

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
AUGUST 6, 2018**

Trustee Cindy Heath, Mayor Pro Tem, called the regular meeting of the Frankfort Village Board to order on Monday, August 6, 2018, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Pro Tem Cindy Heath, Village Clerk Adam Borrelli, Trustees John Clavio, Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook. Mayor Jim Holland was absent.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (July 16, 2018)

B. Approval of Bills/Payroll - \$2,769,156.72/\$324,465.61

C. Plan Commission Report Summary

1. Folkers Townhomes: South Corner of LaGrange Road and Old Frankfort Way

- a. Final PUD Approval

Accept the Plan Commission recommendation and approve the final PUD plans for the Folkers Townhomes, in accordance with the reviewed plans and conditioned upon final engineering, IDOT approval of the final plat of subdivision, provision of a performance bond for the three year maintenance and monitoring period for the detention pond, and inclusion of a 36' landscape easement along the southwestern property line, initial pond maintenance activities to occur prior to issuance of first building permit, and revision of the monument sign font to match the font on the "Historic Frankfort" sign at the intersection of LaGrange Road and Old Frankfort Way.

- b. Plat of Vacation Approval

Accept the Plan Commission recommendation and approve a Plat of Vacation for the Folkers Townhome development, prepared by M. Gingerich, Gereaux & Associates, dated 06.22.18, in accordance with the reviewed plans and conditioned upon final engineering approval.

c. Final Plat Approval

Accept the Plan Commission recommendation and approve the Final Plat of Subdivision for Folkers Townhome Subdivision, prepared by M. Gingerich, Gereaux & Associates, dated 06.22.18, in accordance with the reviewed plans and conditioned upon final engineering approval, IDOT approval, and the inclusion of a 36' landscape easement along the southwestern property line.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath and Stevens presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Pro Tem Heath invited trustee and audience comment on the consent agenda items prior to a vote being taken. None were forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

NON-HOME RULE MUNICIPAL OCCUPATION TAXES REFERENDUM

- A. *Resolution Initiating a Public Question for Submission to the Qualified Electors of the Village of Frankfort of Whether the Village of Frankfort Should be Authorized to Levy Non-Home Rule Municipal Occupation Taxes – Approval*
- B. *Resolution Declaring Plans for Future Disbursement of Non-Home Rule Retailers' Occupation Taxes – Approval*

Mayor Pro Tem Heath provided an overview of the proposed Resolution authorizing the Will County Clerk to place a question on the November 6, 2018 ballot asking Village of Frankfort voters whether the Village of Frankfort should be authorized to levy non-home rule municipal occupation taxes. The specific question to be placed on the ballot is as follows: *“Shall the corporate authorities of the Village of Frankfort, Will and Cook Counties, Illinois, be authorized to levy a Non-Home Rule Retailers' Occupation Tax and a Non-Home Rule Service Occupation Tax at the rate of one (1%) percent for expenditures on municipal operations, expenditures on public infrastructure, or property tax relief?”*

Mayor Pro Tem Heath reported, if the voters approve the measure, Frankfort's sales tax rate would increase from 7% to 8%, which is similar to the rate in nearby communities. A 1% increase in the sales tax is expected to generate about \$2.8 million.

Additionally, Mayor Pro Tem Heath presented an overview of the proposed Resolution declaring plans for the future disbursement of the additional sales tax dollars. She reported this resolution declares the funds, if approved by the voters, will be used to support municipal operations and infrastructure improvements. Specifically, the funds will be used to expand our police patrol and

crime prevention programs and maintain our corporate capital fund, which funds new infrastructure projects to build or reconstruct roads, provide matching funds for grant projects, and install new bike trails and sidewalks throughout the community.

Mayor Pro Tem Heath called for a motion from the floor to adopt the proposed Resolutions.

Trustee Trevarthan made a motion (#2), seconded by Trustee Stevens, to adopt A RESOLUTION (NO. 18-39) INITIATING A PUBLIC QUESTION FOR SUBMISSION TO THE QUALIFIED ELECTORS OF THE VILLAGE OF FRANKFORT OF WHETHER THE VILLAGE OF FRANKFORT SHOULD BE AUTHORIZED TO LEVY NON-HOME RULE MUNICIPAL OCCUPATION TAXES.

Trustee Trevarthan made a motion (#3), seconded by Trustee Kennedy, to adopt A RESOLUTION (NO. 18-40) DECLARING PLANS FOR FUTURE DISBURSEMENT OF NON-HOME RULE MUNICIPAL OCCUPATION TAXES.

Following motions to adopt the proposed Resolutions, Mayor Pro Tem Heath invited trustee and audience comment on the non-home rule municipal tax referendum prior to a vote being taken.

Trustee Clavio stated this is an excellent display of the way government should work, noting the Village Board is not passing the sales tax increase, but rather authorizing the measure to be placed on the ballot and allowing our citizens to vote on whether there should be a 1% sales tax increase.

Trustee Kennedy commented that it is the Village Board's fiduciary responsibility to bring these issues before the public and provide facts so voters can make their decisions accordingly. He commended Finance Director Jenni Booth for her long-range financial planning efforts.

Trustee Trevarthan mentioned the proposed plans for future disbursement of the additional sales tax dollars, noting the measure will provide funds to expand our police patrol and maintain our corporate capital fund. He further noted the Village's sales tax is currently lower than surrounding Villages.

Trustee Stevens noted this measure allows citizens to voice their opinion of whether the Village should raise sales tax and it explains where the money will be spent. He stated Police Chief Burica has some excellent ideas about expanding patrol and crime prevention programs. He further stated the Village is planning for the future and encouraged residents to study the issue, noting the referendum will allow residents an opportunity to speak.

Trustee Ogle commented that the Village has been reviewing its multi-year financial plan in depth in an effort to keep the Village financially strong. He encouraged residents to study the facts pertaining to the sales tax referendum and noted it is ultimately up to the voters.

Clerk Borrelli called the roll for the Resolution initiating a public question for submission to the qualified electors of the Village of Frankfort of whether the Village of Frankfort should be authorized to levy non-home rule municipal occupation taxes. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

Clerk Borrelli called the roll for the Resolution declaring plans for future disbursement of non-home rule municipal occupation taxes. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

MAYOR'S REPORT

- Mayor Pro Tem Heath announced the winners of the Amateur Rib Cook-Off, held on Saturday, August 4.
- In addition to the ongoing events, Mayor Pro Tem Heath announced the following upcoming events: Frankfort's Night Out Against Crime, Tuesday, August 7; the third and final "Movies on the Green" event (Coco), Tuesday, August 14; and Fall Fest, September 1, 2, 3.
- Mayor Pro Tem Heath announced the theme for this year's Fall Fest is "Escape to Paradise" as Frankfort Fall Festival celebrates 50 years. She mentioned the Adirondack chairs displayed throughout the Village as part of the Fall Fest theme, noting the chairs were created by Trinity Services' New Lenox Woodworks and then sold to local businesses to decorate and display. She thanked Stacey Burke for her artistic creation of the Village's Adirondack chairs and wagon display at the Village Hall. She also thanked Fall Fest Chair, Bob Peters and Co-Chair Julie Cantrell, for their hard work, noting the Chamber is still seeking volunteers for the event.

POLICE DEPARTMENT REPORT

Chief Burica invited residents to attend Frankfort's Night Out Against Crime event tomorrow evening, Tuesday, August 7, from 6:00 PM to 8:00 PM, noting it is an enjoyable way to meet and socialize with the department's police officers. He extended his congratulations to Officer Jaret Tinman on his recent graduation from the Police Training Academy on August 2. He reported the FBI will be conducting a Child Abduction Rapid Deployment (CARD) training for law enforcement agencies, noting the training culminates in a child abduction field training exercise on Thursday, August 9, in the Industrial Park, Lakeview Subdivision, and Prestwick Subdivision with a command post at Chelsea School. He further reported the FBI has sent out letters to area residents and will be posting signage to indicate the areas of the training, as well as sending out a NIXLE alert. He concluded by warning residents about increased burglary to unlocked vehicles and urged residents to lock their vehicle doors and to report any suspicious activity.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia provided an update on the Electric Aggregation Program, noting Constellation Energy will be the new electrical supplier for the Village. He reported the Will County Aggregation Group signed a three year contract with Constellation Energy at a rate of 7.517 cents per kilowatt hour (kWh), which is lower than Com Ed's rate to compare of 7.941 cents per kWh. He further reported residents will have the option to opt out of the program at any time.

VILLAGE ATTORNEY'S REPORT

Village Attorney Hannah Lamore had no report.

OTHER BUSINESS

Trustee Trevarthan provided residents with landscaping water conservation tips, noting residents interested in more information may pick up a brochure at the Village Hall.

Trustee Stevens thanked Stacey Burke for her efforts in creating the Adirondack chairs and wagon display. He encouraged residents to attend Frankfort's Night Out Against Crime and commented on the popular Amateur Rib Cook-Off, noting it was a great event.

Trustee Ogle also encouraged residents to attend Frankfort's Night Out Against Crime and mentioned a few of the programs provided at the event. He reported a Citizens for Reliable and Safe Highways meeting is scheduled for Tuesday, August 7.

Clerk Borrelli reported the General Election is November 6 and encouraged residents to register to vote online at www.thewillcountyclerk.com. He commented on the 2018 Annual Frankfort Subdivision Charity Softball Challenge held on Sunday, August 5, noting all proceeds will benefit the Lincolnway Special Recreation Association. He thanked all the participants, sponsors, donors, and organizers who took part in the event and extended his congratulations to the Brookside II Subdivision on their championship. In addition, he encouraged residents to attend Frankfort's Night Out Against Crime event.

PUBLIC COMMENTS

Resident Tara Kristoff voiced her disappointment in the lack of communication by the Village relating to the 2018 Water Main Replacement Program in the Prestwick Subdivision.

Mayor Pro Tem Heath thanked Ms. Kristoff for her comments and apologized for any inconvenience, noting her suggestions will help Village staff implement better communication procedures.

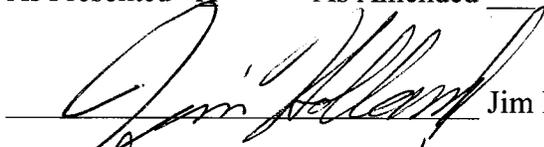
ADJOURNMENT

Hearing no further business, Trustee Trevarthan made a motion (#4), seconded by Trustee Kennedy, to adjourn the regular board meeting of Monday, August 6, 2018. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:48 P.M.

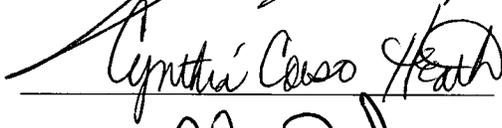
Adam Borrelli
Village Clerk

As Presented

As Amended



Jim Holland, Village President



Cynthia Corso Heath, Mayor Pro Tempore



Adam Borrelli, Village Clerk