

VILLAGE OF
FRANKFORT
EST. 1855

DEPARTMENTAL OPERATIONS COMMITTEE MINUTES
APRIL 10, 2019

CALL TO ORDER

Chair Pro-Tem Keith Ogle called the Departmental Operations Committee meeting to order at 5:35 P.M. on Wednesday, April 10, 2019, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Departmental Operations Committee members present included Mayor Jim Holland, Chair Pro-Tem Keith Ogle, Village Clerk Adam Borrelli, Trustees Cindy Heath, Bob Kennedy, and Mike Stevens; Jennifer Hindel and Rob Joyce. Staff in attendance included Village Administrator Rob Piscia, Asst. Administrator Jeff Cook, Police Chief John Burica, Supt. of Public Works Terry Kestel, Finance Director Jenni Booth, Utilities Director Mike Stone, and Administrative Assistant Theresa Cork. Member Derek O'Sullivan was absent.

APPROVAL OF MINUTES (MARCH 13, 2019)

Trustee Stevens made a motion (#1), seconded by Clerk Borrelli, to approve the minutes of the Departmental Operations Committee meeting of March 13, 2019, as presented. The motion was unanimously approved.

PROJECT 6 – REGIONAL WWTP IMPROVEMENTS: CHANGE ORDER NO. 5 – APPROVAL

Utilities Director Stone provided an overview of Change Order No. 5 for Project 6, Regional Wastewater Treatment Plant (WWTP) Improvements Parts A and B as part of the WWTP Consolidation Program. He reported this change order for Project 6 includes six additional work change directives and one additional time extension request, resulting in a net increase of \$39,478.37 and 3 calendar days to the current contract with Williams Brothers Construction. Burns & McDonnell reviewed all change order items and recommended

Trustee Heath made a motion (#2), seconded by Trustee Stevens, to forward a recommendation to the Village Board to approve Change Order No. 5 and one time extension request associated with Project 6, Regional Wastewater Treatment Plant Improvements Parts A and B, as presented. The motion was unanimously approved.

MATERIAL STORAGE PAVING PROJECT: 100 SANGMEISTER ROAD – BID APPROVAL

Supt. Kestel provided results of the bid opening for the Material Storage Area Paving project. He reported eight bid proposals were received for the paving of a material storage area located at 100 Sangmeister Road. He stated the Public Works and Utility Departments share the current material storage area, which stores wood chips, road mix, stone, and other materials, and the need for additional storage areas is necessary. Staff recommended to accept the low bid received from Oak Lawn Blacktop Paving Company, Inc. in the amount of \$33,000.00 for the project.

Trustee Heath made a motion (#3), seconded by Clerk Borrelli, to forward a recommendation to the Village Board to accept the low bid and award the contract to Oak Lawn Blacktop Paving Company, in the amount of \$33,000.00, for the material storage area paving project. The motion was unanimously approved.

DISPOSAL OF SURPLUS VEHICLE - APPROVAL

Supt. Kestel presented a request to dispose of a 2004 International 7400 dump truck from the Public Works fleet due to mechanical issues.

Clerk Borrelli made a motion (#4), seconded by Trustee Heath, to forward a recommendation to the Village Board to approve the disposal of the surplus vehicle at public auction. The motion was unanimously approved.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Trustee Stevens made a motion (#5), seconded by Trustee Kennedy, to adjourn the Departmental Operations Committee meeting of April 10, 2019, at 6:00 P.M. The motion was unanimously approved.