

VILLAGE OF  
**FRANKFORT**  
EST • 1855

1890's THEME COMMITTEE MINUTES  
MAY 9, 2018

CALL TO ORDER

Mayor Jim Holland called the 1890's Theme Committee meeting to order at 5:00 P.M. on Wednesday, May 9, 2018, at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

1890's Theme Committee members present included Mayor Jim Holland, Trustees John Clavio, Bob Kennedy, Keith Ogle, and Mike Stevens; Tanya Benton, Bette Bulmer, Shannon Muehlnickel, Don Olivieri, and Marcia Steward. Staff in attendance included Village Administrator Rob Piscia, Asst. Village Administrator Jeff Cook, Police Chief John Burica, Superintendent of Public Works Terry Kestel, Asst. Director of Development Services Zach Brown, Building and Economic Development Manager Adam Nielsen, and Administrative Assistant Theresa Cork. Also in attendance were Deborah Hardwick and Stephanie Kush.

APPROVAL OF MINUTES (April 11, 2018)

Trustee Stevens made a motion (#1), seconded by Trustee Kennedy, to approve the minutes of the 1890's Theme Committee meeting of April 11, 2018. The motion was unanimously approved.

APPOINTMENT OF OFFICERS

Mayor Holland called for nominations to appoint three members of the 1890's Theme Committee to the office of chairman, vice chairman, and secretary to serve a term of one year. Marcia Steward was nominated as chair, Shannon Muehlnickel as vice-chair, and Bette Bulmer as secretary. All members were present and accepted the office.

Mayor Holland called for a motion. Trustee Clavio made a motion (#2), seconded by Trustee Stevens, to approve the election of the members to their respective office as presented. The motion was unanimously approved. Member Steward took the chair and acted as Chairperson of the meeting.

YOGA CASTLE SIGN PROPOSAL: 3 W. NEBRASKA STREET - APPROVAL

Building and Economic Development Manager Adam Nielsen presented a sign proposal request for Yoga Castle for committee consideration and approval. He reported Yoga Castle proposes to

operate at 3 W. Nebraska Street and install one double-sided digital print with gloss laminate on a 35" x 36" MDO and attached to the building by an existing 48" decorative metal support bracket. In addition, the applicant requests to revise the existing awnings over the front and rear entrance, which includes a revised fabric color of navy blue with white wording.

Committee members reviewed the presented renderings of the proposed sign and awning requests. Members preferred the signage to be more in keeping with the area and offered several suggestions to the dimension and material of the sign. Staff was directed to present the suggestions to the applicant for consideration and to return to committee for final approval of the signage. Members found the proposed awnings acceptable as presented.

Following discussion, Member Benton made a motion (#3), seconded by Member Nuehlnickel, to approve the awning proposal for Yoga Castle, located at 3 W. Nebraska Street, in accordance with the reviewed plans. The motion was unanimously approved.

#### PAVER WALKWAY: 110 KANSAS STREET – APPROVAL

Asst. Director of Development Services, Zach Brown, reported the owners of the building located at 110 Kansas Street propose to replace an existing gravel walkway along the western façade of the building with Unilock Brussels Block stone. He presented a photograph of the existing walkway and a rendering depicting the new walkway for committee consideration. The proposed pavers will be "sandstone" in color.

Following brief discussion, Member Bulmer made a motion (#4), seconded by Member Muehlnickel, to approve the proposed walkway design for the property located at 110 Kansas Street, in accordance with the reviewed plans. The motion was unanimously approved.

#### LONG RANGE PLANNING DISCUSSION

Mayor Holland referenced his recent Villager article regarding the sustainability of the Village's revenues to meet future obligations. He reported, while the Village's fund balances are currently healthy, they decline each year due to the need for investment in capital infrastructure. He stated in the past, surpluses from the Village's operations were used to fund capital reserves, but recognized an increasing need for capital investments to maintain the community. Mayor Holland noted existing pressure on operating revenues threaten to reduce or eliminate the Village's annual transfer to capital, concluding the Village cannot continue to sustain its long-term capital needs without additional revenue sources. He further reported the Village currently has the same number of police officers we had in 2001, although the population and size of the Village is much larger today. He noted Chief Burica proposed expanding patrol and crime prevention programs, but such programs require additional officers to implement.

Mayor Holland stated staff was directed to explore placing a measure on the November ballot to authorize the Frankfort Village Board to implement a Non-Home Rule sales tax of one percent. If approved by the voters and the board, the sales tax in Frankfort would increase from 7% to 8% on currently taxable items, except it would remain at 7% on titled goods, and would remain the

same as it is now on qualifying food and drugs. Revenue from the increase in sales tax is estimated at \$2.8 million per year.

Mayor Holland opened the floor for discussion regarding the ballot measure. Committee members discussed the summary pamphlet and frequently asked questions provided. Members expressed their views on the proposed Non-Home Rule Sales Tax referendum and offered suggestions to the Village Board. Committee members voiced favorable comments and were generally supportive of the initiative.

#### OTHER BUSINESS

Member Steward reported the Village has been awarded a CLG grant, noting a formal letter acknowledging the award of the grant will be forthcoming.

Manager Nielsen reported the air conditioning unit for the Trolley Barn needs to be replaced. He further reported the rooftop unit is scheduled for replacement tomorrow, Thursday, May 10, with no changes to location or size.

Mayor Holland encouraged 1890's Theme Committee members to attend the Economic Development Committee meeting scheduled at 7:00 PM this evening. He reported a proposal to develop 7 N. White Street and convert the existing home at 11 N. White Street for commercial development will be discussed.

#### PUBLIC COMMENTS

None.

#### ADJOURNMENT

Hearing no further business, Member Bulmer made a motion, (#5), seconded by Member Olivieri, to adjourn the 1890's Theme Committee meeting of May 9, 2018, at 5:43 P.M. The motion was unanimously approved.