

**VILLAGE OF FRANKFORT**  
**MINUTES OF THE TRAFFIC ADVISORY COMMITTEE MEETING**  
**March 6, 2019**

**CALL TO ORDER AND ROLL CALL**

Chairman William Dowding called the meeting of the Traffic Advisory Committee to order on Wednesday, March 6, 2019 at 9:00am.

In attendance were Chairman William Dowding, Jeff Cook, John Burica, Terry Kestel, Kevin Hack, Adam Nielson, Rob Piscia, Cesar Mireles, Pam Griffin, and Greg Griffin.

**APPROVAL OF THE MINUTES (September 5<sup>th</sup>, 2018)**

Terry Kestel made a motion (#1), seconded by John Burica, to approve the minutes of the Traffic Advisory Committee meeting of September 5, 2018. The motion to approve the minutes was unanimously approved.

**PROGRESS REPORTS**

- STATE LAW – 3 FT MIN TO PASS BIKES SIGN
  - Terry Kestel advised that the signs had been delivered and would be posted as soon as the weather permitted
  
- DEWEY CIRCLE INFORMATIONAL SIGNAGE - “NO OUTLET”
  - Terry Kestel advised that signs were posted

**OAK STREET PARKING ISSUES**

Pam and Greg Griffin contacted the Traffic Advisory Commission via email and expressed some concerns about parking on Oak Street. In summary they were concerned with the commercial and event parking issues on all downtown side streets south of Nebraska Street.

Chairman Dowding opened the discussion inviting the Griffins to speak about their concerns. They reiterated issues with commercial vehicles, restaurant employee parking, and blocking of mailboxes. They felt one possible solution could be restricted parking, similar to parking limits near Lincoln-Way East High School.

John Burica explained the issues of limiting parking with signage. Pam Griffin agreed with his explanation, and advised she did not wish to push her parking issues onto other residents.

Adam Nielson distributed some photos of the parking conditions, taken at various times along the side streets (Oak, Ash, Hickory). He also explained that he regularly meets with the businesses and discusses employee parking issues.

Rob Piscia and Jeff Cook explained that we are constantly analyzing a Downtown Parking Plan. They explained the difficulty in ensuring that the plan is effective, and does not do more harm than good. The Griffins agreed and advised that they want what is best for all.

The discussion ended with no action.

**The Traffic Advisory Committee will continue researching a comprehensive Downtown Parking Plan.**

### **POLICY FOR CLOSING STREETS**

Staff expressed interest in developing standards for closing streets in relation to large events. They asked the members of the Traffic Advisory Committee to look into the matter.

Chairman Dowding opened the discussion and explained that he made contact with the following jurisdictions: Mokena, New Lenox, Tinley Park, Orland Park, Darien. He inquired about their non-emergency road closure policies. None of the above jurisdictions had any policies or procedures that would directly relate to the village issue.

Rob Piscia continued the conversation and asked if we could develop a plan that accounts for how many people could safely occupy a given area. In addition to the occupancy issue he asked if we could estimate a cost related to closing a roadway.

Adam Nielsen will contact the Frankfort Fire Department to obtain calculations that will determine how many people could occupy a space before overflow onto roadways would become necessary for public safety.

**Staff will continue to research the issue and possible solutions. Adam Nielsen will contact Frankfort Fire Department and attempt to develop a occupancy estimate.**

### **EVENT PARKING – CONCERT ON THE GREEN**

Rob Piscia was contacted by the Concert On the Green Committee (COGC) with a request for assistance concerning parking for the band members. The performances occur in the summer months at the Breidert Green Stage.

Rob Piscia opened the conversation and noted that in the past band members would drive on or along the Old Plank Trail in order to bring equipment to the stage. He explained the issues surrounding this, and asked the committee to give some direction in the matter.

Terry Kestel advised that the Village could provide some temporary no parking signs that the members of the COGC could post prior to the event.

Chairman Dowding expressed concern for the use of the signs, and asked that the COGC be reminded that only two stalls be reserved. All members agreed.

**Terry Kestel advised his staff will supply the signs and meet with members of the COGC to outline the use.**

## **OTHER BUSINESS**

### FIVE OAKS SUBDIVISION

Belinda Olszewski contacted Chairman Dowding and addressed some parking / signage issues with him. Generally these issues concern the Five Oaks Subdivision. Ms. Olszewski wanted additional police patrol and wondered if some "No Loitering" signage would be appropriate. Additionally, several members of the Five Oaks Subdivision had been asking her about becoming a gated / private community.

Chairman Dowding opened the discussion and related his conversation with Ms. Olszewski. During the original conversation, Chairman Dowding explained the issues with adding signage for a temporary problem. He also discussed the issues surrounding becoming a gated community. Chairman Dowding did post an extra police watch on the Five Oaks subdivision addressing the loitering/dumping concerns outlined in Ms. Olszewski's email. At the conclusion of the conversation Ms. Olszewski advised that she would meet with the other members of the subdivision and attempt to gain a general consensus.

At the time of this TAC meeting Chairman Dowding had not been contacted by Ms. Olszewski, or any other members of the Five Oaks subdivision.

**Chairman Dowding simply wanted the committee to be aware of the above conversation.**

### PARKING ISSUES – NEBRASKA MUNICIPAL LOT

Several complaints have been received by staff outlining parking issues in the "No Parking" areas of the Nebraska St. Municipal Lot (south of the Wright property) The complaint is generally related to motorists parking in the "No Parking" area on the north end of the lot. Staff provided photos of the lot for discussion.

John Burica opened the conversation and wondered if parking blocks could simply be installed to prevent people from parking in those areas. Terry Kestel advised that parking blocks would inhibit snow removal in the lot. John Burica agreed. He also felt that additional striping may increase visibility alerting motorists to the no parking area. Terry Kestel added that we should move the south "No Parking" sign a few feet further south to include the current yellow striped no parking area.

Discussion continued and all members agreed that additional stripes should be added to the north end of the lot to ensure visibility.

**Terry Kestel will have the sign moved and additional striping added to the Nebraska St lot weather permitting.**

#### **PUBLIC COMMENTS**

None.

#### **ADJOURNMENT**

Hearing no further business Jeff Cook made a motion (#2), seconded by Terry Kestel, to adjourn the Traffic Advisory Committee meeting of the March 6th, 2019 at 9:55am. The motion was unanimously approved.