

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
FEBRUARY 4, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, February 4, 2019, at 7:00 P.M.

Village Administrator Rob Piscia called the roll. In attendance were Mayor Jim Holland, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, and Mike Stevens. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook. Trustee Dick Trevarthan and Village Clerk Adam Borrelli were absent.

Frankfort Cub Scout Pack #270 posted the Colors and led the Pledge of Allegiance.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (January 22, 2019)

B. Approval of Bills/Payroll - \$1,348,909.81/\$340,792.41

C. Plan Commission Report Summary

1. Kirsch Multiple Variances: 213 Kansas Street – Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings)

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3189) GRANTING MULTIPLE VARIANCES TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (KIRSCH RESIDENCE – 213 KANSAS STREET), granting the following zoning variances to the property located at 213 Kansas Street, to permit the construction of a single-family residential home: a front-yard setback variance from 30 feet to 13.4 feet; a side-yard setback variance from 10 feet to 6 feet along the western property line; a side-yard setback variance from 10 feet to 7.5 feet along the eastern property line; a rear-yard setback variance from 30 feet to 15.1 feet; a driveway setback variance from 4 feet to .5 feet; a lot coverage variance from 20 percent to 30 percent; and a building materials variance to permit the use of composite siding, all in accordance with the reviewed plans and public testimony.

2. O'Malley Builders, Inc. Side-Yard Variance: 20495 Abbey Drive – Ordinance (Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings)  
Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3190) GRANTING A SIDE-YARD VARIANCE TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (O'MALLEY BUILDERS, INC. – 20495 ABBEY DRIVE), granting a side-yard setback variance from 15 feet to 10 feet to the property located at 20495 Abbey Drive, to permit the construction of a 3,246 square foot single-family residential home, in accordance with the reviewed plans and public testimony.
3. Plat of Vacation Approval: Aldi, Inc. – 20230 LaGrange Road  
Accept the Plan Commission recommendation and approve the Plat of Vacation to accommodate the construction of a 3,286 square foot addition to the existing Aldi grocery store located at 20230 S. LaGrange Road, within the Frankfort Commons Shopping Center, prepared by Manhard Consulting, Ltd., dated 12.03.18, and conditioned upon final engineering approval and sign off from all applicable utility companies.
4. Final Plat Approval: Pactiv, LLC – 437 Center Road  
Accept the Plan Commission recommendation and approve the final plat for the Pactiv, LLC Subdivision, prepared by Rogina Engineers & Surveyors, LLC, dated 01.18.19, in accordance with the reviewed plans and conditioned upon final engineering approval.

Trustee Stevens made a motion (#1), seconded by Trustee Ogle, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath and Stevens presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. None were forthcoming.

Administrator Piscia called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, and Stevens. Nays: None. Absent: Trustee Dick Trevarthan. The motion carried.

### **MAYOR'S REPORT**

- Mayor Holland presented a framed proclamation to the Hickory Creek Middle School (HCMS) Cheer Team for their outstanding achievement in winning the Illinois Elementary School Association (IESA) Cheerleading State Championship at the Peoria Civic Center on January 12, 2019. The team placed first in the state in the Large Team Routine Cheerleading Division for the fourth consecutive year.
- The HCMS cheerleaders performed a cheer for the Village Board and audience members. Cheer Coach Hogan expressed her appreciation to the Village Board for the recognition and she

thanked Superintendent Zinni, Athletic Director Rodgers, Principal Seidelmann, and parents for their support.

- Mayor Holland thanked Frankfort Cub Scout Pack #270 for the presentation of colors, noting the scouts were working toward their “Paws for Action” (Duty to Country) merit badge. Mayor Holland invited the Cub Scouts to the podium and the Cub Scouts asked the Mayor a few questions.
- Mayor Holland announced the final Winter on the Green event for the 2019 season takes place on Saturday, February 9, with Valentine’s Weekend, from Noon to 2:00 PM, at Breidert Green.
- Mayor Holland noted in observance of the President’s Day holiday on Monday, February 18, Village of Frankfort offices will be closed. The regularly scheduled board meeting will be held on Tuesday, February 19, at 7:00 PM.
- Mayor Holland commented on an article from the magazine MovieMaker entitled “The Best Places to Live and Work as a Moviemaker 2019,” noting Frankfort was mentioned by writer-director Travis Stevens, who directed his debut horror feature, *The Girl on the Third Floor*, in 2018, in a Victorian-style home in downtown Frankfort.

### **POLICE DEPARTMENT REPORT**

Police Chief Burica thanked the Cub Scouts for presenting the colors and congratulated the HCMS cheerleaders on their state championship. He announced applications are available for residents interested in participating in the upcoming Citizen’s Police Academy, which will take place at the Will County Sheriff’s building, on Thursday, March 7, 2019 through May 23, 2019, from 7:00 PM to 9:30 PM. He urged residents to lock their vehicles and remove key fobs and valuables from them, noting criminals are using garage door openers from unlocked vehicles to gain access to garages and homes.

### **VILLAGE ADMINISTRATOR’S REPORT**

Administrator Piscia extended his congratulations to the HCMS cheerleaders and thanked the Cub Scouts for presentation of colors. He encouraged residents to exercise caution during snow events, noting road salt isn’t effective below 10 degrees. He also explained plows depositing snow at the end of driveways while clearing the streets is unavoidable. He thanked the Public Works/Utility crews and Police Department for their efforts during the recent snow events and brutally cold weather.

### **VILLAGE ATTORNEY’S REPORT**

Village Attorney Hannah Lamore had no report.

## **OTHER BUSINESS**

The Village Board extended their congratulations to the Hickory Creek Middle School Cheer Team on their state championship and thanked Frankfort Cub Scout Pack #270 for the presentation of colors. The Village Board also congratulated the Lincoln Way East Cheer Team on their recent state championship and voiced their appreciation to Village staff and first responders for their efforts during the recent extreme weather events.

Trustee Ogle addressed the multiple variance requests for the Kirsch residence. He thanked all the parties involved for working together during the review process, noting the Village Board takes these variances very seriously. He reminded residents to mark their calendars for Valentine's Day.

Trustee Heath asked about the Village's current salt supply. Administrator Piscia reported the Village is in very good shape due to a stockpile of salt from last year's mild winter season, noting the Village is required to take 90% because of contractual obligations.

Trustee Kennedy referenced the magazine article mentioned by Mayor Holland and added our schools' outstanding academic and athletic programs are other great reasons Frankfort is a great place to live.

Trustee Clavio mentioned his ride along on the Village snow truck during the recent snow event, noting it takes four passes of the plow to clear a road of snow.

## **PUBLIC COMMENTS**

Resident Grant Deady shared his recent experience with having his unlocked car stolen from his driveway to help prevent others from finding themselves in a similar situation. Mayor Holland voiced his appreciation to him for sharing his experience and reported Chief Burica is working on an awareness campaign for this issue to help deter this type of crime in our community. Additionally, Chief Burica encouraged residents to immediately report any suspicious activity to the Police Department and if you "see or hear something, say something." He also identified video footage from home security cameras as a useful investigative tool in these types of cases.

## **ADJOURNMENT**

Hearing no further business, Trustee Clavio made a motion (#2), seconded by Trustee Kennedy, to adjourn the regular board meeting of Monday, February 4, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:47 P.M.

Robert Piscia  
Village Administrator

As Presented  As Amended

  
\_\_\_\_\_ Jim Holland, Village President

  
\_\_\_\_\_ Adam Borrelli, Village Clerk

  
\_\_\_\_\_ Robert Piscia, Village Administrator