

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
NOVEMBER 20, 2017**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, November 20, 2017, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Clerk Adam Borrelli, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Police Chief John Burica, and Village Administrator Rob Piscia.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (November 6, 2017)

B. Approval of Bills/Payroll - \$810,361.03/\$347,384.56

C. Departmental Operations Committee Report

1. Traffic Code Ordinance Amendment: “No Parking” Signs on Aberdeen Road

(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)

Accept the recommendation of the Departmental Operations Committee, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3121) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE, CHAPTER 71, TRAFFIC CONTROL SCHEDULES, to reflect the posting of “No Parking, Stopping or Standing From Harlem Avenue to Here” signage from Harlem Avenue 175’ west on the north side of Aberdeen Road.

2. Police Department Vehicle Replacement Purchase Approval - Resolution

(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-46) AUTHORIZING AN EXPENDITURE TO CURRIE MOTORS OF FRANKFORT, IN AN AMOUNT NOT TO EXCEED \$111,909.00, for the purchase of three 2018 Ford Utility Police Interceptor AWD vehicles for use by the Police Department.

3. St. Francis Road Reconstruction Project – Resolution
  - a. IDOT Local Agency Agreement for Federal Participation
  - b. IDOT Resolution for Local Match Funding  
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-47) AUTHORIZING EXECUTION OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION LOCAL AGENCY AGREEMENT FOR FEDERAL PARTICIPATION AND APPROPRIATING THE SUM OF \$1,267,021.00 IN MOTOR FUEL TAX AND/OR GENERAL CAPITAL FUNDS AS THE LOCAL MATCH FOR CONSTRUCTION.
  
4. Disposal of Surplus Vehicle – Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)  
Accept the recommendation of the Departmental Operations Committee, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3122) AUTHORIZING THE DISPOSAL OF SURPLUS PROPERTY VIA PUBLIC AUTO AUCTION OR AS SCRAP MATERIAL.
  
5. Regional Preliminary Treatment Building and Lab Project: Change Order No. 2 – Resolution  
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-48) AUTHORIZING APPROVAL OF CHANGE ORDER NO. 2, IN THE AMOUNT OF \$14,362.41, TO J.J. HENDERSON & SON FOR THE REGIONAL PRELIMINARY TREATMENT BUILDING AND LAB PROJECT, as part of the WWTP Consolidation Program.

D. Land Use and Policy Committee Report

1. Will County Intergovernmental Agreement: Emergency Radio System - Resolution  
Accept the recommendation of the Land Use and Policy Committee and adopt A RESOLUTION (NO. 17-49) AUTHORIZING EXECUTION OF AN INTERGOVERNMENTAL AGREEMENT BETWEEN THE COUNTY OF WILL AND THE VILLAGE OF FRANKFORT, for the County of Will to provide communications access to the Village of Frankfort through the facilities of the County of Will, specifically the Will County owned and operated 800 MHz county-wide radio system, for the purpose of daily, operable communications.

E. Plan Commission Report Summary

1. Ash Street Subdivision Final Plat Approval – 202 Ash Street  
Accept the Plan Commission recommendation and approve the Final Plat of the Ash Street Subdivision, prepared by Martin M. Engineering, Inc., dated 07.09.17, in accordance with the reviewed plans.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath, Kennedy, Stevens, and Trevarthan provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. None were forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

### **MAYOR'S REPORT**

- Mayor Holland entertained a motion from the floor to adopt an amendment to the Liquor Ordinance to authorize a reduction in the number of Class M (Restaurant, prohibiting bar, limited carry-outs) liquor licenses from one to zero, to reflect the closing of Elwood Alehouse, 6 Elwood Street.

Trustee Ogle made a motion (#2), seconded by Trustee Clavio, to waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3123) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, CHAPTER 113: INTOXICATING LIQUOR, to reduce the number of Class M liquor licenses from one to zero.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

- Mayor Holland announced the following upcoming events: Annual Tree Lighting Ceremony (November 30, 6:30 PM); Frankfort Area Historical Society Annual Candlelight House Walk (December 1); Christkindl Weekend (December 2, 3), Annual FHBA Cookie Walk (December 9, 10), Midnight Madness (December 15), and holiday beautification award nominations (due December 15).

### **POLICE DEPARTMENT REPORT**

Chief Burica reminded residents to lock their vehicles, noting the Lincoln-Way area, including Frankfort, has been experiencing several break-ins. He also cautioned residents to be wary of phone scams circulating in the village. He wished everyone a happy Thanksgiving.

### **VILLAGE ADMINISTRATOR'S REPORT**

Administrator Piscia reminded residents to place leaves in the parkway and avoid placing them in the streets, noting the leaves will cause the storm system to become clogged during rain events. He reported the Village will provide one final leaf and branch pick-up during the week of November 27. He wished everyone a happy Thanksgiving.

### **VILLAGE ATTORNEY'S REPORT**

Village Attorney George Mahoney had no report.

## **OTHER BUSINESS**

The Village Board wished everyone a happy Thanksgiving holiday.

Clerk Borrelli complimented the Public Works crews for their great service on behalf of the residents of Frankfort.

Trustee Ogle wished the Lincoln-Way East Football team great success as they compete for the 8A state title against Loyola on Saturday. He encouraged residents to attend the Candlelight House Walk on December 1, noting his home and Clerk Borrelli's will be part of the house walk. He reported the Village will host an Illinois Bicentennial Flag Raising ceremony on Monday, December 4, at noon, to kick off a 365-day celebration for our state's 200<sup>th</sup> birthday.

Trustee Stevens extended congratulations to the Lincoln-Way East Griffins, coaches, cheerleaders, and parents on their great season and wished them success at the state championship game on Saturday, November 25, at 7:00 PM at Northern Illinois University.

Trustee Trevarthan wished the football team good luck and encouraged residents to avoid placing leaves in the gutters.

Trustee Heath noted she was wearing cobalt blue, celebrating Lincoln-Way East going to state and she congratulated them on their achievement.

Trustee Kennedy extended his condolences to Chief Burica and his family on their loss, noting he was out of town at the prior Village Board meeting. He encouraged residents to view the Veterans Day Concert held at the Hickory Creek Middle School on FCTV, noting Mayor Holland did an outstanding job as emcee for the event.

Trustee Clavio reminded residents this Saturday, November 25, is Small Business Saturday and encouraged everyone to shop small and shop local in Frankfort.

## **PUBLIC COMMENTS**

A resident thanked the police and fire departments for their service.

## **ADJOURNMENT TO EXECUTIVE SESSION**

Trustee Trevarthan made a motion (#3), seconded by Trustee Ogle, to adjourn to Executive Session for the purpose of discussing personnel pursuant to 5 ILCS 120/2(c)(1).

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens and Trevarthan. Nays: None. The motion carried.

The Village Board adjourned to Executive Session at 7:27 P.M.

The Village Board came out of Executive Session at 7:59 P.M. and resumed the regular board meeting.

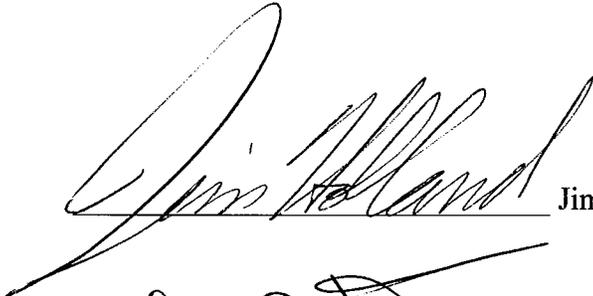
No action was taken as a result of Executive Session.

**ADJOURNMENT**

Hearing no further business, Trustee Trevarthan made a motion (#4), seconded by Trustee Ogle, to adjourn the regular board meeting of Monday, November 20, 2017. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 8:00 P.M.

Adam Borrelli  
Village Clerk

As Presented  As Amended



Jim Holland, Village President



Adam Borrelli, Village Clerk