

VILLAGE OF
FRANKFORT
EST•1855

LAND USE AND POLICY COMMITTEE MINUTES
SEPTEMBER 12, 2018

CALL TO ORDER

Chairman Bob Kennedy called the meeting of the Land Use and Policy Committee to order at 7:20 P.M. on Wednesday, September 12, 2018, at the Village Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Land Use and Policy Committee members present included Mayor Jim Holland, Chairman Bob Kennedy, Trustees John Clavio, Cindy Heath, Keith Ogle, Mike Stevens and Dick Trevarthan; Stacy Bond, Michael DiMaggio, and Brian Samuels. Staff in attendance included Village Administrator Rob Piscia, Asst. Administrator Jeff Cook, Police Chief John Burica, Finance Director Jenni Booth, Building and Economic Development Manager Adam Nielsen, and Administrative Assistant Theresa Cork. Members Ilene LeRose, Paul Slade, and Marc Steinman were absent.

APPROVAL OF MINUTES (June 13, 2018)

Trustee Clavio made a motion (#1), seconded by Trustee Stevens, to approve the Land Use and Policy Committee minutes of June 13, 2018, as presented. The motion was unanimously approved.

MCIMETRO ACCESS TRANSMISSION SERVICES CORP. AMENDMENT – APPROVAL

Asst. Administrator Cook reported the Village entered into a right-of-way license agreement with Wide Open West Illinois, LLC (WOW) on November 21, 2016. He further reported this agreement was later assigned to MCImetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services. He noted MCImetro requests to amend the agreement to recognize their status as a Telecommunications Retailer under certain state laws and document the proper addresses for future notifications under the agreement. He confirmed the amendment was reviewed by legal counsel and recommended for approval.

Following presentation, Members Samuels made a motion (#2), seconded by Trustee Trevarthan, to forward a recommendation to the Village Board to adopt a Resolution authorizing a first amendment to Resolution No. 16-76 with MCImetro Access Transmission Services Corp., d/b/a Verizon Access Transmission Services. The motion was unanimously approved.

SMALL WIRELESS FACILITIES DEPLOYMENT ORDINANCE AMENDMENT – APPROVAL

Asst. Administrator Cook reported the Village adopted Ordinance No. 3162 regulating small wireless facilities and establishing application procedures to locate them within the Village of Frankfort following the enactment of Senate Bill 1451 (Public Act 100-0585), the Small Wireless Facilities Deployment Act. He presented several amendments to the ordinance to improve upon the initial ordinance for committee review and consideration. Mr. Cook noted the Ordinance was developed with the assistance of legal counsel and is recommended for approval.

Committee members acknowledged this Ordinance is an evolving document and felt the revisions reflected the Village's desire to protect the visual character and aesthetic of the Village, while permitting access to evolving wireless technologies.

Trustee Heath made a motion (#3), seconded by Trustee Trevarthan, to forward a recommendation to the Village Board to approve the small wireless facilities deployment ordinance amendment as presented. The motion was unanimously approved.

OTHER BUSINESS

Asst. Administrator Cook provided an update to the committee members on the status of the closing of 7 & 11 N. White Street properties. He reported closing of the properties was not yet scheduled due to private matters involving project financing, preparation of construction documents, and obtaining bids. He reported SDW continues to pursue restaurateurs to occupy the restaurant space. He also noted SDW is entertaining a proposal to sell the 11 N. White Street property (Mech House). Committee members discussed contractual requirements and Mr. Cook noted SDW's obligations under the purchase and sale agreement.

PUBLIC COMMENTS

No public comments were addressed to the committee.

ADJOURNMENT

Hearing no further business, Trustee Clavio made a motion (#4), seconded by Trustee Heath, to adjourn the Land Use and Policy Committee meeting of September 12, 2018, at 7:45 P.M. The motion was unanimously approved.