

VILLAGE OF  
**FRANKFORT**  
EST. 1855

FINANCIAL AFFAIRS COMMITTEE MINUTES  
JUNE 14, 2017

CALL TO ORDER

Chairwoman Cindy Heath called the Financial Affairs Committee meeting to order at 7:15 P.M. on Wednesday, June 14, 2017, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Financial Affairs Committee members present included Mayor Jim Holland, Chairwoman Cindy Heath, Trustees Bob Kennedy, Keith Ogle, Mike Stevens, and Dick Trevarthan; Village Clerk Adam Borrelli, Judy Hageman, Tazio Kubbs, Jeff Slovak, and Michael Troc. Others in attendance were Asst. Administrator Rob Piscia, Police Chief John Burica, Deputy Police Chief Kevin Keegan, Finance Director Jenni Booth, and Administrative Assistant Theresa Cork.

APPROVAL OF MINUTES (May 10, 2017)

Trustee Kennedy made a motion (#1), seconded by Mayor Holland, to approve the minutes of the Financial Affairs Committee meeting of May 10, 2017, as presented. The motion was unanimously approved.

APPROPRIATION ORDINANCE APPROVAL

Finance Director Jenni Booth provided an overview pursuant to her memo for the Appropriation Ordinance. She mentioned the total appropriation for the 2017/2018 fiscal year is \$59,579,400, which is \$2,755,600 higher than last year's appropriation of \$56,823,800. Ms. Booth explained this significant increase was mainly due to the Village's Wastewater Treatment Plant Consolidation Program as the Village enters the second phase of the program. She noted the total appropriation of \$59,579,400 is \$8,738,137 (17.19%) over the budgeted amount of \$50,841,263.

Following brief discussion of the appropriation document, Trustee Trevarthan made a motion (#2), seconded by Member Kubbs, to forward a recommendation to the Village Board to adopt the Appropriation Ordinance. The motion was unanimously approved.

## POLICE DEPARTMENT: RADIO PURCHASE APPROVAL

Deputy Chief Keegan provided an overview of a pending upgrade to the Will County Radio System. He reported Will County will be replacing the Enhanced Digital Access Communication System with Project 25 (P25). He further reported all Will County agencies planning to use the Will County Radio System are mandated to upgrade their current emergency radio system technology to meet P25 compliance by September 2017. A primary function of P25 is to allow agencies to communicate during mutual aid responses. He stated Will County negotiated prices for the radios with Advanced PLM (Elgin, IL) and pricing would extend to other area EF Johnson/Kenwood authorized dealers, including Ragan Communications (Washington, IL) and Digital Sky Wireless (Orland Park, IL). He reported Digital Sky Wireless provided the best pricing, approximately \$4,000 less than the next nearest competitor. Deputy Chief Keegan noted in anticipation of this expenditure, \$122,600 was budgeted for the FY 2017/2018 budget as a capital expense. He further noted this capital expenditure will replace the Police Departments entire fleet of portable radios and replace a portion of the mobile radios. Due to negotiated pricing being valid for a 12 month period, the remaining mobile radios (11) will be requested as a capital expense, approximately \$38,000, in the 2018/2019 Fiscal Budget.

Following presentation, discussion took place relating to the use and purchase of the new radios. It was suggested by Member Slovak to authorize an expenditure to purchase all the radios rather than just a portion of the mobile radios.

Member Slovak made a motion (#3), seconded by Trustee Stevens to authorize an expenditure in an amount not to exceed \$161,000.00 for the purchase of radios for the Police Department (37 Kenwood VP5430 portable radios, 28 Kenwood VM900 mobile radios, including accessories, programming, parts and installation). The motion was unanimously approved.

## OTHER BUSINESS

None.

## PUBLIC COMMENTS

None.

## ADJOURNMENT OF FINANCIAL AFFAIRS COMMITTEE

Hearing no further business, Trustee Ogle made a motion (#3), seconded by Trustee Kennedy, to adjourn the Financial Affairs Committee meeting of June 14, 2017, at 7:55 P.M. The motion was unanimously approved.