

VILLAGE OF
FRANKFORT
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1890's THEME COMMITTEE MINUTES
APRIL 10, 2019

CALL TO ORDER

Chair Marcia Steward called the 1890's Theme Committee meeting to order at 5:00 P.M. on Wednesday, April 10, 2019, at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

1890's Theme Committee members present included Chair Marcia Steward, Mayor Jim Holland, Clerk Adam Borrelli, Trustees Cindy Heath, Bob Kennedy, Keith Ogle, and Mike Stevens; Tanya Benton and Don Olivieri. Staff in attendance included Village Administrator Rob Piscia, Asst. Administrator Jeff Cook, Police Chief John Burica, Supt. of Public Works Terry Kestel, Finance Director Jenni Booth, Building and Economic Development Manager Adam Nielsen, and Administrative Assistant Theresa Cork. Also in attendance were Stephanie Kush and Stacey Burke. Members Bette Bulmer and Shannon Muehlnickel were absent.

APPROVAL OF MINUTES (February 13, 2019)

Member Benton made a motion (#1), seconded by Member Olivieri, to approve the minutes of the 1890's Theme Committee meeting of February 13, 2019. The motion was unanimously approved.

STACEY'S PLACE CO. SIGN PROPOSAL: 4 W. NEBRASKA STREET - APPROVAL

Building and Economic Development Manager Adam Nielsen presented a sign proposal request for Stacey's Place Co., located at 4 W. Nebraska Street. He reported the applicant proposes to construct a single-sided sign using a ½ inch piece of MDO (medium density overlay, painted cream) finished with reclaimed barn wood trim (maroon) and raised lettering (black). He further reported the proposed sign will be attached to the existing bracket, located on the northern façade of the building, and noted the proposed sign complies with the requirements of the H-1 District. Mr. Nielsen presented the previously approved Morgan's Place sign as an example for the proposed signage for Stacey's Place.

Member Olivieri made a motion (#2), seconded by Member Benton, to approve the sign proposal for Stacey's Place Co., located at 4 W. Nebraska Street, as presented. The motion was unanimously approved.

Clerk Borrelli arrived at 5:10 P.M.

REVIEW OF COMMISSION ASSISTANCE AND MENTORING PROGRAM – HISTORIC PRESERVATION TRAINING

Committee members discussed a few of the items presented at the Historic Preservation Workshop held on April 6, 2019, at the Village of Frankfort Administration Building. The workshop known as Commission Assistance and Mentoring Program (CAMP) was sponsored by the National Alliance of Preservation Commissions.

Members discussed the Village of Frankfort's local Historic Preservation Ordinance and addressed some of the powers and duties of the commission. Members expanded the discussion to include the Village President and Board of Trustees serving as ex officio members of the commission. Mayor Holland requested staff to bring this matter to a future committee for further consideration and discussion.

Discussion was also held on the designation of properties or structures having special historic, community, or architectural value as "landmarks" and the importance of public outreach programs and community engagement on the matter. It was suggested to conduct a survey to identify historically and architecturally significant properties and structures in the Historic District.

Member Steward recommended the 1890's Theme Committee to officially be called the Historic Preservation Commission moving forward. The committee voiced consensus.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Member Olivieri made a motion, (#3), seconded by Member Benton, to adjourn the 1890's Theme/Historic Preservation Commission meeting of April 10, 2019, at 5:32 P.M. The motion was unanimously approved.