

VILLAGE OF  
**FRANKFORT**  
EST. 1855

COMMUNITY SERVICES COMMITTEE MINUTES  
AUGUST 8, 2018

CALL TO ORDER

Chairman Keith Ogle called the Community Services Committee meeting to order at 5:30 P.M. on August 8, 2018, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Community Services Committee members present were Chairman Keith Ogle, Trustees John Clavio, Cindy Heath, Bob Kennedy, Mike Stevens, and Dick Trevarthan, Village Clerk Adam Borrelli, Dottie Bauer, Mary Ann Bergdolld, Jeff Boubelik and Bill Hardy. Also in attendance were Administrator Rob Piscia, Police Chief John Burica, Deputy Chief Kevin Keegan, Supt. of Public Works Terry Kestel, Finance Director Jenni Booth, Asst. Director of Development Services Zach Brown, Building and Economic Development Manager Adam Nielsen, and Administrative Assistant Theresa Cork. Also in attendance were Lisa Slattery, Jess Petrow, Stacy Proper, Gina Hassett, Brian Feehery, Margaret Farina, and Mark Adams. Committee members Kara Coglianesse and Abby Jarchow were absent.

APPROVAL OF MINUTES (April 11, 2018)

Member Hardy made a motion (#1), seconded by Trustee Trevarthan, to approve the Community Services Committee minutes of April 11, 2018, as presented. The motion was unanimously approved.

FRANKFORT PARK DISTRICT "SHORT RUN ON A LONG DAY" 5K RUN/WALK  
2019 ROUTE – APPROVAL

Administrator Piscia presented a request from Gina Hassett, Executive Director of the Frankfort Park District, regarding the Park District's "Short Run on a Long Day" 5K Run/Walk annual event. He reported earlier this year, the Park District was advised all future runs will be required to use the Village's approved 5K route for their annual event rather than utilize their current neighborhood route, which requires closing multiple main intersections in the downtown area, namely Nebraska and White Street and Nebraska and Center.

Ms. Hassett spoke before the committee and requested for the committee to reconsider their decision, noting the Park District feels strongly that it is important to maintain the current race course and feels that changing the route will negatively impact the community aspect of the race and could negatively affect race attendance, which is approximately 400 runners. She provided

suggestions to improve their current practice, including to mail notices to residents and businesses in the Old Town & Krusemark Subdivisions; post “No Parking” signs with the event date the week prior; utilize NIXLE to notify residents of the event and street closures; and utilize electronic street message signs. She noted 2019 will be the 19<sup>th</sup> year for the race and is the Park District’s second largest event.

Chief Burica reported on the impact the race has on the Police Department, noting the current route utilized by the Park District requires eight police officers and recommended the Park District use the Village’s certified route for future run events.

Committee members shared their views of the event and offered suggestions to lessen the impact on residents and the Police Department. The committee considered various options and given the differing views, it was suggested for the item to be tabled. Members felt the best approach to take was for Village staff and the Park District to jointly formulate a recommendation for future committee consideration.

#### FRANKFORT 4<sup>TH</sup> OF JULY FIREWORKS DISPLAY DONATION REQUEST – APPROVAL

Administrator Piscia presented a request from Gina Hassett, Executive Director of the Frankfort Park District, requesting a three-year sponsorship for the July 4<sup>th</sup> Fireworks Display from the Village of Frankfort, in the amount of \$4,000 annually.

Ms. Hassett reported the Frankfort Park District is the new contract holder with Melrose Pyrotechnics, Inc. for the July 4<sup>th</sup> Fireworks Display for years 2019-2021. The agreement outlines the terms of funds for July 2019 through July 2021 as follows:

- Frankfort Firefighters Foundation - \$2,600/annually
- IAFF Local 4338 Union - \$1,000/annually
- Frankfort Chamber of Commerce - \$4,000/annually
- Village of Frankfort - \$4,000/annually
- Frankfort Park District - \$4,000/annually

Trustee Heath made a motion (#2), seconded by Trustee Stevens, to enter an agreement with the Frankfort Park District committing to contribute \$4,000 annually for the next three years as participation for the 4<sup>th</sup> of July Fireworks Display. The motion was approved by a majority vote.

#### OTHER BUSINESS

None.

#### PUBLIC COMMENTS

Resident Margaret Farina voiced her support of the current route for the “Short Run on a Long Day” 5K Run/Walk and referenced the event as the “Chicago Run of Frankfort.”

Resident Jess Petrow voiced her support of the race, noting it is a family friendly event and felt the neighborhood route gave it charm.

Resident Mark Adams also voiced his support of the race, noting its long-standing tradition and felt it was a marquee event for Frankfort.

#### ADJOURNMENT

Hearing no further business, Trustee Kennedy made a motion (#3), seconded by Trustee Trevarthan, to adjourn the Community Services Committee meeting of August 8, 2018, at 6:02 P.M. The motion was unanimously approved.