

**Historic Preservation Commission Minutes
Wednesday, February 19, 2020**

Call to Order

Historic Preservation Chair Marcia Steward called the meeting to order at 5:30 pm on Wednesday, February 19, 2020 at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

Roll Call

Historic Preservation Commissioners present included Chair Marcia Steward, Vice Chair Don Olivieri, and Secretary Stephanie Kush. Absent was Commissioner Casey Stanevicius. Also in attendance were Deborah Hardwick, Mark Adams, and Darrell Stephen. Commissioner Bette Bulmer submitted a letter of resignation, effective February 12, 2020.

Approval of Minutes (November 26, 2019)

Chair Steward made a motion seconded by Vice Chair Olivieri to approve the HPC minutes of November 26, 2019. The motion was unanimously approved.

Historic Landmark Designation Nomination – St. Peter’s United Church of Christ

Revisions to the 1st draft of this nomination as recommend by the HPC were submitted by Chair Steward and reviewed.

Chair Steward asked for a motion to approve the nomination of St. Peter’s United Church of Christ for local historic landmark status because of its architectural significance to the Village of Frankfort. Vice Chair Olivieri made the motion, Secretary Kush seconded. The motion was unanimously approved. Chair Steward will forward documents to Theresa Cork for Village staff review to continue the nominating process.

Landmark Designation Resolution

Chair Steward shared a resolution form used by the Will County Historic Preservation Commission that could be adapted by the Village of Frankfort. The WCHPC form will be shared with the VOF staff. Chair Steward noted that the Will County Historic Preservation Commission has been very helpful in sharing their forms and providing feedback.

Frankfort Water Tower Discussion

Secretary Kush submitted documentation, a first draft, to start the process of Historic Landmark Designation. Changes were discussed and Secretary Kush will revise and re-submit with changes for further review and discussion by the April 2020 HPC meeting.

Other Business

Chair Steward reported on the Planning and Zoning Commission meeting regarding a proposal for the Fra-milco Building. No additional notifications have come out regarding the proposed project. It should be noted that since the property is designated H1 there is a possibility it will come before the HPC depending on what changes are being requested for a possible Certificate of Appropriateness.

The next HPC meeting will be on Wednesday, March 4, 2020 for a review of changes being proposed to an H1 residence on Nebraska. Time to be determined.

Public Comments

Darrell Stephen thanked Chair Steward for her work on nominating St. Peter's United Church of Christ for local historic landmark status.

Adjournment

Vice Chair Olivieri made a motion to adjourn, Secretary Kush seconded. Unanimously approved, the meeting adjourned at 6:25pm.