

VILLAGE OF
FRANKFORT
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
FEBRUARY 20, 2018**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Tuesday, February 20, 2018, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Village Clerk Adam Borrelli, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Deputy Chief Kevin Keegan, and Village Administrator Rob Piscia.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (February 5, 2018)

B. Approval of Bills/Payroll - \$900,616.86/\$364,782.97

C. Departmental Operations Committee Report

1. Jackson Creek Lift Station Generator Project: Plat of Easement Approval – Resolution
Adopt A RESOLUTION (NO. 18-03) APPROVING A PLAT OF EASEMENT, PREPARED BY VANDERSTAPPEN LAND SURVEYING, INC., 1316 N. MADISON STREET, WOODSTOCK, ILLINOIS 60098, DATED JANUARY 11, 2018, for utility easements to accommodate the installation of a standby generator at the Jackson Creek Lift Station, 22656 S. LaGrange Road, Frankfort, Illinois 60423.
2. 2018 Emerald Ash Borer Reforestation Project: Bid Approval – Resolution
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-04) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND THE FIELDS ON CATON FARM, INC., for the supplying, planting, and mulching of 585 parkway trees, as part of the 2018 Emerald Ash Borer Management Plan, in an amount not to exceed \$165,800.00.
3. Asphalt Hot Box Purchase Approval - Resolution
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 18-05) AUTHORIZING AN EXPENDITURE TO MIDWEST PAVING EQUIPMENT, INC., 757 DUPAGE BLVD., SUITE 2387, GLEN ELLYN,

ILLINOIS 60137, in an amount not to exceed \$34,931.00, for the purchase of a 2018 Falcon 5D4TT Asphalt Hot Box.

D. Land Use and Policy Committee Report

1. CMAP Local Technical Assistance Program – Memorandum of Understanding and Resolution Approval

Accept the recommendation of the Land Use and Policy Committee and adopt A RESOLUTION (NO. 18-06) AUTHORIZING THE EXECUTION OF A MEMORANDUM OF UNDERSTANDING BETWEEN THE VILLAGE OF FRANKFORT AND THE CHICAGO METROPOLITAN AGENCY FOR PLANNING (CMAP) AND ACCEPT PLANNING TECHNICAL ASSISTANCE SERVICES DELIVERED BY CMAP.

2. Comprehensive Plan Consultant Contract Approval – Resolution

Accept the recommendation of the Land Use and Policy Committee and adopt A RESOLUTION (NO. 18-07) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND TESKA ASSOCIATES, INC., for professional planning services to complete a comprehensive plan for the Village of Frankfort, in an amount not to exceed \$131,500.00.

E. Plan Commission Report Summary

1. McLean Multiple Variances: 140 Walnut Street – Ordinance (Waive 1st and 2nd Readings)

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3133) GRANTING MULTIPLE ZONING VARIANCES TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (MCLEAN RESIDENCE – 140 WALNUT STREET), granting a front yard setback variance from the 30-foot requirement to 15.67 feet, a side yard setback variance from the 10-foot requirement to 5 feet along the northern property line, a lot area coverage variance from the 20% requirement to 33.5%, and a first floor building materials variance to permit the use of LP Smart Side composite siding and shake to permit the construction of the proposed home located at 140 Walnut Street, in accordance with the approved plans and public testimony and conditioned upon preservation of the tree identified on the plat, located on the rear of the property.

2. Luoma Resubdivision Final Plat Approval – 20700 N. Locust Street

Accept the Plan Commission recommendation and approve the Final Plat of Luoma Resubdivision, prepared by DesignTek Surveying, LLC, dated 12.13.17, being a resubdivision of Lot 7 in Silver Tree Subdivision and Outlot 13 in Iron Gate Estate Subdivision, to create a single lot of record.

F. Release of Executive Session Minutes and Destruction of Verbatim Records – Resolutions

Adopt A RESOLUTION (NO. 18-08) APPROVING THE RELEASE OF VILLAGE OF FRANKFORT EXECUTIVE SESSION MINUTES FROM YEARS 2013-2017.

Adopt A RESOLUTION (NO. 18-09) APPROVING THE DESTRUCTION OF THE AUDIO RECORDINGS OF VILLAGE OF FRANKFORT EXECUTIVE SESSIONS HELD PRIOR TO JUNE 30, 2016.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath, Kennedy, Ogle, Stevens and Trevarthan presented a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. Trustee Heath requested clarity pertaining to the lot area coverage variance from 20% to 33.5% for the McLean residence, noting the property is currently non-conforming with a lot area coverage variance of 28.5% resulting in a 5% increase from the existing home on the property. Trustee Stevens confirmed her comment.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

MAYOR'S REPORT

- Mayor Holland announced the Wellness Fair will be held on Saturday, February 24, from 8:00 AM to 11:00 PM at the Founders Center.
- Mayor Holland noted application forms are available at the Village Administration Building or online at www.villageoffrankfort.com for residents interested in serving on a village committee in the new fiscal year beginning May 1. The deadline to submit an application is March 30.
- Mayor Holland commended and thanked staff for their efforts helping residents cope with the significant rainfall and melting snow and for their continued efforts of clearing the storm water management system in the Village.
- Mayor Holland thanked Frankfort Police Officers and their families for what they do for our community, mentioning the recent murder of Chicago Police Department Commander Paul Bauer and the school shooting in Parkland, Florida, which resulted in the death of so many students and how these tragedies remind all of us of the dangers our police face. Mayor Holland voiced the Village's support of our community policing efforts, including the DARE program, which help people make better decisions. He encouraged residents to report suspicious activities to the police that might lead to violence.

POLICE DEPARTMENT REPORT

Deputy Chief Keegan reported on efforts the Police Department undertake to prepare for unthinkable incidents like the ones mentioned by Mayor Holland, including rapid response

simulations at our schools, county-wide exercises at Lincoln-Way East High School, officer walk-thrus at our schools, DARE and community connection programs in the schools, emergency planning meetings with the schools and emergency response training techniques to them, as well as provide active shooter response training to private preschools, businesses, and churches.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia voiced his appreciation to the Police Department and Village staff for their efforts addressing flood related issues, water main breaks, and the recent heavy snow events. He reported on a project involving the Wolf Road Bridge over Hickory Creek in Mokena, which will be under construction later this year, noting a detour to Route 45 will be utilized in order to complete the improvements.

VILLAGE ATTORNEY'S REPORT

Village Attorney George Mahoney had no report.

OTHER BUSINESS

Clerk Borrelli announced Early Voting for the upcoming March 20th General Primary is currently available at the Will County Clerk's Office and will be available at the Village Administration Office, Monday, March 5 through Friday, March 16, from 8:30 AM to 4:00 PM, Monday-Friday. He noted online voter registration is available until March 4th at www.thewillcountyclerk.com. He encouraged residents to vote and mentioned two referendums pertaining to the local park districts. He also encouraged residents to apply to serve on one of the Village committees, noting it was a great way to get involved and understand what goes on in government.

Trustee Ogle thanked Village staff for their snow removal efforts and managing the recent water main break. He encouraged residents to clear snow around fire hydrants and storm drains in front of their homes.

Trustee Stevens thanked Deputy Chief Keegan for his comments regarding police efforts throughout the year to keep our schools safe and echoed Mayor's Holland's comments for all they do to keep our community safe. He also asked Administrator Piscia to extend his appreciation to Village staff for their efforts this past week.

Trustee Trevarthan echoed the sentiments expressed to Village staff, noting he's thankful that the Village Board has been able to purchase equipment to help staff be more efficient.

Trustee Heath expressed her gratitude to the Police Department for keeping the community safe and to Village staff in their efforts with the recent weather related events.

Trustee Kennedy thanked current committee members who met on the evening of Valentine's Day and for taking their personal time for Village business.

Trustee Clavio also echoed sentiments complimenting Village staff and expressed his appreciation to the residents who have shared positive comments regarding employees who went the extra mile.

PUBLIC COMMENTS

No public comments were received by the Village Board.

ADJOURNMENT TO EXECUTIVE SESSION

Trustee Trevarthan made a motion (#2), seconded by Trustee Ogle, to adjourn to Executive Session for the purpose of discussing personnel pursuant to 5 ILCS 120/2(c)(1).

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens and Trevarthan. Nays: None. The motion carried.

The Village Board adjourned to Executive Session at 7:40 P.M.

The Village Board came out of Executive Session at 8:46 P.M. and resumed the regular board meeting.

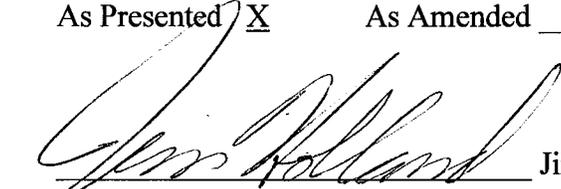
No action was taken as a result of Executive Session.

ADJOURNMENT

Hearing no further business, Trustee Stevens made a motion (#3), seconded by Trustee Ogle, to adjourn the regular board meeting of Tuesday, February 20, 2018. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 8:47 P.M.

Adam Borrelli
Village Clerk

As Presented As Amended



Jim Holland, Village President



Adam Borrelli, Village Clerk