

VILLAGE OF
FRANKFORT
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DEPARTMENTAL OPERATIONS COMMITTEE MINUTES
JULY 11, 2018

CALL TO ORDER

Chairman Dick Trevarthan called the Departmental Operations Committee meeting to order at 5:37 P.M. on Wednesday, July 11, 2018, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Departmental Operations Committee members present included Chairman Dick Trevarthan, Village Clerk Adam Borrelli, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens; Rob Joyce, and Derek O’Sullivan. Staff in attendance included Village Administrator Rob Piscia, Asst. Village Administrator Jeff Cook, Police Chief John Burica, Finance Director Jenni Booth, Utilities Director Tony Minette, Asst. Director of Development Services Zach Brown, Development Services Intern Jacob Sodaro, Building and Economic Development Manager Adam Nielsen and Administrative Assistant Theresa Cork. Member Jennifer Hindel was absent.

APPROVAL OF MINUTES (June 13, 2018)

Trustee Ogle made a motion (#1), seconded by Trustee Kennedy, to approve the minutes of the Departmental Operations Committee meeting of June 13, 2018, as presented. The motion was unanimously approved.

2018 WATER MAIN REPLACEMENT PROGRAM

Director Minette presented five bid proposals received as part of the 2018 Water Main Replacement Program for water main replacement on Huntsmoor Drive, Highland Road, and Stuart Circle. Mr. Minette noted replacement of these sections of main was selected to address water quality issues and replacement of non-functioning valves, which limit the Village’s ability to repair water main breaks in some areas without affecting large numbers of utility customers. Austin Tyler Construction, Inc. submitted the lowest base bid of \$443,317.50, which includes resurfacing of the road after the water main improvements are complete. Robinson Engineering reviewed the bid tabulations and recommended the contract be awarded to the low bidder, Austin Tyler Construction, Inc.

Committee members briefly discussed the project and questioned when the project was projected to commence and whether residents have been notified. Director Minette confirmed residents have been notified and Austin Tyler is ready to begin the project upon Village Board approval. Mr.

Minette further reported staff has coordinated a 10-year plan with Public Works for the Village's Water Main Replacement Program, noting street resurfacing is provided as part of the program.

Following brief discussion, Trustee Kennedy made a motion (#2), seconded by Trustee Stevens, to forward a recommendation to the Village Board to accept the low bid and award the contract for the 2018 Water Main Replacement Program to Austin Tyler Construction, Inc., in the amount of \$443,317.50. The motion was approved unanimously.

2018 ROADWAY MAINTENANCE PROGRAM

Administrator Piscia reported the Village budgeted \$1,850,000 for the 2018 Roadway Maintenance Program. Included in the budgetary number is \$100,000 for full depth patching, \$50,000 for striping, and \$50,000 for crack sealing. The remaining amount includes the milling/resurfacing, material testing, and engineering costs. He then presented four bid proposals received for the Village's 2018 Roadway Maintenance Program. Of the four bid proposals received for the project, the low bidder was P.T. Ferro Construction Co., in an amount of \$1,554,245.67, for the resurfacing of nine streets in the Village. The streets included in this year's program for full resurfacing include Amber Court; Autumn Drive (Stoll Road to Aster Drive); Cottonwood Road; Crystal Lake Way; Doud Court; Evergreen Drive; Franklin Avenue; Kent Court; and Walnut Street (Pacific Street to Nebraska Street). Mr. Piscia further reported crack sealing is included in the street maintenance program this year, noting this process targets streets that have been resurfaced within the last 3-5 years that have cracks forming. Robinson Engineering reviewed the bid tabulations and recommended the contract be awarded to the low bidder, P.T. Ferro Construction Co., for the Village's 2018 Roadway Maintenance Program, in the amount of \$1,554,245.67.

It was noted the low bid plus the material testing and engineer fees will be roughly \$100,000 below the budgeted amount of \$1,850,000, and staff requested approval to use these remaining funds for additional full depth patching on streets where needed.

Following review and brief discussion of the bid proposals, Trustee Heath made a motion (#3), seconded by Member O'Sullivan, to forward a recommendation to the Village Board to accept the low bid and award the contract for the 2018 Roadway Maintenance Program to P.T. Ferro Construction Co., in the amount of \$1,554,245.67; and authorize staff to spend up to the budgeted amount of \$1,850,000 for full depth patching and for crack sealing as determined by Supt. Kestel. The motion was unanimously approved.

OTHER BUSINESS

Member O'Sullivan questioned the status of the residential development along Colorado Avenue. Administrator Piscia reported staff has been working with the owner of the Iron Gate Estates Development regarding lot mowing, sentiment on the street, and other code enforcement issues. Staff noted the Village has an irrevocable letter of credit for public improvements for the Iron Gate Estates Subdivision.

Trustee Trevarthan mentioned lawn mowing and bed maintenance services provided by Beary Landscaping along Route 30. Administrator Piscia reported staff has been working with Beary Landscaping regarding performance standards and quality of work performed as part of the Route 30 lawn mowing contract, noting staff has been documenting quality issues. Mr. Piscia further reported Village staff will continue to work with the vendor to meet performance standards and will evaluate progress at the end of the mowing season.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#4), seconded by Trustee Heath, to adjourn the Departmental Operations Committee meeting of July 11, 2018, at 5:55 P.M. The motion was unanimously approved.