



MINUTES
REGULAR MEETING OF VILLAGE OF FRANKFORT
PLAN COMMISSION / ZONING BOARD OF APPEALS
SEPTEMBER 28, 2017 – VILLAGE ADMINISTRATION BUILDING
432 W. NEBRASKA STREET

Call to Order Chair Don Schwarz called the meeting to order at 6:30 P.M.

Commissioners Present: Margaret Farina, Lisa Hogan, Alicia Hanlon, Gene Savaria, Maura Rigoni and Don Schwarz

Commissioners Absent: Jessica Petrow

Staff Present: Village Administrator Rob Piscia, Community Development Director Jeff Cook, Building Department Supervisor Adam Nielsen and Administrative Assistant Marina Zambrano

Elected Officials Present: Mayor Jim Holland, Trustee Mike Stevens, Trustee Keith Ogle, Trustee Cynthia Corso Heath, Trustee Bob Kennedy, Trustee John Clavio and Clerk Adam Borrelli

A. Approval of Minutes from September 14, 2017

Motion (#1): Approve the minutes from September 14, 2017

Motion by: Hogan
Approved: (5 to 0)

Seconded by: Hanlon

B. Workshop: Planning and Zoning Workshop

Presentation: Peter Pointer, FAICP, ALA, ITE

Development Services Director Jeff Cook introduced the presentation topic. Jeff further explained that tonight's training session was due to a future look at our Comprehensive Plan, repeat variance requests, and an overview of what it means to be a Plan Commissioner for new and old members. Jeff introduced the speaker tonight, Pete Pointner, an architect and planner that has over 50 years' experience in planning and zoning.

Mr. Pointer gave a brief overview of his past experiences in planning and zoning and began his presentation. During his presentation, Mr. Pointner, stressed the planning perspective and long term consequences of the planning and zoning process. Mr. Pointer highlighted various topics that include: policy and planning, the decision making process, land use, the importance of a good comprehensive plan, and the roles and responsibilities of Plan Commission and Zoning Board of Appeals members.

At the conclusion of the presentation Elected Officials and Plan Commission members discussed several topics with Mr. Pointer relating to the planning and zoning process.

C. Public Comments

None

D. Village Update

Trustee Mike Stevens provided an update on board approval.

E. Other Business

None

F. Attendance Update

Plan Commission members in attendance confirmed their availability for the next Plan Commission Meeting to be held on October 12, 2017.

Motion (#2): Adjournment (9:25 PM)

Motion by: Farina

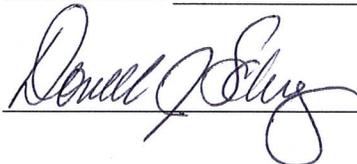
Seconded by: Hogan

Unanimously approved by voice vote.

Approved October 12, 2017

As Presented 

As Amended _____

 /s/Donnell Schwarz, Chair

 /s/ Secretary