

VILLAGE OF  
**FRANKFORT**  
EST. 1855

**MINUTES OF THE REGULAR FRANKFORT VILLAGE BOARD MEETING  
DECEMBER 18, 2017**

Mayor Jim Holland called the regular meeting of the Frankfort Village Board to order on Monday, December 18, 2017, at 7:01 P.M.

Village Clerk Adam Borrelli called the roll. In attendance were Mayor Jim Holland, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan. Also in attendance were Attorney Sean Brady, Police Chief John Burica, Village Administrator Rob Piscia, and Asst. Village Administrator Jeff Cook.

**APPROVAL OF SPECIAL ORDERS – UNANIMOUS CONSENT AGENDA**

All items on the Omnibus Agenda are considered to be routine in nature and are enacted in one motion. There is no separate discussion of these items unless a board member makes a request, in which event, the item will be removed from the Consent Agenda and will be considered separately.

**A. Approval of Minutes**

1. Public Hearing Meeting (December 4, 2017)
2. Regular Meeting (December 4, 2017)

**B. Approval of Bills/Payroll - \$324,277.80/\$378,883.20**

**C. Departmental Operations Committee Report**

1. Construction Engineering Services Agreement: St. Francis Road Project – Resolution  
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-51) AUTHORIZING THE EXECUTION OF THE ILLINOIS DEPARTMENT OF TRANSPORTATION CONSTRUCTION ENGINEERING SERVICES AGREEMENT FOR FEDERAL PARTICIPATION WITH ROBINSON ENGINEERING, LTD., FOR PHASE III ENGINEERING SERVICES, for the St. Francis Road Project, in an amount not to exceed \$531,790.00, of which the Village of Frankfort's local share of the cost is \$106,358.00.
2. Emerald Ash Borer Tree Removal Program: Bid Approval – Resolution  
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-52) AUTHORIZING THE EXECUTION OF AN AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND HOMER TREE CARE, INC., for the removal of 583 diseased Ash trees located in Village parkways as part of the Village's Emerald Ash Borer Tree Removal Program, in an amount not to exceed \$46,922.40.

3. Engineering Services Agreement: Jackson Creek Lift Station Generator – Resolution  
Accept the recommendation of the Departmental Operations Committee and adopt A RESOLUTION (NO. 17-53) AUTHORIZING EXECUTION OF AN ENGINEERING SERVICES AGREEMENT WITH BURNS & MCDONNELL IN A LUMP SUM FEE OF \$19,960.00, for design engineering services, easement acquisition, and permitting services associated with the North Wastewater Treatment Plant Standby Generator Relocation to Jackson Creek Lift Station Project, contingent upon final easement approval from Silver Cross Hospital.

D. Land Use and Policy Committee Report

1. Traffic Code Amendment: Overweight and Overdimension Permits – Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)  
Accept the recommendation of the Land Use & Policy Committee, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3125) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, TITLE VII: TRAFFIC CODE, CHAPTER 71: TRAFFIC CONTROL SCHEDULES, to include the permitting of overweight and overdimension loads operating on the Village of Frankfort roadways.
2. Liquor Ordinance Amendment: D-2 Liquor License Classification - Ordinance  
(Waive 1<sup>st</sup> and 2<sup>nd</sup> Readings and Adopt)  
Accept the recommendation of the Land Use and Policy Committee, waive the First and Second Readings, and adopt AN ORDINANCE (NO. 3126) AMENDING THE VILLAGE OF FRANKFORT CODE OF ORDINANCES, CHAPTER 113: INTOXICATING LIQUOR, to reclassify Class D to D-1 and create a Class D-2 liquor license classification.
3. Blue Olde Stone Escrow Account Final Disbursement – Approval  
Accept the recommendation of the Land Use & Policy Committee and authorize the final disbursement of the Blue Olde Stone, LLC Escrow Account, in the amount of \$20,000 for the Olde Stone Subdivision, of which \$15,000 will be distributed to the Frankfort Park District and the remaining \$5,000 be remitted to Blue Olde Stone, LLC, per the agreement between Blue Olde Stone, LLC and the Frankfort Park District.
4. Verizon Lease Amendment No. Two: 1025 Lambrecht Road Water Tower – Resolution  
Accept the recommendation of the Land Use and Policy Committee and adopt A RESOLUTION (NO. 17-54) AUTHORIZING THE EXECUTION OF AMENDMENT NO. TWO TO THE TELECOMMUNICATIONS LEASE AGREEMENT BETWEEN THE VILLAGE OF FRANKFORT AND CHICAGO SMSA LIMITED PARTNERSHIP D/B/A VERIZON WIRELESS, which provides for a revised equipment arrangement, 3rd party inspections, reimbursement of Village costs, one additional lease term, and an increase in annual rent of \$3,600 for rooftop telecommunication equipment housed on the 1025 Lambrecht Road water tower.
5. Policy Prohibiting Sexual Harassment – Resolution  
Accept the recommendation of the Land Use and Policy Committee and adopt A RESOLUTION (NO. 17-55) ESTABLISHING A POLICY PROHIBITING SEXUAL

HARASSMENT FOR THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS, in compliance with Public Act 100-0554.

E. Plan Commission Report Summary

1. Halpin Estates of Frankfort Resubdivision Final Plat Approval – 11399 and 11387 W. Vienna Way

Accept the Plan Commission recommendation and approve the Final Plat of Halpin Estates of Frankfort Resubdivision, for lots 55 and 56 in the Olde Stone Village Subdivision, prepared by M. Gingerich, Gereaux & Associates, dated 11.17.17, in accordance with the reviewed plans.

F. Designation of Freedom of Information (FOI) Officers – Resolution

Adopt A RESOLUTION (NO. 17-56) AUTHORIZING THE DESIGNATION OF FREEDOM OF INFORMATION (FOI) OFFICERS FOR THE VILLAGE OF FRANKFORT, WILL AND COOK COUNTIES, ILLINOIS, in compliance with the Illinois Freedom of Information Act.

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Unanimous Consent Agenda.

Following a motion to approve, Trustees Heath, Kennedy, Ogle, Stevens, and Trevarthan provided a brief overview of the consent agenda docket items under consideration for approval.

Mayor Holland invited trustee and audience comment on the consent agenda items prior to a vote being taken. None were forthcoming.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens, and Trevarthan. Nays: None. The motion carried.

**MAYOR'S REPORT**

- Mayor Holland announced the list of winners for this year's beautification awards for winter holiday decorations will be posted on the Village's website later this week and he voiced his appreciation to residents and businesses for their festive light displays.
- Mayor Holland reported the Winter on the Green 2018 season will commence on Saturday, January 13, from Noon until 2:00 P.M.
- Mayor Holland noted the next Village Board meeting will be held on Tuesday, January 2, 2018, due to the New Year's Day holiday.
- Mayor Holland wished residents a Merry Christmas and a Happy New Year.

## **POLICE DEPARTMENT REPORT**

Chief Burica reported the Lincolnway Public Safety Communications Center, 11000 W. Lincoln Highway, Frankfort, Illinois, officially closed today and has moved to its new location and name, Laraway Communications Center (LCC) located in the new Will County Public Safety Complex, 16911 W. Laraway Road, Joliet, Illinois. He encouraged residents to stay informed with free Network Community Alerts and Crime Prevention Updates by subscribing to the Frankfort Police NIXLE website. The Frankfort Police Department notifies residents of relevant safety tips, upcoming FPD events and urgent community alerts through this free website. Chief Burica wished everyone Merry Christmas, Happy New Year, and Happy Holidays.

## **VILLAGE ADMINISTRATOR'S REPORT**

Administrator Piscia mentioned the recent fluctuation of temperatures and cautioned residents to avoid playing on neighborhood ponds. He noted the Park District will offer ice skating rinks once the weather cooperates. He encouraged residents to view upcoming Village events on the Village website and he wished everyone a Merry Christmas and Happy Holidays.

## **VILLAGE ATTORNEY'S REPORT**

Village Attorney Sean Brady wished everyone Merry Christmas and Happy Holidays.

## **OTHER BUSINESS**

Clerk Borrelli reminded residents of the upcoming March 20, 2018 General Primary, noting online voter registration is available until March 4. He noted he missed the previous Village Board meeting and wanted to extend his congratulations to Lincoln-Way East on winning the State Football Championship. He wished everyone a Merry Christmas.

Trustee Ogle commented on Midnight Madness and shopping local. He wished everyone a Merry Christmas, Happy Hanukkah, and a Happy New Year.

Trustee Stevens wished everyone Merry Christmas and Happy Holidays, and hopes 2018 proves to be healthy and successful for everyone.

Trustee Trevarthan wished everyone a Merry Christmas and a very successful and healthy New Year. He also encouraged everyone to shop in Frankfort.

Trustee Heath commented on the Resolution adopted by the Village Board this evening regarding sexual harassment, noting the Village has had a policy and training for staff in place for a while and that the resolution is part of the compliancy requirements of the new state statute. She wished everyone the merriest of the season and hopes everyone has an opportunity to enjoy some warmth and celebration with family and friends.

Trustee Kennedy encouraged residents to shop and dine in Frankfort, noting sales tax continues to be the largest source of revenue for the Village. He encouraged residents to enjoy a safe holiday and not to drink and drive. He wished everyone a Merry Christmas and a Happy New Year.

Trustee Clavio also wished everyone Happy Holidays, Happy Hanukkah, Merry Christmas, and Happy New Year, and he commented that the holidays can be a little hectic and encouraged everyone to be safe and be smart.

### **PUBLIC COMMENTS**

No public comments were received by the Village Board.

### **ADJOURNMENT TO EXECUTIVE SESSION**

Trustee Trevarthan made a motion (#2), seconded by Trustee Heath, to adjourn to Executive Session for the purpose of discussing personnel and litigation pursuant to 5 ILCS 120/2(c)(1) and 120/2(c)(11) respectively.

Clerk Borrelli called the roll. Ayes: Trustees Clavio, Heath, Kennedy, Ogle, Stevens and Trevarthan. Nays: None. The motion carried.

The Village Board adjourned to Executive Session at 7:28 P.M.

The Village Board came out of Executive Session at 7:57 P.M. and resumed the regular board meeting.

No action was taken as a result of Executive Session.

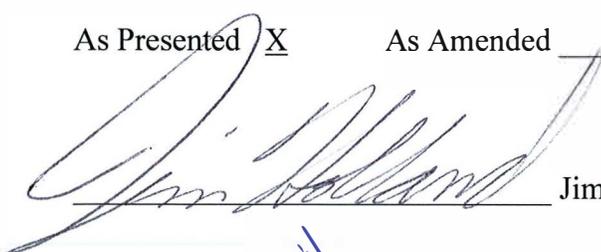
### **ADJOURNMENT**

Hearing no further business, Trustee Trevarthan made a motion (#3), seconded by Trustee Stevens, to adjourn the regular board meeting of Monday, December 18, 2017. A voice vote was taken. All were in favor. The motion carried. The meeting adjourned at 7:58 P.M.

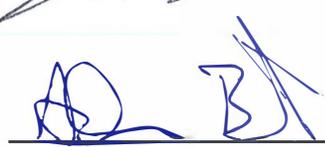
Adam Borrelli  
Village Clerk

As Presented

As Amended



Jim Holland, Village President



Adam Borrelli, Village Clerk