

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
MARCH 20, 2017**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, March 20, 2017, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Clerk Adam Borrelli, Trustees Cindy Heath, Keith Ogle, Bob Kennedy, Mike Stevens, Dick Trevarthan and Doug Walker. Also in attendance were Attorney Sean Brady, Police Chief John Burica, and Administrator Jerry Ducay.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (March 6, 2017)

B. Approval of Bills/Payroll - \$306,919.68

C. Departmental Operations Committee Report

1. Dirt Removal and Hauling Services Project – Resolution

Accept the recommendation of the Departmental Operations Committee and ADOPT A RESOLUTION (NO. 17-06) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND GOSIA CARTAGE, LTD, for the dirt removal and hauling services project, in an amount not to exceed \$57,980.00.

2. 2017-2018 Lawn Maintenance Program - Resolution

Accept the recommendation of the Departmental Operations Committee and ADOPT A RESOLUTION (NO. 17-07) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND BILL'S LAWN MAINTENANCE AND LANDSCAPING, for lawn mowing, bush trimming, and landscape bed maintenance services as part of the 2017-2018 Lawn Maintenance Program in an amount not to exceed \$116,525.00 per season.

3. 2017 Emerald Ash Borer Management Plan: Tree Replacement - Resolution

Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-08) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND LANGTON GROUP, for the plant

material, planting, and mulching of 450 replacement trees, as part of the 2017 Emerald Ash Borer Management Plan, in an amount not to exceed \$137,209.50.

4. Disposal of Surplus Vehicles – Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)

Accept the recommendation of the Departmental Operations Committee, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3083) AUTHORIZING THE SALE OF CERTAIN SURPLUS PROPERTY OWNED BY THE VILLAGE OF FRANKFORT, WILL & COOK COUNTIES, ILLINOIS, authorizing the sale of surplus vehicles.

D. Financial Affairs Committee Report

1. Laraway Investments, LLC T3IP New Construction Grant Approval – Resolution

Accept the recommendation of the Financial Affairs Committee and adopt A RESOLUTION (NO. 17-09) AUTHORIZING THE APPROVAL OF A NEW CONSTRUCTION GRANT IN THE AMOUNT OF \$25,000 TO LARAWAY INVESTMENTS, LLC, for construction of a new 58,000 square-foot building located at 9001 Fey Drive within the East Point Industrial Park, under the Target Industry and Industrial Incentive Program.

E. Plan Commission Report Summary

1. Buona Restaurant Special Use for Accessory Liquor Sales: 20950 S. LaGrange Road - Ordinance (Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)

Accept the Plan Commission recommendation, waive the First and Second Readings and ADOPT AN ORDINANCE (NO. 3084) GRANTING A SPECIAL USE PERMIT FOR ACCESSORY LIQUOR SALES TO CERTAIN PROPERTY LOCATED WITHIN THE CORPORATE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS, (BUONA RESTAURANT – 20950 S. LAGRANGE ROAD), granting a Special Use for accessory liquor sales to accommodate the business operation of Buona Restaurant, in accordance with the reviewed plans and public testimony, and conditioned upon limiting alcohol sales to beer and wine only and consumption of the alcohol on the premises.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath, Stevens and Trevarthan provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. Mayor Holland inquired about the time frame for the planting of the 450 replacement trees. Administrator Ducay noted the trees are scheduled to be planted in the spring; however, the project is weather driven and some of the trees may not be planted until fall to ensure their healthy growth and stability.

Clerk Borrelli called the roll. Ayes: Trustees Heath, Ogle, Kennedy, Stevens, Trevarthan and Walker. Nays: None. The motion carried.

## **MAYOR'S REPORT**

- Mayor Holland announced the following upcoming events: 9<sup>th</sup> Annual “Men Who Cook” fundraiser on Saturday, March 25, from 6:00 PM to 9:00 PM; Student Government Day on Monday, April 3; and the Village’s annual Earth Day/Arbor Day celebration on Saturday, April 22.
- Mayor Holland noted application forms are available at the Village Administration Building or online at [www.villageoffrankfort.com](http://www.villageoffrankfort.com) for residents interested in serving on a Village Committee in the new fiscal year beginning May 1.

## **POLICE DEPARTMENT REPORT**

Chief Burica encouraged residents to support the upcoming “Men Who Cook” fundraiser, a great event to benefit the Will County Children’s Advocacy Center. He reported that the DARE graduation will be held Friday March 24<sup>th</sup> at Chelsea School and commended Officers Sroka and Riff for their involvement with the program. He recognized Officer Wakefield for his part in apprehending the subjects involved with the graffiti that had occurred at Prairie Park.

## **VILLAGE ADMINISTRATOR'S REPORT**

Administrator Ducay reported the Village of Frankfort recently applied for a grant to fund corridor planning along Harlem Avenue. He explained that this planning effort is the first step in reigniting discussions related to roadway improvements. The grant would study the Harlem Avenue corridor between US Route 30 and Laraway Road. Mention was also made that Superintendent Kestel will be evaluating roads during the month of April and providing a report outlining street improvement recommendations in May. Administrator Ducay reported that at a recent Traffic Advisory Committee meeting, additional student parking restrictions adjacent to Lincoln-Way East was discussed; and it was determined no changes to the existing parking regulations would be recommended at this time.

## **VILLAGE ATTORNEY'S REPORT**

Village Attorney Sean Brady had no report.

## **OTHER BUSINESS**

Village Clerk Borrelli announced that the Village is conducting Early Voting for the upcoming April 4<sup>th</sup> Consolidated Election, which began today, March 20 and extends through March 31, from 8:30 AM to 4:00 PM, Monday through Friday, at the Village Administration Building. He encouraged interested residents to apply to serve on one of the many Village Committees. Clerk Borrelli

inquired about the branch pick up schedule. Administrator Ducay stated branches will be picked up by Public Works crews beginning on April 3<sup>rd</sup>.

Trustee Ogle commended the Chamber of Commerce and all the volunteers for working together to make the Community Showcase a successful event. He encouraged residents to participate in the upcoming Earth Day/Arbor Day Celebration event, noting it was a great family event to model volunteerism. He mentioned the sales tax trend for FY 16/17, noting the latest sales tax data received in March for December sales reflects a positive upward trend.

Trustee Stevens inquired about the yard waste season. Administrator Ducay reported NuWay Disposal will begin collecting yard waste bags affixed with a purchased sticker beginning on April 3<sup>rd</sup>. He extended his appreciation to the Police Department and Officer Wakefield for their due diligence in solving the case involving graffiti at Prairie Park.

Trustee Trevarthan also extended thanks to Officer Wakefield.

Trustee Heath complimented the Police Department on their outstanding work solving cases and for their positive interactions with the community, including the popular “ride to school in a police car.” She also commented on the “Prescription Drug Take Back Program” offered by the Police Department.

Trustee Walker questioned how charges are determined for retail theft. Chief Burica stated that the State Attorney determines whether the charge is classified as a felony, misdemeanor or compliance ticket by the amount of the retail theft and offender’s past criminal history. He also commented on the Earth Day/Arbor Day celebration, encouraging residents to make it an event for the entire family.

Trustee Kennedy commended the Police Department for a great job solving crimes. He also commented on the Community Showcase event. He inquired about the Market Street West Development project. Administrator Ducay noted IDOT is nearing completion of the permit review process and we hope to see construction completed by sometime in June or July.

## **PUBLIC COMMENTS**

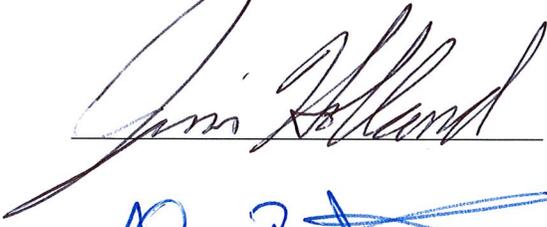
No public comments were addressed to the Village Board.

## **ADJOURNMENT**

Hearing no further business, Trustee Trevarthan made a motion (#2), seconded by Trustee Kennedy, to adjourn the regular board meeting of Monday, March 20, 2017. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:27 P.M.

Adam Borrelli  
Village Clerk

As Presented  As Amended



Jim Holland, Village President



Adam Borrelli, Village Clerk