

VILLAGE OF
FRANKFORT
EST • 1855

JOINT
1890's THEME COMMITTEE AND
PLAN COMMISSION/ZONING BOARD OF APPEALS MINUTES
APRIL 6, 2019

CALL TO ORDER

Plan Commission Chair Don Schwarz and 1890's Theme Committee Chair Marcia Steward called the Joint 1890's Theme Committee and Plan Commission/Zoning Board of Appeals meeting to order at 9:03 A.M. on Saturday, April 6, 2019, at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

1890's Theme Committee members present included Chairwoman Marcia Steward, Mayor Jim Holland, Don Olivieri, and Tanya Benton. Plan Commission members presented included Chair Don Schwarz, Margaret Farina, and Jessica Petrow. Staff in attendance included Asst. Village Administrator Jeff Cook and Asst. Director of Development Services Zach Brown. Also in attendance were Ken Guevara, Judy Schultz, Chip Krusemark, Lori Stanevicius, Danette Muscarella, Stephanie Kush, Mark Adams, Pam Griffin, Dan Knierien, Deborah Hardwick, Todd Morgan, Kim Herder, Harry D'Ercole, and Nathan Miller.

COMMISSION ASSISTANCE & MENTORING PROGRAM TRAINING

The Village of Frankfort hosted a Historic Preservation Workshop to provide training for local preservation programs. The workshop known as Commission Assistance and Mentoring Program (CAMP) was sponsored by the National Alliance of Preservation Commissions. CAMP presenters Dan Corson, Lisa Craig, and Robin Zeigler provided training on the following topics:

- Why We Preserve, Public Outreach and Community Engagement: Gain the tools needed to be an effective spokesman for historic preservation in the community;
- Legal Basics: A fundamental background of preservation law as it relates to local preservation commissions: local ordinance, local codes, and federal and state laws;
- Standards and Guidelines for Design Review: Reviewing the Federal Standards and Guidelines and learning to apply them to real world cases;
- Identifying and Designating Historic Resources: An overview of conducting historic resource surveys and using the information collected to determine eligibility for designation, drawing and defending district boundaries;

- Infill Design: Explore how to envision new construction and how to find the appropriate balance for your community between the goals of compatible yet differentiated;
- Ethics and the Role of the Commissioner: Best practices and preparation strategies for before, during, and after a public hearing.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Chair Schwartz adjourned the joint 1890's Theme Committee and Plan Commission/Zoning Board of Appeals meeting of April 6, 2019, at 4:17 P.M.