



COMMUNITY SERVICES COMMITTEE MINUTES
NOVEMBER 8, 2017

CALL TO ORDER

Chairman Keith Ogle called the Community Services Committee meeting to order at 7:20 P.M. on Wednesday, November 8, 2017, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Community Services Committee members present were Mayor Jim Holland, Chairman Keith Ogle, Trustees Cindy Heath, Bob Kennedy, Mike Stevens, Dick Trevarthan, Clerk Adam Borrelli, Mary Ann Bergdolld, Jeff Boubelik, Bill Hardy, Abby Jarchow, and Pat Usher. Staff in attendance included Village Administrator Rob Piscia, Deputy Police Chief Kevin Keegan, Deputy Police Chief Will Dowding, Supt. of Public Works Terry Kestel, Director of Development Services Jeff Cook, Finance Director Jenni Booth, Community Relations Manager Mary Canino, and Administrative Assistant Theresa Cork. Others in attendance included Gretchen Dust, Deborah Powers, Belinda Basso, Trudy Sturino, Nichole Underwood, Bob Peters, Nicolette Giblin, Steve Harberichter, April Jackson, Terry Cleeland, Joanne Mizwicki, Chuck Ravetto, Alicia Bermes, Kris McGuire, Stacie McGlone, and Pauline Modjeski.

APPROVAL OF MINUTES (June 26, 2017)

Clerk Borrelli made a motion (#1), seconded by Trustee Kennedy, to approve the Community Services Committee minutes of June 26, 2017, as presented. The motion was unanimously approved.

PUBLIC PROPERTY REQUESTS

A. Annual Events

1. Christkindl – December 2 & 3, 2017
2. Cookie Walk – December 9 & 10, 2017
3. Cruisin' Frankfort – May 17-September 13, 2018
4. Fridays on the Green – June 8-July 20, 2018
5. Concerts on the Green – June 17-August 26, 2018
6. Bluegrass Festival – July 14-15, 2018
7. Fall Fest – August 30-September 3, 2018
8. Fall Fest Carnival 2018

Chairman Ogle requested a motion to approve the annual public property requests, noting the footprint of the events did not change from previous years.

Trustee Trevarthan made a motion (#2), seconded by Trustee Kennedy, to approve the annual public property requests as presented. The motion was unanimously approved.

B. Run/Walk Events

1. Lincoln-Way East Music Boosters: Miles for Music Run 5K/10K – April 8, 2018
2. Lincoln-Way High School District 210 Foundation: Half Marathon – April 22, 2018
3. Patrick Mizwicki: Strive for Five Annual 5K Run/Walk – May 19, 2018

Manager Canino noted that in addition to the Miles for Music 5K race, the Lincoln-Way East Music Boosters are in the process of obtaining certification for a 10K. Trudy Sturino, Lincoln-Way East Music Booster representative, spoke before the committee and stated that the Music Boosters are planning to host a 10K Run on April 8th in conjunction with the 5K.

Trustee Heath made a motion (#3), seconded by Trustee Trevarthan, to approve the annual run/walk events as presented. The motion was unanimously approved. Trustee Kennedy abstained from voting.

DONATION REQUESTS

A. FHBA: Horse-Drawn Wagon for Christkindl Weekend

On behalf of the Frankfort Historic Business Alliance (FHBA), Pauline Modjeski requested a \$2,500 donation from the Village for sponsorship of the horse-drawn wagon for Christkindl weekend. Committee members discussed the donation request and the FHBA's donation requests from previous years. It was noted that the Frankfort Historic Business Association has officially dissolved and is now a part of the Chamber of Commerce, as the Frankfort Historic Business Alliance. Members discussed the appropriateness of the Village granting the donation request, noting the Village government already contributes a significant amount to the Chamber for Fall Fest by not charging for Village services. Alicia Bermes, Chamber of Commerce President, noted the Chamber is absorbing the remaining costs of the Christkindl event. She stated the expenses for the weekend event are approximately \$5,000. Ms. Modjeski noted the Annual FHBA Cookie Walk, which was previously part of the Christkindl weekend, will be held on the following weekend this year. She stated the ticketed event and non-ticketed event caused a lot of confusion and by separating the events, it provides an opportunity for people to visit the historic downtown for an additional weekend in December.

Following discussion, Member Hardy made a motion (#4), seconded by Member Boubelik, to approve the donation request in the amount of \$2,500 to help sponsor the Horse-Drawn Wagon for Christkindl Weekend. The motion was unanimously approved. Trustee Ogle abstained from voting.

B. KidsWork Children's Museum

KidsWork Children's Museum representatives, Board of Directors President Deborah Powers,

Executive Director Nicole Underwood and Board Member Belinda Basso, provided a presentation highlighting their mission, programming, exhibits, and outreach in the local community. They shared their vision to transition from a “play area” to more of a museum. In addition, the museum hopes to partner with a local organization to offer STEM classes to children in a wide age range, which they believe will help meet the needs of the family and increase visitors to the museum.

The KidsWork Children’s Museum requested a \$10,000 grant from the Village to help provide critical funding for ongoing museum operations, including exhibits, programming and capital improvements. It was noted that Ms. Underwood was recently hired to increase efforts of partnering with neighboring communities, community outreach, and improve collaboration with Chicago-land children’s museums, and local establishments such as schools and libraries.

Following presentation, committee members discussed the donation request, the museum’s fundraising events, and the costs associated with the exhibits. Committee members also inquired about their status with joining the Park District. Ms. Powers noted several meetings have been held to discuss a referendum to allow the Park District to levy for the museum.

Following discussion, Member Hardy made a motion (#5), seconded by Trustee Kennedy to grant a \$5,000 donation to the KidsWork Children’s Museum. The motion was unanimously approved. Trustee Ogle, Trustee Heath, and Clerk Borrelli abstained from voting.

OTHER BUSINESS

Steve Haberichter presented a \$5,000 funding request on behalf of the Frankfort Bluegrass Fest Committee to help support the 8th Annual Frankfort Bluegrass on the Green event scheduled for July 14 and 15, 2018. He noted the Bluegrass Fest continues to grow every year bringing national and international attention to Frankfort as a world-class festival. He further noted the event was nominated for “Festival of the Year” for the second year in a row by the International Bluegrass Music Association (IBMA). Committee members discussed the financials submitted for the event and questioned why the banking and accounting fees were so high. Further discussion centered on ways to enhance revenue for the event. It was noted this grant request was not on the agenda and no action was taken.

PUBLIC COMMENTS

None.

ADJOURNMENT

Hearing no further business, Clerk Borrelli made a motion (#6), seconded by Member Usher, to adjourn the Community Services Committee meeting of November 8, 2017, at 8:32 P.M. The motion was unanimously approved.