



COMMUNITY SERVICES COMMITTEE MINUTES  
JUNE 14, 2017

CALL TO ORDER

Chairman Keith Ogle called the Community Services Committee meeting to order at 6:00 P.M. on June 14, 2017, at the Village of Frankfort Administration Building, 432 W. Nebraska Street, Frankfort, Illinois.

ROLL CALL

Community Services Committee members present were Mayor Jim Holland, Chairman Keith Ogle, Trustees Cindy Heath, Bob Kennedy, Mike Stevens, and Dick Trevarthan; Village Clerk Adam Borrelli, Mary Ann Bergdolld, Jeff Boubelik, Bill Hardy and Abby Jarchow. Also in attendance were Asst. Administrator Rob Piscia, Police Chief John Burica, Finance Director Jenni Booth, Community Relations Manager Mary Canino, and Administrative Assistant Theresa Cork.

APPROVAL OF MINUTES (April 12, 2017)

Trustee Trevarthan made a motion (#1), seconded by Member Boubelik, to approve the Community Services Committee minutes of April 12, 2017, as presented. The motion was unanimously approved.

BLUEGRASS FESTIVAL FUNDING REQUEST - APPROVAL

Community Relations Manager Mary Canino presented a funding request on behalf of the Frankfort Bluegrass Fest Committee in the amount of \$5,000 to help support the 7<sup>th</sup> Annual Frankfort Bluegrass on the Green event, July 8 and July 9, 2017.

Following the funding request, Mayor Holland made a motion (#2), seconded by Trustee Heath to support the Bluegrass Festival through a monetary contribution of \$5,000. The motion was unanimously approved.

PUBLIC PROPERTY REQUEST: KIDSWORK CHILDREN'S MUSEUM SUMMER CAMP - APPROVAL

Manager Canino presented a public property request from KidsWork Children's Museum for use of areas of Prairie Park for their five-week summer camp beginning June 13 through July 28.

Following brief discussion, Member Hardy made a motion (#3), seconded by Trustee Heath to approve the public property request by the Kids Work Children's Museum as presented. The motion was unanimously approved.

#### CONSERVATION FOUNDATION PARTNERSHIP - DISCUSSION

Asst. Administrator Rob Piscia advised committee members that he and Mayor Holland met with representatives of the Conservation Foundation regarding a potential partnership between the foundation and the Village of Frankfort. He noted the Conservation Foundation is a private, nonprofit, charitable organization dedicated to preserving natural areas, restoring water quality, and promoting positive environmental initiatives. He reported the foundation would collaborate with the Village to develop new and implement existing programs around specific needs and desires of the community, including a long-term plan to care for Prairie Park and expert advice on the management of stormwater detention basins for HOAs.

Member Boubelik expressed that he was very familiar with the organization and complimented their professional staff. He felt they would be an excellent resource for the Village in developing and implementing conservation initiatives.

Following presentation and discussion, Trustee Trevarthan made a motion (#4), seconded by Trustee Heath, to authorize an expenditure in the amount of \$3,000 for a one-year partnership with the Conservation Foundation. The motion was unanimously approved.

#### BIKE SHARE PROGRAM – DISCUSSION

Asst. Administrator Pisia presented a bike share program from Zagster, a company who wishes to implement a bike share program in the Village of Frankfort. The bike share program would allow a customer to rent a bike at a cost based on the amount of time the bike was utilized. The Zagster service includes everything needed to run the bike share program and the Village of Frankfort simply provides a space, preferably located along Old Plank Road Trail (OPRT), for the docking station. Mr. Piscia reported Zagster would need to identify funding sources to sponsor the bike share program in order for the program to move forward. Mr. Piscia provided a map with potential bike station locations.

Following presentation, committee members discussed the bike share program and possible locations for the bike docking station. Committee members suggested the bike share station be located along OPRT east of White Street and visible from the street. Mayor Holland mentioned that he had spoken with Brent Lane of Plank Road Cyclery to see if he was interested in offering bike rental services and he indicated he was not interested at this time. Following discussion, it was the consensus of the committee for staff to move forward with the bike share program.

#### BIKE REPAIR STATION – DISCUSSION

Asst. Administrator Pisia presented a bike repair station concept for committee consideration. He reported the bike repair station would provide the tools necessary to perform basic bike repairs and maintenance while using the local trail system. He offered some potential locations near Old Plank

Road Trail for the bike repair station. He presented an estimate for the bike repair station, noting the pump was the most expensive. Mayor Holland noted that Brent Lane of Plank Road Cyclery currently provides a pump for bike rider's usage outside of his business location. Committee members discussed the concept and noted the Joliet Bike Club makes an annual donation to the Village of Frankfort for improvements to the Old Plank Road Trail. It was suggested that the Bike Club could be recognized as part of the funding for the bike repair station.

Following discussion, it was consensus of the committee for staff to move forward with the purchase of a bike repair station at a cost of less than \$2,000.

#### NEW EVENT IDEAS - DISCUSSION

Mayor Holland advocated for more events in Frankfort and invited committee members to brainstorm ideas for new events to discuss at a future meeting. He mentioned several events, which had been suggested in the past including street dances, weekly movies, chess tournament, fashion show, open mic night, bag tournament, karaoke night, German heritage event, and Christkindl Market.

#### OTHER BUSINESS

Trustee Heath requested to revisit the Historic District revitalization strategies provided by Sam Schwartz, Consulting in the downtown parking study at a future committee meeting.

Trustee Ogle suggested a policy be set in place to address the use of public property. Member Boubelik suggested for Village staff to contact the Park District to obtain copies of their policy and forms relating to public use of public property.

#### PUBLIC COMMENTS

None.

#### ADJOURNMENT

Hearing no further business, Trustee Trevarthan made a motion (#5), seconded by Trustee Stevens, to adjourn the Community Services Committee meeting of June 14, 2017, at 7:03 P.M. The motion was unanimously approved.