

VILLAGE OF
FRANKFORT
EST•1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING
SEPTEMBER 18, 2017**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, September 18, 2017, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Clerk Adam Borrelli, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Police Chief John Burica, and Interim Village Administrator Rob Piscia.

APPOINTMENT OF VILLAGE ADMINISTRATOR

With the advice and consent of the Board of Trustees, Mayor Holland entertained a motion from the floor to affirm the appointment of Robert E. Piscia as Village Administrator.

Trustee Trevarthan made a motion (#1), seconded by Trustee Heath, to affirm the appointment of Robert E. Piscia as Village Administrator for the Village of Frankfort.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

Mayor Holland entertained a motion from the floor to approve the employment agreement between the Village of Frankfort and Robert E. Piscia.

Trustee Ogle made a motion (#2), seconded by Trustee Kennedy to approve the agreement.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

Mayor Holland administered the Oath of Office to Administrator Piscia and congratulated him on his appointment.

Administrator Piscia expressed his gratitude for the board's confidence, stating he was humbled and honored to be selected as the next Village Administrator. He thanked his family, contributing his success to their love and support, and staff, past and present.

APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in

which event, the item will be removed from the Consent Agenda and will be considered separately.

Trustee Ogle requested the payment of the bills be removed from the Unanimous Consent Agenda.

A. Approval of Minutes

1. Regular Meeting (September 5, 2017)

B. Approval of Bills/Payroll – Removed from the Unanimous Consent Agenda

C. Departmental Operations Committee Report

1. WWTP Consolidation Program - Engineering Agreement Amendments

- a. Burns & McDonnell Design Services Agreement Amendment – Resolution

Accept the Departmental Operations Committee recommendation and adopt A RESOLUTION (NO. 17-35) AMENDING THE BURNS & MCDONNELL ENGINEERING DESIGN SERVICES AGREEMENT, to include information as requested by the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

- b. Burns & McDonnell Design Review & Program Management Services Agreement Amendment – Resolution

Accept the Departmental Operations Committee recommendation and adopt A RESOLUTION (17-36) AMENDING THE BURNS & MCDONNELL ENGINEERING DESIGN REVIEW AND PROGRAM MANAGEMENT SERVICES AGREEMENT, to include information as requested by the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

- c. Burns & McDonnell Construction Management Services Agreement Amendment – Resolution

Accept the Departmental Operations Committee recommendation and adopt A RESOLUTION (NO. 17-37) AMENDING THE BURNS & MCDONNELL CONSTRUCTION MANAGEMENT SERVICES AGREEMENT, to include information as requested by the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

- d. HR Green Professional Services Agreement Amendment – Resolution

Accept the Departmental Operations Committee recommendation and adopt A RESOLUTION (NO. 17-38) AMENDING THE HR GREEN PROFESSIONAL SERVICES AGREEMENT, to include completion dates as requested by the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

- e. Robinson Engineering Design Services Agreement Amendment – Resolution

Accept the Departmental Operations Committee recommendation and adopt A RESOLUTION (NO. 17-39) AMENDING THE ROBINSON ENGINEERING DESIGN SERVICES AGREEMENT, to include completion dates as requested by the Illinois Environmental Protection Agency Water Pollution Control Loan Program.

2. Traffic Code Ordinance Amendment: Locust Street Parking Restrictions – Ordinance
(Waive 1st and 2nd Readings and Adopt)
Accept the Departmental Operations Committee recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3110) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE, CHAPTER 71, TRAFFIC CONTROL SCHEDULES, to post “No Parking – 10:00 A.M. to 11:00 A.M. – on School Days” signs along the west and east side of Locust Street, north of Colorado Avenue.

D. Land Use and Policy Committee Report

1. Parking Regulations Ordinance Amendment - Ordinance
(Waive 1st and 2nd Readings and Adopt)
Accept the Land Use and Policy Committee recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3111) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE, CHAPTER 72, PARKING REGULATIONS.

E. Plan Commission Report Summary

1. Matela Accessory Structure Area Variance: 22604 Limestone Court - Ordinance
(Waive 1st and 2nd Readings and Adopt)
Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3112) GRANTING AN ACCESSORY STRUCTURE AREA VARIANCE TO CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (NICHOLAS AND PAULA MATELA – 22604 LIMESTONE COURT), granting an accessory structure area variance from 144 square feet to 392 square feet to permit the construction of a pergola in the rear yard of the property located at 22604 Limestone Court, in accordance with the reviewed plans and public testimony.
2. Chemers Building Materials Variance: 423 Nevada Court B – Ordinance
(Waive 1st and 2nd Readings and Adopt)
Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3113) GRANTING A BUILDING MATERIALS VARIANCE TO CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (KENNETH AND CHERYL CHEMERS – 423 NEVADA COURT B), granting a building materials variance to permit the use of vinyl siding on the existing home located at 423 Nevada Court B, in accordance with the reviewed plans and public testimony.
3. O’Connell First Floor Building Materials Variance: 126 Center Road - Ordinance
(Waive 1st and 2nd Readings and Adopt)
Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3114) GRANTING A FIRST FLOOR BUILDING MATERIALS VARIANCE TO CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK

COUNTIES, ILLINOIS (LEAH AND ROBERT O'CONNELL – 126 CENTER ROAD), granting a first floor building materials variance from the masonry requirement to permit the use of non-masonry materials in the construction of a new home on the property located at 126 Center Road, in accordance with the reviewed plans and public testimony.

4. Community Services Foundation Special Use: 9545 W. Lincoln Highway - Ordinance
(Waive 1st and 2nd Readings and Adopt)

Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3115) GRANTING A SPECIAL USE FOR INDOOR INSTITUTIONAL USE TO CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (COMMUNITY SERVICES FOUNDATION – 9545 W. LINCOLN HIGHWAY), granting a special use for indoor institutional use to permit the operation of an educational/training facility on the property located at 9545 W. Lincoln Highway, in accordance with the reviewed plans and public testimony, and conditioned upon staff parking and drop off and pick up only of persons supported by the Community Services Foundation.

5. Rezoning of Multiple Parcels from Estate Residential to Agricultural District - Ordinance
(Waive 1st and 2nd Readings and Adopt)

Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3116) REZONING CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (±581 ACRES – MULTIPLE PARCELS), rezoning the subject parcels from Estate Residential District (E-R) zoning classification to Agricultural District (AG) zoning classification under the provisions of the Village of Frankfort Zoning Ordinance.

Trustee Trevarthan made a motion (#3), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Kennedy, Stevens, and Trevarthan provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. None were forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

APPROVAL OF BILLS/PAYROLL

Trustee Heath provided a brief overview of the bills under consideration for approval.

Following overview, Trustee Heath made a motion (#4), seconded by Trustee Kennedy, to approve payment of the bills in the amount of \$423,348.20 and payroll in the amount of \$328,652.65, as presented.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Stevens, and Trevarthan. Nays: None. Abstain: Ogle. The motion carried.

MAYOR'S REPORT

- Mayor Holland encouraged residents to participate in the OPRT Run/Walk on Saturday, October 7.
- Mayor Holland acknowledged the generous \$500 donation from the Joliet Bicycle Club for improvements and maintenance of the Old Plank Road Trail and Breidert Green. The club enjoys Breidert Green as a place to stop on their bike trips.
- Mayor Holland reported the 2017 fall hydrant flushing schedule is available on the Village website; Village provided branch pick-up services continues until October 16; and the Country Market continues through October 29.

POLICE DEPARTMENT REPORT

Chief Burica announced the TRIAD Health Expo for seniors will be held on September 26, from 9:00 AM to 11:00 AM, at the Founders Center, 140 Oak Street. He alerted residents to telephone scams circulating in the area and reminded residents to lock their vehicles to discourage theft. Chief Burica extended congratulations to Administrator Piscia on his new position as Village Administrator.

VILLAGE ADMINISTRATOR'S REPORT

Administrator Piscia provided additional information on the Electric Aggregation Program, noting a sample letter sent by Homefield/Dynegy Energy is available on the Village website for residents to view. Mr. Piscia also noted ComEd is currently installing smart meters in the area, mentioning residents will receive several notifications from ComEd prior to the installation of a smart meter at their residence.

VILLAGE ATTORNEY'S REPORT

Village Attorney George Mahoney had no report.

OTHER BUSINESS

The entire Village Board congratulated Administrator Piscia on his appointment as Village Administrator.

Clerk Borrelli announced Tuesday, September 26, is National Voter's Registration Day and he encouraged residents to register to vote online at www.thewillcountyclerk.com, by mail, with a registrar, or at their polling place on Election Day. He reported the General Primary is March 20, 2018, noting the first day for candidates to file petitions is November 27, 2017. He encouraged residents to "shop Frankfort" to support our local sales tax revenue.

Trustee Ogle noted he attended the Ground Water Summit meeting hosted by the Will/South Cook Soil and Water Conservation District and felt it was a very educational session with a lot of information. He wished all Jewish friends a Happy Rosh Hashanah.

Trustee Trevarthan encouraged residents to water lawns and plants thoroughly prior to disconnecting their irrigation systems for the winter.

Trustee Kennedy noted he attended a program at the Frankfort Public Library put on by the Conservation Foundation. He thanked Mayor Holland and his wife Stacy, staff, and residents who volunteered their time to help clean up Prairie Park this past weekend with the Conservation Foundation.

Trustee Clavio mentioned that ComEd has installed smart meters at his residence and office, noting the installation was seamless and that it was a great program.

PUBLIC COMMENTS

Resident Larry Nice thanked Chief Burica for the police department's prompt response to an incident in his neighborhood. He mentioned the Seniors on Patrol program and encouraged residents to keep valuables out of sight in their vehicles to discourage theft. He also congratulated Administrator Piscia on his appointment.

A resident of Abbey Woods asked about the tree and brush removal that had recently taken place at the property just south of Abbey Drive at LaGrange Road. She inquired if the developer would be required to install screening between the development and the residential areas if the property is developed. Administrator Piscia noted staff will make every effort to work with residents to address their concerns during the development process.

ADJOURNMENT

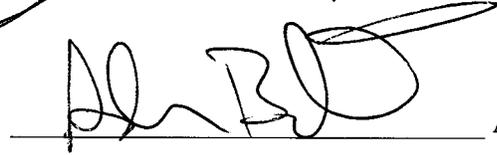
Hearing no further business, Trustee Trevarthan made a motion (#5), seconded by Trustee Heath, to adjourn the regular board meeting of Monday, September 18, 2017. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:49 P.M.

Adam Borrelli
Village Clerk

As Presented As Amended

A handwritten signature in cursive script, appearing to read "Jim Holland", written over a horizontal line.

Jim Holland, Village President

A handwritten signature in cursive script, appearing to read "Adam Borrelli", written over a horizontal line.

Adam Borrelli, Village Clerk