



DEPARTMENTAL OPERATIONS COMMITTEE MINUTES
JUNE 13, 2018

CALL TO ORDER

Chairman Dick Trevarthan called the Departmental Operations Committee meeting to order at 5:48 P.M. on Wednesday, June 13, 2018, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Departmental Operations Committee members present included Chairman Dick Trevarthan, Mayor Jim Holland, Village Clerk Adam Borrelli, Trustees Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens; and Rob Joyce. Staff in attendance included Village Administrator Rob Piscia, Asst. Village Administrator Jeff Cook, Police Chief John Burica, Finance Director Jenni Booth, Building and Economic Development Manager Adam Nielsen and Administrative Assistant Theresa Cork. Also in attendance were Dodi Wians, Tanya Benton, and Bette Bulmer. Members Jennifer Hindel and Derek O’Sullivan were absent.

APPROVAL OF MINUTES (May 9, 2018)

Trustee Ogle made a motion (#1), seconded by Trustee Kennedy, to approve the minutes of the Departmental Operations Committee meeting of May 9, 2018, as presented. The motion was unanimously approved.

TRAFFIC ADVISORY RECOMMENDATIONS

- A. *“Yield” Sign with “Cross Traffic Does Not Stop” - 95th Avenue at Lawndale Court*
- B. *“No Parking” Signs - Steger Road*

Police Chief Burica presented two recommendations from the Traffic Advisory Committee. The first recommendation was to post a “Yield” sign with “Cross Traffic Does Not Stop” signage posted below at southbound 95th Avenue at Lawndale Court, noting no traffic control signage currently exists at the three-way intersection. Committee members were in consensus to approve the requested signage as presented.

Mayor Holland made a motion (#2), seconded by Trustee Stevens, to forward a recommendation to the Village Board to amend the Village of Frankfort Traffic Code to reflect the posting of a Yield sign as presented. The motion was unanimously approved.

Additionally, Chief Burica presented a recommendation to post “No Parking” signage on Steger Road from Center Road to S. Center Road for both sides of the street and “No Parking” signage on Steger Road (north side of street) from S. Center Road to 9436 W. Steger Road. He reported parking issues on Steger Road are generally associated with Hammar’s Barn sales, located at 23133 S. Center Road. He further reported Steger Road is an unimproved road with no curbs making it difficult for vehicles to travel safely when cars are parked on both sides of the road.

Following brief discussion, Mayor Holland made a motion (#3), seconded by Trustee Trevarthan, to forward a recommendation to the Village Board to amend the Village of Frankfort Traffic Code to reflect the posting of no parking signage as presented. The motion was unanimously approved.

T3IP NEW CONSTRUCTION GRANT REVIEW - GOLDY LOCKS, INC.

Manager Nielsen reported 9310 Corsair, LLC/Goldy Locks, Inc. proposes to construct a new 11,000 square foot industrial building at 9310 Corsair Road, located within the Airport Industrial Park. Applicant requests grant funding under the Village’s Target Industry and Industrial Incentive Program (T3IP), which provides for \$1 per square foot for new construction.

Following presentation and brief discussion, Trustee Kennedy made a motion (#4), seconded by Trustee Heath to forward a recommendation to the Village Board authorizing approval of a Target Industry and Industrial Incentive Program grant in the amount of \$11,000 to Goldy Locks, Inc. for the construction of a new 11,000 square foot building at 9310 Corsair Road. The motion was unanimously approved.

OTHER BUSINESS

Trustee Trevarthan asked staff to contact property owner to address landscape maintenance of the berm along Laraway Road in the East Point Industrial Park.

Trustee Heath inquired about the roadway patching on Colorado Avenue as a result of the WWTP project. Mayor Holland noted Director Minette had indicated that the current surface is preliminary and curb restoration and final paving will take place in the near future.

Trustee Trevarthan voiced his displeasure in Village provided rough cut lot maintenance services. Administrator Piscia noted Village staff is actively discussing this issue and attempting to reconcile accounts receivables for lot mowing.

Clerk Borrelli requested the street sign at the intersection of Oregon and Locust Street be straightened and painted.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Trustee Heath made a motion (#5), seconded by Clerk Borrelli, to adjourn the Departmental Operations Committee meeting of June 13, 2018, at 6:02 P.M. The motion was unanimously approved.