

VILLAGE OF  
**FRANKFORT**  
EST • 1855

1890's THEME COMMITTEE MINUTES  
MARCH 14, 2018

CALL TO ORDER

Mayor Jim Holland called the 1890's Theme Committee meeting to order at 5:15 P.M. on Wednesday, March 14, 2018, at the Village of Frankfort Administration Building, located at 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

1890's Theme Committee members present included Mayor Jim Holland, Clerk Adam Borrelli, Trustees Clavio, Ogle, and Stevens; Bette Bulmer, Shannon Muehlnickel, and Marcia Steward. Staff in attendance included Village Administrator Rob Piscia, Asst. Village Administrator Jeff Cook, Police Chief John Burica, Finance Director Jenni Booth, Superintendent of Public Works Terry Kestel, Utilities Director Tony Minette, Building and Economic Development Manager Adam Nielsen, Community Relations Manager Mary Canino, and Administrative Assistant Theresa Cork.

APPROVAL OF MINUTES (February 14, 2018 and February 20, 2018)

Trustee Clavio made a motion, (#1), seconded by Member Steward, to approve the minutes of the 1890's Theme Committee meeting of February 14, 2018. The motion was unanimously approved.

Member Steward made a motion, (#2), seconded by Member Muehlnickel, to approve the minutes of the 1890's Theme Committee meeting of February 20, 2018. The motion was unanimously approved.

SIGN PROPOSAL: MORGAN'S PLACE CO.

Building and Economic Development Manager Nielsen presented a sign proposal request for committee consideration and approval. He reported Morgan's Place Co. proposes to operate at 9 W. Nebraska Street and install one wood carved projecting sign, attached to the building by a decorative bracket and metal chains. Mr. Nielsen presented renderings of the proposed sign for discussion and recommended to condition approval on staff verification of the minimum clearance height requirement of eight feet from the lowest point of the sign and the sidewalk surface.

Following opening remarks, Mayor Holland called for a motion. Member Bulmer made a motion (#3), seconded by Member Muehlnickel to approve the signage proposed for Morgan's

Place Co. conditioned upon staff approval of the sign location to meet the minimum clearance height requirement of 8' from the lowest point of the sign and the sidewalk. Following motion, committee members reviewed the rendering presented and discussed the proposed signage. The items of information listed on the signage was questioned, noting slogans are not permitted. Committee members also inquired about the colors proposed for the signage, but Manager Nielsen noted the black and white rendering presented was the only one submitted by the applicant. Applicant was not present at the time the agenda item was discussed.

Following discussion, committee members were in consensus to postpone putting the Motion to a vote until the next meeting in order to obtain a more detailed color rendering of the sign proposal. Member Steward made a motion (#4), seconded by Member Muehnickel to postpone the motion until the next 1890's Theme Committee meeting on April 11, 2018. The motion was unanimously approved.

### OTHER BUSINESS

#### *A. Roof Replacement of Frankfort Area Historical Society Museum Building: 32 Kansas Street*

Manager Nielsen reported the bid opening for the roof replacement of the FAHS building, located at 32 Kansas Street, took place earlier today and will be presented to the Departmental Operations Committee for approval and recommendation to the Village Board. He further reported the new roof will match the architectural style and color of the existing asphalt shingles.

#### *B. Letter: 122 Walnut Street*

Manager Nielsen distributed a letter penned by Member Steward at her request. In her letter, she expressed concern of the committee's due diligence as a Historic Preservation Committee in the review of variance requests for the new construction proposed at 122 Walnut Street. She acknowledged in her letter that the proposed construction was not located in the H-R or H-1 District, however was located in what is termed "Old Town Frankfort." In her correspondence, she also expressed concerns regarding the tear down of the 1910 Queen Anne style home on the subject property and requested the Village Board to postpone any approval of this project.

Mayor Holland addressed the issue of tear downs in "Old Town" and spoke about the importance of preservation of residential homes in the downtown area. He noted the property is located in the R-2 Residential District, outside of the 1890's Committee jurisdiction, and thanked Member Steward for sharing her views. A brief discussion ensued relating to designating homes in "Old Town" as historic landmarks and rezoning of the downtown residential district.

#### *C. Open Meetings Act Challenge*

Mayor Holland informed the Committee a member of the public filed a complaint with the Illinois Public Access Counselor alleging the 1890's Committee conducted business on February 20, 2018, in absence of a quorum. Mayor Holland explained three members were appointed to

the Committee for FY 17/18, and two members and several members of the Village Board were in attendance at that meeting.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Trustee Stevens made a motion, (#5), seconded by Member Bulmer, to adjourn the 1890's Theme Committee meeting of March 14, 2018, at 5:40 P.M. The motion was unanimously approved.