion from the floor to approve the new fiscal year’s committee appointments.

Trustee Farina made a motion (#2), seconded by Trustee Trevarthan, to approve the Village of Frankfort committee and commission appointments made by Mayor Holland with the advice and consent of the Board for fiscal year 2019/2020.

Deputy Clerk Cork called the roll. Ayes: Trustees Borrelli, Clavio, Farina, Petrow, and Trevarthan. Nays: None. Abstain: Trustee Ogle. The motion carried.

- Mayor Holland announced with the election of Adam Borrelli to the office of Trustee, the Village Clerk seat is now vacant. Applications for the clerk position are available at the Village Administration building or on the village website. The application submittal deadline is Friday, May 17, 2019.
- Mayor Holland entertained a motion from the floor to support motorcycle safety with a proclamation.

Trustee Borrelli made a motion (#3), seconded by Trustee Petrow, declaring May 2019 as “Motorcycle Awareness Month in the Village of Frankfort.” A voice vote was taken. All were in favor. The motion carried.

- Mayor Holland invited residents to attend the Village of Frankfort Open House to tour various Village facilities on Wednesday, May 22, from 5:00 PM to 7:00 PM.
- Mayor Holland announced the Memorial Day ceremony is scheduled for Monday, May 27, at 10:00 A.M. at Breidert Green.
- The spring Country Market continues in downtown Frankfort every Sunday, from 10:00 AM to 2:00 PM.
- Mayor Holland encouraged residents to support the Frankfort Bluegrass Festival by attending the annual fundraiser event on Friday, May 10, from 6:00 PM to 10:00 PM, at CD & ME.

### **POLICE DEPARTMENT REPORT**

Chief Burica reported on the recently completed Illinois Department of Transportation Distracted Driving Grant, a state funded campaign to identify inattentive drivers and spread public awareness of the dangers of distracted driving. He reported Frankfort officers stopped 124 vehicles and issued 69 citations for distracted driving during the campaign. He congratulated the newly elected trustees and stated he looked forward to working with them and the existing trustees. Chief Burica encouraged residents to lock their doors and remove keys and key fobs from their vehicles and if you “See Something, Say Something.”

### **VILLAGE ADMINISTRATOR’S REPORT**

Administrator Piscia extended congratulations to the newly elected trustees and thanked the outgoing trustees for their years of service. He provided an update on several projects currently underway in the Village, including the St. Francis Road reconstruction project, Sauk Trail railroad crossing repairs, and replacement of parkway trees as part of the EAB Reforestation Program.

### **VILLAGE ATTORNEY’S REPORT**

Village Attorney Mahoney had no report.

### **OTHER BUSINESS**

Trustee Borrelli thanked Frankfort residents for their support and expressed his genuine appreciation for the opportunity to serve this community. He encouraged interested individuals to apply for appointment to the Village clerk position.

Trustee Ogle reported he attended his first meeting as Village liaison for the 911 committee, expressing his appreciation to former Trustee Heath for her years of involvement with the committee. He shared an idea presented from a resident for the installation of emergency call stations on Old Plank Road Trail to promote trail safety, noting he felt it was appropriate to explore the concept further. He congratulated the newly elected trustees and welcomed them to the Village Board. He expressed his pleasure of having his good friend and colleague, Trustee Trevarthan, in attendance this evening after an extended absence.

Trustee Farina thanked Frankfort residents for the opportunity to serve the community as trustee. She acknowledged her friends and family in attendance and thanked them for their support. She expressed her appreciation to Mayor Holland, Administrator Piscia, and staff for their time and assistance in familiarizing her with Village business. She extended congratulations to her fellow incoming board members Trustees Borrelli and Petrow.

Trustee Trevarthan provided a brief report on the Emerald Ash Borer Reforestation Program, noting the Village removed and replaced 3,000 infected parkway trees since the inception of the program. He requested residents to assist in the welfare of the newly planted trees and he provided a few lawn care tips to prevent crab grass. He recognized outgoing Trustees Heath, Kennedy, and Stevens and welcomed the newly elected trustees.

Trustee Petrow expressed her appreciation to Frankfort residents for their support and for the opportunity to serve as trustee. She acknowledged her family in attendance and thanked them and her friends for their support in this journey. She thanked everyone for the warm welcome and extended congratulations to fellow newly elected Trustees Borrelli and Farina.

Trustee Clavio thanked incoming and outgoing trustees, noting it is a true testament of our community to have such solid individuals willing to serve. He welcomed Trustees Borrelli, Farina, and Petrow to their new roles and stated he looked forward to working with them.

**PUBLIC COMMENTS**

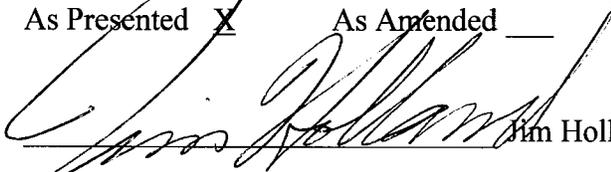
No public comments were received by the Village Board.

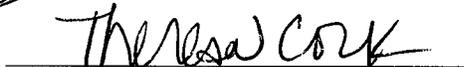
**ADJOURNMENT**

Hearing no further business, Trustee Trevarthan made a motion (#4), seconded by Trustee Clavio, to adjourn the regular board meeting of Monday, May 6, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:37 P.M.

Theresa Cork  
Deputy Village Clerk

As Presented  As Amended

  
Jim Holland, Village President

  
Theresa Cork, Deputy Village Clerk