



DEPARTMENTAL OPERATIONS COMMITTEE MINUTES
AUGUST 9, 2017

CALL TO ORDER

Chairman Dick Trevarthan called the Departmental Operations Committee meeting to order at 5:34 P.M. on Wednesday, August 9, 2017, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Departmental Operations Committee members present included Chairman Dick Trevarthan, Mayor Jim Holland, Trustees John Clavio, Cindy Heath, Keith Ogle, Mike Stevens; Village Clerk Adam Borrelli, Jennifer Hindel, and Derek O’Sullivan. Others in attendance were Interim Village Administrator Rob Piscia, Police Chief John Burica, Deputy Chief Will Dowding, Finance Director Jenni Booth, Utilities Director Tony Minette, Director of Development Services Jeff Cook, Superintendent of Public Works Terry Kestel, and Administrative Assistant Theresa Cork.

APPROVAL OF MINUTES (July 12, 2017)

Trustee Ogle made a motion (#1), seconded by Trustee Stevens, to approve the minutes of the Departmental Operations Committee meeting of July 12, 2017, as presented. The motion was unanimously approved.

WASTEWATER TREATMENT PLANT CONSOLIDATION PROGRAM – BID APPROVAL

- A. Flow Equalization Pond and Stormwater Detention Basins: Joseph J. Henderson & Son – Bid Approval***
- B. Regional WWTP Improvements: Williams Brothers Construction – Bid Approval***
- C. Hickory Creek Pump Station Improvements: Steve Spiess Construction - Bid Approval***
- D. West WWTP Excess Flow Force Main and Union Ditch Interceptor Sewer & Force Main: Steve Spiess Construction – Bid Approval***

Utilities Director Minette provided bid results for Projects 3 through 6 associated with the Wastewater Treatment Plant (WWTP) Consolidation Program. Committee members reviewed and discussed the bid submittals for the wastewater construction projects. Mr. Minette reported each engineering firm responsible for its design portion of the project reviewed the bid proposals and submitted a letter of recommendation.

Interim Administrator Piscia noted the construction contracts are subject to loan approval from the Illinois Environmental Protection Agency (IEPA). He reported Joe Darlington of Burns of

McDonnell, the Village's lead third-party consultant for the Program, continues to work with EPA officials to finalize any outstanding documentation necessary to obtain final loan approval for the projects.

Following presentation and discussion, Mayor Holland made a motion (#2), seconded by Trustee Stevens, to forward a recommendation to the Village Board to award a construction agreement to low bidder, Joseph J. Henderson & Son for Project 3: Flow Equalization Pond and Stormwater Detention Basins, in the amount of \$2,270,962.06, pending final IEPA loan approval. The motion was unanimously approved.

Mayor Holland made a motion (#3), seconded by Trustee Heath, to forward a recommendation to the Village Board to award a construction agreement to low bidder, Williams Brothers Construction for Project 6: Regional WWTP Improvements, in the amount of \$20,620,000.00, pending final IEPA loan approval. The motion was unanimously approved.

Mayor Holland made a motion (#4), seconded by Trustee Heath, to forward a recommendation to the Village Board to award a construction agreement to low bidder, Steve Spiess Construction for Project 4: Hickory Creek Pump Station, in the amount of \$5,312,000.00, pending final IEPA loan approval. The motion was unanimously approved.

Mayor Holland made a motion (#5), seconded by Trustee Stevens, to forward a recommendation to the Village Board to award a construction agreement to low bidder, Steve Spiess Construction for Project 5: Union Ditch Interceptor Sewer & and West Excess Flow Force Main, in the amount of \$2,545,977.44, pending final IEPA loan approval. The motion was unanimously approved.

2017 STREET RESURFACING PROGRAM – BID APPROVAL

Supt. of Public Works Terry Kestel provided the Committee with three bid submittals for the Village's 2017 Street Resurfacing Program. Of the three bid proposals received for the project, the low bidder was Austin Tyler Construction, Inc., in an amount of \$795,047.39, for the resurfacing of seven streets in the Village. Streets to be paved include Maple Street (Nebraska to Pacific Street); Cambridge Court (94th Avenue to West cul-de-sac); Sauk Trail (Pfeiffer Road to 80th Avenue); Lincoln Lane (Hackberry Road to Cedar Road); Linden Drive (Sauk Trail to Nebraska Street); Tanglewood Court (North); and Tanglewood Court (South). In addition to street resurfacing, the bid proposal includes curb repair, full depth patching, and striping.

Committee members discussed some concerns relating to street resurfacing performed in recent years. Mr. Kestel stated core sampling was performed this year to help understand what subbase issues might need to be addressed to reduce the likelihood of unforeseen issues with the streets. He noted construction engineering will be performed in-house this year.

Following review and discussion of the bid proposals, Trustee Heath made a motion (#6), seconded by Trustee Stevens, to forward a recommendation to the Village Board to accept the low bid of Austin Tyler Construction, in the amount of \$795,047.39, for the 2017 Street Resurfacing Program. The motion was unanimously approved.

ST. FRANCIS ROAD TREE REMOVAL PROJECT – BID APPROVAL

Superintendent Kestel provided the Committee with an overview of the St. Francis Road Reconstruction project. He reported trees have been identified for removal as part of ComEd's relocation of utility poles on the south side of St. Francis Road from Falling Water Circle to 84th Avenue to accommodate the construction of a multi-use trail. Mr. Kestel reported four companies submitted bids for tree removal, of which low bidder, Piekarski and Sons, requested withdrawal of their bid due to an error. The second low bidder was provided by Storm Tree Services in the amount of \$11,800.00. Staff recommended Storm Tree Services be awarded the contract, in an amount not to exceed \$11,800.00, for the removal of trees on St. Francis Road.

Trustee Ogle made a motion (#7), seconded by Clerk Borrelli, to forward a recommendation to the Village Board to accept the low bid of Storm Tree Services, in the amount of \$11,800.00 for the removal of trees on St. Francis Road. The motion was unanimously approved.

Mayor Holland inquired if the Village could submit this bid proposal for STP funding. Interim Administrator Piscia stated he would follow-up with Robinson Engineering to see if this qualifies for STP funding as part of the St. Francis Road Reconstruction Project.

INTERGOVERNMENTAL AGREEMENT: VILLAGE OF FRANKFORT AND FRANKFORT PARK DISTRICT – PUENT BUILDING PARKING LOT CONVEYANCE REQUEST

Interim Administrator Piscia presented an intergovernmental agreement with the Frankfort Park District for the conveyance of the Puent Building parking lot. He reported the ownership of this area was transferred to the Village during the master planning of the Village Hall expansion. The transfer of the Puent Building parking lot was done in exchange for improvements to Main Park paid for by the Village of Frankfort. He noted as part of this intergovernmental agreement should the Park District sell the property prior to the year of 2042, the Park District would pay the Village a fee equal to the value of the property based on the assessed value at the time of the executed agreement as determined in the appraisal, which is \$40,000.00.

Committee members discussed the intergovernmental agreement. Trustee Clavio suggested including "lease" in Paragraph 3 of the agreement in addition to "sell" the property.

Following discussion, Trustee Stevens made a motion (#8), seconded by Mayor Holland, to forward a recommendation to the Village Board to authorize the execution of an Intergovernmental Agreement between the Village of Frankfort and the Frankfort Park District for the conveyance of the Puent Building parking lot as presented.

Following the motion, committee members were in consensus to amend the motion. Trustee Stevens made a motion (#9), seconded by Trustee Heath to amend the prior motion subject to further negotiation by staff to add language in Paragraph 3 of the agreement, to include "*should the District sell or lease the property prior to the year 2042*". The motion was unanimously approved.

OTHER BUSINESS

Director of Development Services Jeff Cook reported he is coordinating a meeting to offer Plan Commission training.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Trustee Ogle made a motion (#10), seconded by Trustee Stevens, to adjourn the Departmental Operations Committee meeting of August 9, 2017, at 6:24 PM. The motion was unanimously approved.