

VILLAGE OF
FRANKFORT
EST•1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
MARCH 18, 2019**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, March 18, 2019, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Village Clerk Adam Borrelli, Trustees John Clavio, Bob Kennedy, Keith Ogle, and Mike Stevens. Also in attendance were Attorney Hannah Lamore, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook. Trustees Cindy Heath and Dick Trevarthan were absent.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (March 4, 2019)

B. Approval of Bills/Payroll - \$2,758,718.92/\$328,371.20

C. Departmental Operations Committee Report

1. 2019 Roadway Maintenance Program Engineering Services Agreement – Resolution

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 19-13) AUTHORIZING THE EXECUTION OF A PROFESSIONAL SERVICES AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND ROBINSON ENGINEERING, LTD., for preliminary engineering services pertaining to the 2019 Village Roadway Maintenance Program, in an amount not to exceed \$88,000.00.

2. Kansas Street Electric Panel Project: Bid Approval – Resolution

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 19-14) AWARDED A CONTRACT TO EXCEL ELECTRIC, INC. for the installation of two Milbank commercial pedestals on Kansas Street, in an amount not to exceed \$19,000.00.

3. Street Light Repair Contract: Bid Approval – Resolution

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 19-15) AWARDED A TWO-YEAR CONTRACT TO EXCEL

ELECTRIC, INC. for the repair of Village owned streetlights, in the amount of \$114 per hour for regular time and \$150 per hour for after hour repairs.

4. 2019-2020 Lawn Maintenance Program: Bid Approval – Resolution

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 19-16) AWARDED A TWO-YEAR CONTRACT TO BILL'S LAWN MAINTENANCE AND LANDSCAPING, INC., for the 2019-2020 Village of Frankfort Lawn Maintenance Program, in an amount not to exceed \$120,025.00 per year.

D. Economic Development Committee Report

1. Target Industry and Industrial Incentive Program (T3IP – New Construction Grants)

a. JCT Properties, LLC: 22442 S. Fey Drive – Resolution

Accept the recommendation of the Economic Development Committee and adopt A RESOLUTION (NO. 19-17) AUTHORIZING A TARGET INDUSTRY AND INDUSTRIAL INCENTIVE PROGRAM GRANT IN THE AMOUNT OF \$25,000.00 TO JCT PROPERTIES, LLC, for the construction of a new 49,500 square foot building, located at 22442 S. Fey Drive, within the I-1 Limited Industrial District.

b. Freudinger White, LLC: 9516 Gulfstream Road – Resolution

Accept the recommendation of the Economic Development Committee and adopt A RESOLUTION (NO. 19-18) AUTHORIZING A TARGET INDUSTRY AND INDUSTRIAL INCENTIVE PROGRAM GRANT IN THE AMOUNT OF \$14,000.00 TO FREUDINGER WHITE, LLC, for the construction of a new 14,000 square foot building, located at 9516 Gulfstream Road, within the I-1 Limited Industrial District.

E. Plan Commission Report Summary

1. The Learning Experience: 20970 S. LaGrange Road - Ordinances
(Waive 1st and 2nd Readings)

a. Special Use Permit for Day Care Center – Ordinance

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3198) GRANTING A SPECIAL USE PERMIT FOR A DAY CARE CENTER FOR CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (THE LEARNING EXPERIENCE – 20970 S. LAGRANGE ROAD), to permit the operation of The Learning Experience on Lot 5 of the Buona Frankfort Subdivision, in accordance with the reviewed plans and public testimony and conditioned upon final engineering approval, staff approval of a revised landscape plan including the removal of the two landscape islands, employees to utilize the 10 off-site parking spaces, and modification of the grading plan to limit grading activity within the root zones of the preserved trees.

b. Major PUD Change - Ordinance

Accept the Plan Commission recommendation, waive the First and Second Readings, and pass AN ORDINANCE (NO. 3199) APPROVING A MAJOR PLANNED UNIT DEVELOPMENT (PUD) CHANGE TO THE MARKET STREET WEST RETAIL DEVELOPMENT (THE LEARNING EXPERIENCE – LOT 5 OF THE BUONA

FRANKFORT SUBDIVISION, 20970 S. LAGRANGE ROAD), to permit the construction of a 10,000 square foot day care facility on Lot 5 of the Buona Frankfort Subdivision, within the Market Street West Retail Development, in accordance with the reviewed plans and public testimony and conditioned upon final engineering approval, staff approval of a revised landscape plan including the removal of the two landscape islands, employees to utilize the 10 off-site parking spaces, and modification of the grading plan to limit grading activity within the root zones of the preserved trees.

Trustee Stevens made a motion (#1), seconded by Trustee Ogle, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Clavio, Ogle, and Stevens presented a brief overview of the consent agenda docket items under consideration for approval. Trustee Stevens thanked Bradford Equities, project developer of the The Learning Experience, for working closely with the residents adjacent to the property.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Kennedy, Ogle, and Stevens. Nays: None. Absent: Trustees Heath and Trevarthan. The motion carried.

MAYOR'S REPORT

- Mayor Holland administered the oath of office to Patrol Officer Dominic Martello as a member of the Frankfort Police Department. Officer Martello thanked his family for their support and expressed his appreciation to the village officials for this opportunity. Chief Burica welcomed Officer Martello to the Police Department as a sworn patrol officer and reported he has done a great job and is an asset to the department.
- Mayor Holland announced application forms are available at the Village Administration Building or online for residents interested in serving on a village committee in the new fiscal year beginning May 1.
- Mayor Holland commented on the recent shooting in New Zealand. He denounced the prejudice and hate involved in this evil event. He reminded residents of their responsibility to report any suspicious activity that could be criminal in nature to the Police Department and the importance of working together to keep Frankfort safe.

POLICE DEPARTMENT REPORT

Chief Burica echoed Mayor Holland's comments, noting the importance of community involvement in reporting suspicious incidents to the Police Department. He extended his congratulations to Officer Martello, commended Officer Riff for his involvement with the 5th grade DARE program, and thanked Mayor Holland for his key note address at the DARE graduation ceremony. He

announced the Police Department is available to speak at HOA meetings and noted the Frankfort Police Department continues to send out advisory messages for residents to lock vehicle doors and never leave keys or key fobs in cars through NIXLE blasts, Facebook, and Twitter. He further noted residents can stay up-to-date on local crime and safety information by visiting www.villageoffrankfort.com/live/police/policeblotter.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia extended his congratulations to Officer Martello on this important milestone of completing his probationary period and he commended the Police Department on another successful year of the DARE Program. He requested residents' assistance in clearing debris from storm drains in front of their homes to help prevent flooding during heavy rains.

VILLAGE ATTORNEY'S REPORT

Village Attorney Hannah Lamore had no report.

OTHER BUSINESS

The Village Board congratulated Officer Martello on the completion of his probationary period as a patrol officer with the Frankfort Police Department.

Clerk Borrelli announced Early Voting for the April 2 Consolidated Election is available at the Village Administration Building, March 18 through March 29, from 8:30 AM to 4:00 PM, Monday-Friday, noting extended hours are available at the Will County Clerk's Office in Joliet. He reported the last day to request a Vote by Mail Ballot is March 28. He further reported residents can register and vote on Election Day at their designated polling place with two forms of identification.

Trustee Stevens expressed his sympathy to everyone affected by the tragedy in New Zealand.

Trustee Kennedy asked staff to look into opportunities to lengthen signal timing of the westbound left turn lane of U.S. Route 30 at Wolf Road. He read an email from Pete Bolsoni, of Same Day Tees, who recently relocated his business to Frankfort, thanking village officials and the community for providing such a welcoming environment for his business and employees. He voiced his support for the decision to fund more police protection with revenues received from the sales tax increase.

Trustee Clavio encouraged residents to submit an application to serve on one of the various village committees and he extended residents a Happy St. Joseph's Day and a belated St. Patrick's Day.

PUBLIC COMMENTS

No public comments were received by the Village Board.

ADJOURNMENT TO EXECUTIVE SESSION

Trustee Kennedy made a motion (#2), seconded by Trustee Stevens, to adjourn to Executive Session for the purpose of discussing personnel and litigation matters pursuant to 5 ILCS 120/2(c)(1) and 5 ILCS 120/2(c)(11), respectively.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Kennedy, Ogle, and Stevens. Nays: None. Absent: Trustees Heath and Trevarthan. The motion carried.

The Village Board adjourned to Executive Session at 7:32 P.M.

The Village Board came out of Executive Session at 8:14 P.M. and resumed the regular board meeting.

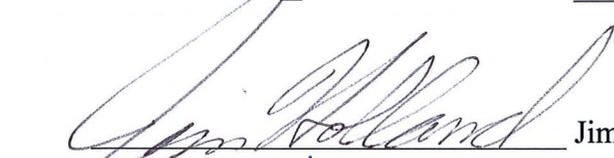
No action was taken as a result of Executive Session.

ADJOURNMENT

Hearing no further business, Trustee Clavio made a motion (#3), seconded by Trustee Stevens, to adjourn the regular board meeting of Monday, March 18, 2019. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 8:15 P.M.

Adam Borrelli
Village Clerk

As Presented As Amended



Jim Holland, Village President



Adam Borrelli, Village Clerk