

VILLAGE OF
FRANKFORT
EST•1855

DEPARTMENTAL OPERATIONS COMMITTEE MINUTES
SEPTEMBER 13, 2017

CALL TO ORDER

Chairman Dick Trevarthan called the Departmental Operations Committee meeting to order at 5:00 P.M. on Wednesday, September 13, 2017, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Departmental Operations Committee members present included Chairman Dick Trevarthan, Mayor Jim Holland, Trustees John Clavio, Cindy Heath, Bob Kennedy, Keith Ogle, Mike Stevens; Village Clerk Adam Borrelli, Rob Joyce, and Derek O'Sullivan. Staff in attendance included Interim Village Administrator Rob Piscia, Police Chief John Burica, Deputy Chief Will Dowding, Finance Director Jenni Booth, Utilities Director Tony Minette, Superintendent of Public Works Terry Kestel, Community Relations Manager Mary Canino, and Administrative Assistant Theresa Cork. Burns & McDonnell representative Joe Darlington was also present.

APPROVAL OF MINUTES (August 9, 2017)

Trustee Heath made a motion (#1), seconded by Trustee Stevens, to approve the minutes of the Departmental Operations Committee meeting of August 9, 2017, as presented. The motion was unanimously approved.

WASTEWATER TREATMENT PLANT CONSOLIDATION PROGRAM – ENGINEERING DESIGN SERVICES AGREEMENT AMENDMENTS - APPROVAL

Director Minette reported several amendments to the engineering services agreements are required for the Village's Wastewater Treatment Plant (WWTP) Consolidation program. As part of the Illinois Environmental Protection Agency's (IEPA) State Revolving Fund (SRF) Loan program, the agreements require contract end dates and language regarding audits, certifications and other items. He noted the Village entered into agreements with the various engineering firms prior to their decision to pursue financing through the SRF Loan program, so some of the requirements need to be incorporated into the agreements via amendments. He further noted none of these amendments includes any additional costs to the Village.

Following presentation, Trustee Heath made a motion (#2), seconded by Trustee Kennedy to forward a recommendation to the Village Board to approve the amendments to the engineering services agreements as presented. The motion was unanimously approved.

KANSAS STREET SIDEWALKS - DISCUSSION

Superintendent Kestel requested direction from the committee relating to mid-block sidewalks on the north side of Kansas Street. Mr. Kestel reported the initial concern was whether these sidewalks were compliant with the American Disabilities Act (ADA). Robinson Engineering has confirmed the sidewalks are ADA compliant since the sidewalks do not lead to a designated crosswalk.

Committee members discussed the locations of the mid-block sidewalks and shared the benefits and drawbacks of removing the sidewalks. Following discussion, it was the consensus of the committee not to remove the sidewalks. No further action is necessary.

TRAFFIC ADVISORY COMMITTEE RECOMMENDATION

Interim Administrator Piscia presented the committee with a recommendation from the Traffic Advisory Committee to post "No Parking" – 10:00 A.M. to 11:00 A.M. – on School Days" signs along Locust Street, north of Colorado Avenue. Mr. Piscia reported residents of Locust Street requested the signage due to students parking on both sides of the street, narrowing the roadway. Additional complaints received from the homeowners included students being loud, walking on private property, and leaving their trash in the neighborhood. It was noted that the no parking signage installed in the Creekview subdivision, adjacent to the high school, would likely be readdressed due to difficulty enforcing the signage as posted.

Following discussion, Mayor Holland made a motion (#3), seconded by Trustee Heath, to forward a recommendation to the Village Board to adopt an amendment to the Traffic Code Ordinance, imposing parking restrictions on Locust Street as presented. The motion was unanimously approved.

OTHER BUSINESS

None.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#4), seconded by Trustee Stevens, to adjourn the Departmental Operations Committee meeting of September 13, 2017, at 5:35 PM. The motion was unanimously approved.