

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
MARCH 6, 2017**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, March 6, 2017, at 7:00 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Clerk Adam Borrelli, Trustees Cindy Heath, Keith Ogle, Bob Kennedy, Mike Stevens and Dick Trevarthan. Also in attendance were Attorney George Mahoney, Police Chief John Burica, and Administrator Jerry Ducay. Trustee Doug Walker was absent.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

A. Approval of Minutes

1. Regular Meeting (February 21, 2017)

B. Approval of Bills/Payroll - \$2,261,561.37/\$323,965.61

C. Plan Commission Report Summary

1. Torque Revolution Special Use for Automobile Repair and Service: 9324 Gulfstream Road, Unit B - Ordinance (Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)  
Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3081) GRANTING A SPECIAL USE PERMIT TO CERTAIN PROPERTY LOCATED IN THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS (TORQUE REVOLUTION – 9324 GULFSTREAM ROAD, UNIT B), granting a Special Use for automobile repair and service to permit the operation of Torque Revolution, LLC, located at 9324 Gulfstream Road, Unit B, in accordance with the reviewed plans and public testimony, and conditioned upon no outdoor storage of disabled or dilapidated vehicles.
2. Adhesive Systems, Inc: 8997 to 9069 Fey Drive, East Point Park
  - a. Landscaped Front Yard Variance - Ordinance (Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)  
Accept the Plan Commission recommendation, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3082) GRANTING A LANDSCAPED FRONT YARD VARIANCE TO CERTAIN PROPERTY LOCATED WITHIN THE LIMITS OF THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS

(ADHESIVE SYSTEMS, INC. – 8997 TO 9069 FEY DRIVE), granting a variance of the required landscaped front yard from 25 feet to 20 feet to permit the construction of a 58,000 square foot building located on lots 9-12 of Fey Drive, in accordance with the reviewed plans and public testimony, and conditioned upon staff approval of the final landscaping plans and photometric plan.

- b. Final Plat of Resubdivision Approval  
Accept the Plan Commission recommendation and approve the final plat of resubdivision for ASI Resubdivision, prepared by Tech 3 Consulting Group, Inc., dated February 10, 2017, in accordance with the reviewed plans.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath and Stevens provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. No comments were forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Heath, Ogle, Kennedy, Stevens and Trevarthan. Nays: None. The motion carried.

### **MAYOR'S REPORT**

- Mayor Holland announced sales tax revenue received for December collections was \$473,793.83, which is \$16,206 under budget and \$15,318 less than last year's payment for the same time. An income tax payment for November collections of \$94,572.28 was received, which is \$428 under budget and \$1,014 more than last year's payment.
- Mayor Holland welcomed five new businesses to Frankfort and announced the Chamber of Commerce's annual Community Showcase event will be held on Saturday, March 18, from 10:00 AM to 2:00 PM at Lincoln-Way East High School.
- Mayor Holland reported the Village received its first downtown home improvement project permit application that qualifies for a waiver of permit fees under the new Historic Home Preservation Program.
- Mayor Holland noted application forms are available at the Village Administration Building or online at [www.villageoffrankfort.com](http://www.villageoffrankfort.com) for residents interested in serving on a village committee in the new fiscal year beginning May 1.
- Mayor Holland announced the 9<sup>th</sup> Annual "Men Who Cook" fundraiser will be held on Saturday, March 25, from 6:00 PM to 9:00 PM, at the Pipefitters Local #597 Training Center, 10850 W. 187<sup>th</sup> Street, Mokena, Illinois.

### **POLICE DEPARTMENT REPORT**

Chief Burica reported tobacco compliance checks were recently conducted in the Village of Frankfort and passed with 100% compliance. He announced the Police Department will host an 8-week "Matter of Balance" class, beginning Friday, March 31, from 1:00 PM to 3:00 PM. Chief Burica reported the construction of the Will County Public Safety Complex and the Laraway Communications Center (LLC) is well underway. The consolidation of 31 police and fire agencies into one dispatch center continues to move forward. He further reported the executive board for the LLC was recently formalized and the next step is to appoint a board of directors. Chief Burica also encouraged residents to support the upcoming "Men Who Cook" fundraiser, a great event to benefit the Will County Children's Advocacy Center.

### **VILLAGE ADMINISTRATOR'S REPORT**

Administrator Ducay cautioned residents to be wary of suspicious activity involving vacant homes in their neighborhoods. He stated property fraud is on the rise nationally and encouraged residents to be alert and report any suspicious activity to the Police Department or to the Code Enforcement Department.

### **VILLAGE ATTORNEY'S REPORT**

Village Attorney George Mahoney briefed the Village Board on the legal proceedings relating to a problematic property in the Plank Trail Estates subdivision. Attorney Mahoney reported the Circuit Court granted an injunction prohibiting the nuisance conduct that had been occurring.

### **OTHER BUSINESS**

Trustee Heath mentioned the ArtWorks 2017 Festival is being held in conjunction with Frankfort's Community Showcase. She noted it was a great opportunity for residents to interact with local businesses and to view local students showcasing their dance, musical, and visual art talents.

Trustee Trevarthan suggested staff inspect and monitor creeks within the village to help ensure the waterways are free of debris and not impeding water flow.

Trustee Stevens voiced his appreciation to Adhesive Systems, Inc for its expansion efforts in the Village of Frankfort and reported ASI is expected to create 25 new jobs and expand production capacity by consolidating its operations into a single larger facility in the East Point Park.

Trustee Ogle complimented the Public Works and Utility crews for their efforts during the recent heavy rains. He reported as part of the Will County 2040 Long Range Transportation Plan, Will County is moving forward with its plans to expand Laraway Road to a four lane highway from Route 52 to Harlem Avenue. He encouraged residents to support the "Men Who Cook" fundraiser. He also encouraged residents interested in serving on a village committee to attend the upcoming committee meetings on Wednesday, March 8. Trustee Ogle welcomed Joe Carlson of Torque Revolution to the community.

Clerk Borrelli reported the last day to register in person or by mail for the upcoming April 4<sup>th</sup> Consolidated Election is Tuesday, March 7, and noted online registration was available until March 19. He announced Early Voting will be available Monday, March 20 through Friday, March 31, from 8:30 AM to 4:00 PM, Monday-Friday, at the Village Administration Building. Sample ballots are available to view online at [www.thewillcountyclerk.com](http://www.thewillcountyclerk.com). Clerk Borrelli encouraged residents to subscribe to "Property Fraud Alert" online at [www.willcountyrecorder.com](http://www.willcountyrecorder.com). The Property Fraud Alert is a free service that will notify property owners by phone or email alerts of any recording affecting their property. Clerk Borrelli also extended congratulations to Frankfort School District 157-C on its successful Education Foundation Casino Night Fundraiser held on March 3.

### **PUBLIC COMMENTS**

Residents Lucretia and Mark Bullock expressed concerns about the street parking bans near Lincoln-Way East High School. They are concerned that students will now park further away, which could compromise student safety. Mayor Holland thanked them for voicing their concerns and stated the matter would be discussed at the next Traffic Advisory Committee meeting.

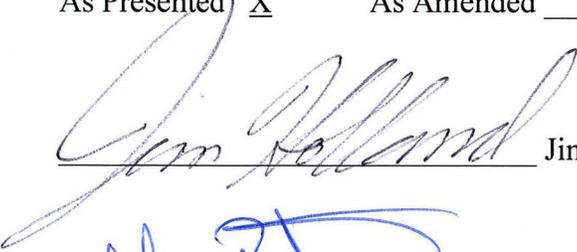
Will County Chief Deputy State's Attorney, Ken Grey, shared additional information for the "Men Who Cook" fundraiser and talked about the importance of the Will County Children's Advocacy Center. Mr. Grey introduced Angus, a therapy dog who provides comfort to children who have suffered the trauma of sexual abuse. He stated all of the proceeds from the upcoming "Men Who Cook" fundraiser will benefit the Will County Children's Advocacy Center. More information is available online at [www.MenWhoCook.info](http://www.MenWhoCook.info).

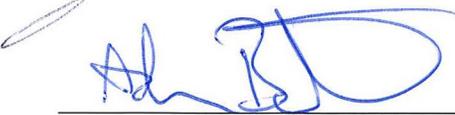
### **ADJOURNMENT**

Hearing no further business, Trustee Trevarthan made a motion (#2), seconded by Trustee Kennedy, to adjourn the regular board meeting of Monday, March 6, 2017. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:45 P.M.

Adam Borrelli  
Village Clerk

As Presented)  As Amended

  
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Jim Holland, Village President

  
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Adam Borrelli, Village Clerk