

VILLAGE OF
FRANKFORT
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COMMUNITY SERVICES COMMITTEE MINUTES
JUNE 26, 2017

CALL TO ORDER

Chairman Keith Ogle called the Community Services Committee meeting to order at 6:30 P.M. on Monday, June 26, 2017, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Community Services Committee members present were Mayor Jim Holland, Chairman Keith Ogle, Trustees John Clavio, Cindy Heath, Bob Kennedy, Mike Stevens, and Dick Trevarthan; Dottie Bauer, Jeff Boubelik, Bill Hardy, Abby Jarchow and Pat Usher. Staff in attendance included Interim Village Administrator Rob Piscia, Police Chief John Burica, Superintendent Terry Kestel, and Administrative Assistant Theresa Cork. Others in attendance included Margaret Farina, Sue Wolf, Steve Hogan, Alicia Bermes, Pam Patterson, Bruce Patterson, Tom Powers, Joe Rohaly, Dick Reyburn, Don Olivieri, Bob Peters, Drew Wright, Richard Reynolds, Steve Juveland, Lisa Ricchio, Mark Adams, Caryn Rudy, Sherry Bortschella, Mari Smith, Chuck Jabaay, and Mike Giovannetti.

APPROVAL OF MINUTES (June 14, 2017)

Trustee Trevarthan made a motion (#1), seconded by Trustee Stevens, to approve the Community Services Committee minutes of June 14, 2017, as presented. The motion was unanimously approved.

ENTERTAINMENT TENT AT FRANKFORT FALL FEST

Chairman Ogle reported that BETA has notified the Village that they are unable to operate the beer/entertainment tent during Frankfort's 2017 Fall Fest. Chairman Ogle requested a motion from the floor to rescind the approval to operate the beer/entertainment tent that was given to BETA at the April 12, 2017 Community Services Committee meeting. Trustee Heath made a motion (#2), seconded by Member Hardy to rescind the approval for the public property request for BETA to operate the 2017 Fall Fest Beer/Entertainment Tent. The motion was unanimously approved.

Mayor Holland voiced his appreciation to Dick Reyburn and the BETA organization, thanking him and all the volunteers for their efforts and involvement with the beer/entertainment tent over the years.

Following the rescinding of the property request, Mayor Holland presented a concept for the use of space formerly occupied by the BETA tent for committee consideration. The concept proposed

a beer and wine garden with soft background music that complements the food court during the day and transitions to an adult beer and wine garden with livelier background music at night. The visual appearance of the beer and wine garden included a stage, tables with umbrellas and chairs, and an open-sided tent with banquet tables and chairs. The food court would be similar in layout with the exception that it would be wider and would have an entrance to the new wine and beer garden. Mayor Holland also recommended for alcohol to be sold and served by a professional beverage/event management company, removing the risk of alcohol related liability from volunteers and civic organizations. Civic organizations would benefit from two additional food booths and from receiving money for their civic group based on volunteer hours for various tasks not related to serving alcohol. The concept proposed for the entire area to be enclosed with a white picket fence and the beer and wine garden closing around 9:00 P.M. or 9:30 P.M. The Frankfort Chamber of Commerce would provide management of the entertainment tent.

Following Mayor Holland's presentation, he opened the floor for discussion and invited committee and audience members to share their thoughts regarding the beer and wine garden concept. Steve Hogan, President Frankfort Chamber of Commerce Board of Directors, noted that the Chamber of Commerce is inclined to take over the space and implement the vision proposed by Mayor Holland. He indicated the Board of Directors will vote upon management of the proposed beer and wine garden tomorrow, Tuesday, June 27, at their board meeting and will notify the Village of their decision. He expressed that the Chamber is committed to support the local businesses and provide the civic organizations, particularly the Frankfort Lions Club, the same kind of experience they have had in the past.

Committee members discussed the schematics and selection of the beverage vendor for the proposed beer and wine garden, expressing concerns of utilizing services other than from a local business. Following discussion, the committee was in consensus that a professional beverage manager was the best option for this year due to time restraints. The results of this year's event will be reviewed and evaluated after Fall Fest to determine the best direction for the future.

Members of the Frankfort Lions Club requested the hours for the annual Wurst Fest remain the same from 6:00 P.M. to 10:30 P.M., noting ticket sales have already begun for the event. In addition, they requested permission to hang banners on the proposed white picket fence during the event. Mayor Holland indicated their requests were appropriate and was in agreement with them.

Following discussion, Mayor Holland made a motion (#3), seconded by Trustee Heath to request the Chamber of Commerce to execute a plan similar to the proposal presented by Mayor Holland for the beer and wine garden for Fall Fest 2017. The motion was unanimously approved.

2017 STREET MAINTENANCE PROGRAM: ENGINEERING SERVICES AGREEMENT - APPROVAL

Superintendent Kestel presented the committee with a request to enter into an agreement with Robinson Engineering for preliminary engineering services pertaining to the 2017 Street Maintenance Program. He reported ten streets were identified as "poor" as part of this year's street maintenance program. He estimated the ten streets identified for resurfacing, including patching and striping of other various roadways throughout the community would cost approximately \$900,000.00. He noted Robinson Engineering would be responsible to perform the preliminary engineering and preparation/review of the bid documents pertaining to the

resurfacing program. He further noted Robinson's fee for the services would be four (4%) percent of the awarded contract.

Resident Mike Giovannetti questioned the committee as to whether his homeowner's association would be exempt from participating in payment of their share of the street resurfacing program due the fact that they are required to pay for the maintenance of their own private streets. In addition, Mr. Giovannetti requested Village assistance for snow removal services for the private streets in the Plank Trail Estates Townhomes West Subdivision. Mayor Holland and other committee members addressed his questions and comments, noting the streets are privately owned by the townhome association and were not eligible for the services.

Following presentation and discussion, Trustee Heath made a motion (#4), seconded by Trustee Trevarthan to forward a recommendation to the Village Board authorizing the execution of an Engineering Services Agreement with Robinson Engineering as presented. The motion was unanimously approved. Trustee Kennedy abstained from voting.

OTHER BUSINESS

Mayor Holland mentioned he had spoken with Pierre Gregoire, Frankfort Library District Director, to discuss extending the Fridays on the Green event. Mayor Holland noted that Mr. Gregoire expressed interest and indicated that the library would contact the Park District as a possible sponsor for the extended program. Mayor Holland indicated he would be in favor of the Village sponsoring a portion of the extended program as well.

Member Bauer mentioned that she had recently notice a "borrow a book, return a book" display at the Olympia Field Train Station, noting it was a nice amenity to offer to residents.

Member Jarchow offered comment about the bike share program discussed at the previous Community Services Committee meeting, noting her cousin mentioned that Purdue University offers the bike share service from Zagster. Interim Village Administrator Piscia stated that he had also noticed the bike program offered at Purdue University while attending a recent campus visit.

PUBLIC COMMENTS

Resident Mike Giovannetti inquired about the legality of fireworks within the Village of Frankfort. Chief Burica reported fireworks are restricted by Village ordinance as well as by state law. Chief Burica noted residents may file a complaint with the Frankfort Police Department if they witness the use of fireworks within the Village's jurisdiction.

ADJOURNMENT

Hearing no further business, Trustee Trevarthan made a motion (#5), seconded by Trustee Kennedy, to adjourn the Community Services Committee meeting of June 26, 2017, at 7:50 P.M. The motion was unanimously approved.